

APPLICATION FOR DETAILS OF PAYMENT MADE CONSOLIDATED STATEMENT / PROVISIONAL

Amount Paid Rs.:
 Receipt No.:
 Date :

Course of Study	Branch	
Name of the Candidate	Gender	Register No.
	Male /Female	
Period of Study	Month and year of Last Appearance	
Communication Address	Phone/Mobile No.:	
	Email ID:	

INSTRUCTIONS

1. Application duly filled - in should be sent to the Controller of Examinations directly.
2. Consolidated statement of marks is issued only to candidates whose results are processed by Computer.
3. Application should be completed in every respect. Failure to give correct details may cause delay in the issue of the certificate. The application shall be filled – in only by the candidate. Otherwise it will be rejected.
4. A sufficiently stamped self-address envelop should be enclosed for sending certificate by **Registered post.**
5. The fee for the issue of Consolidated Statement of Grades, kindly contact Controller of Examinations Section.
6. Consolidated Statement of grades will not be issued for the second time. Only **Duplicate Consolidated statement of grades will be issued. (Necessary fee is applicable)**
7. The fee once paid will not be refunded or adjusted to any other certificate under any circumstances.
8. Attach your photo copy Mark Statement.

For OFFICE USE ONLY		
Prepared by:	Folio No. & Date	C.S.M issued on :
Read by	Sent by Regt. Post on:	
Examined by :		
Controller of Examinations		

