

# Internal Quality Assurance Cell

08.08.2022

## The Minutes of the 17<sup>th</sup> meeting of IQAC held on 05-08-2022 at 10.30 am at IQAC Hall

### Members Present:

1. Dr. B. Venkatachalapathy, Vice - Chancellor (Convenor)
2. Shri. K. Murugaiah, CEO, Karpagam Educational Institutions (Nominee from BoM)
3. Dr. M. Palaniswamy, Registrar (Administration)
4. Dr. P. Palanivelu, CoE (Administration)
5. Dr. P. Thamilarasi, Dean, Student Affairs (Administration)
6. Mr. T. Shanmugavel, Coordinator, IQAC (Administration)
7. Dr. N.V. Balaji, Dean, FASCM (Faculty Member)
8. Dr. A. Amudha, Dean (i/c), FoE (Faculty Member)
9. Ar. M. R. Ramakrishnamoorthy, FADP (Faculty Member)
10. Dr. K. Sathish Kumar, Dept. of Mechanical Engineering (Faculty Member)
11. Mr. K. Kathirvel, Dept. of CS (Faculty Member)
12. Mr. C. Nithiyapathi, Dept. of Mechanical Engineering (Faculty Member)
13. Dr. R. Santhosh, Head, Dept. of CSE (Faculty Member)
14. Dr. P. Senthilkumar, FoP (Faculty Member)
15. Dr. V. Krishnaveni, Dept. of Commerce (Faculty Member)
16. Mr. S. Praveen Kumar, II B.Sc. (CS) (Student Member)
17. Dr. S. Ravi, Director, IQAC (Member Secretary)

The Chairperson extended a warm welcome to all the participants and briefed the purpose of the meeting.

The Director, IQAC made a presentation as per the agenda. After the detailed deliberations, the following resolutions were passed.

### Agenda 1:

To review and approve the Action Taken Report of the 16<sup>th</sup> meeting.

### Resolution 1:

Resolved that the Action Taken Report of the 16<sup>th</sup> meeting be approved (Annexure I).

### Agenda 2:

To consider and approve the Activity Report of IQAC for the period from 1<sup>st</sup> March 2022 to 31<sup>st</sup> May 2022.

### Resolution 2:

Resolved that the Activity Report of IQAC for the period from 1<sup>st</sup> March 2022 to 31<sup>st</sup> May 2022.

be approved.

**Agenda 3:**

To consider and approve the institutional performance report for the period from 1<sup>st</sup> June 2021 to 31<sup>st</sup> May 2022

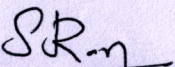
**Resolution 3:**

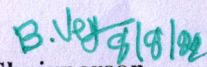
Resolved that the institutional performance report for the period from 1<sup>st</sup> June 2021 to 31<sup>st</sup> May 2022 be approved.

**The details of discussion had during the presentation are given below:**

1. Regarding allocation of the minimum and maximum limit of marks for each level of understanding in the question paper, it was proposed that IQAC will prepare model Question Papers with the support of the Experts from other institutions; meanwhile Deans of all the Faculty will prepare Question Papers so that both can be compared and final decision be made.
2. Subsequently Orientation Programmes for Faculty Members in the form of Workshops are to be organised once the model Question Paper is approved which will help the faculty members to move towards OBE.
3. The programmes on Human Values have to be handled only by the Faculty Members who have undergone training in Universal Human Values.
4. Regarding the industrial training to the students to make them 'Industry Ready' and training of faculty members in the industries, discussion will be made in the Executive Meeting of the COSIEMA to be held in the last week of August 2022.
5. Exposure of students to various judicial laws through Awareness Programmes will be organised once the content is made ready by the IQAC member representing the Society.
6. It was suggested to rename the Distinguished Lecture Series (DLS) conducted by the Departments as Alumni sponsored DLS.
7. Awareness Programmes on "Single Use" of Plastics for the students may be organised by NSS/NCC.
8. Feedback to be received on the Guidelines issued on Credit Transfer for SWAYAM Courses.

The Coordinator, IQAC proposed vote of thanks and the meeting came to end at 12.15 pm.

  
8/8/2022  
Director, IQAC

  
Chairperson

**Annexure I**

**for the Minutes of 17<sup>th</sup> Meeting of IQAC**

**KARPAGAM ACADEMY OF HIGHER EDUCATION**

**Internal Quality Assurance Cell**

08.08.2022

Action Taken Report for the Sixteenth meeting of IQAC held on 18.03.2022

<b>S. No</b>	<b>Action Required</b>	<b>Action Planned</b>
1	Decision has to be taken to allocate the minimum and maximum limit of marks for each level of understanding and it was proposed to constitute a committee headed by the Controller of Examinations to look into this.	A Committee under the Chairmanship of Controller of Examinations was formed. It was discussed in the meeting held on 29-04-2022 that the Deans to come out with the proposals for fixing the limits based on the complexity of the courses.
2	Once decided, Curriculum Development Cell can go ahead with preparation of model question papers and Centre for Human Resource Development organising training programmes for the concerned.	The action for this point can be initiated only after deciding on point No.1
3	It was suggested to focus on inculcating ethics and moral values to the students as growth of crimes is a concern for the society.	For the first year students, a session on Universal Human Values is included in the Student Induction Programme. For other students action has to be taken.
4	It was suggested to consider industrial training to the students to make them 'Industry Ready' and training of faculty members in the industries was also stressed.	Discussed with the representative of COSIEMA. Further interaction with the Office Bearers of COSIEMA is planned
5	Exposure of students to various judicial laws through Awareness Programmes was emphasised	The IQAC member representing the Society has agreed to compile the various Acts which will be useful in the day to day life.

*SRM*  
8/8/2022