

for the Minutes of 18th Meeting of IQAC
KARPAGAM ACADEMY OF HIGHER EDUCATION

Internal Quality Assurance Cell

04.11.2022

Action Taken Report for the Seventeenth meeting of IQAC held on 05.08.2022

S. No	Action Required	Action Planned
1	Regarding the allocation of the minimum and maximum limit of marks for each level of understanding in the question paper, it was proposed that IQAC will prepare model question papers with the support of Experts from other institutions; meanwhile Deans of all the Faculty will prepare question papers so that both can be compared and a final decision can be made.	IQAC has come out with a proposal for fixing the maximum limit of marks for each level of learning in the question paper. The same has been discussed in a meeting and all the Deans were requested to review it to arrive at a decision.
2	Subsequently, orientation programmes for faculty members in the form of workshops are to be organised once the model question paper is approved which will help the faculty members move towards OBE.	The National Institute of Teacher Training Institute has been identified for providing training. In November 2022, a training programme will be organised through CHRD.
3	The programmes on Human Values have to be handled only by the faculty members who have undergone training in Universal Human Values.	In the Student Induction Programme conducted for the I-year students of FASCM and FoE, the session on Human Values have been handled by the faculty members who have attended the training programme organised by AICTE.
4	Regarding the industrial training for the students to make them 'Industry Ready' and training of faculty members in the industries, a discussion will be made in the Executive Meeting of the COSIEMA to be held in the last week of August 2022.	A visit has been made to COSIEMA on 06-09-2022 and discussed with its office bearers.
5	Exposure of students to various judicial laws through awareness programmes will be organised once the content is	The content is under preparation.

	made ready by the IQAC member representing the society	
6	It was suggested to rename the Distinguished Lecture Series (DLS) conducted by the departments as Alumni sponsored DLS.	Since only a few departments conduct DLS, alternate arrangements are to be made to enhance the knowledge level of the faculty members.
7	Awareness Programmes on “Single Use of Plastics” for the students may be organised by NSS/NCC.	An Awareness Programme has been conducted by NCC and NSS on 01-10-2022. 65 students have participated.
8	Feedback is to be received on the guidelines issued on Credit Transfer for SWAYAM Courses.	<ul style="list-style-type: none"> • Students were advised to register for SWAYAM courses by the departments. 2905 students enrolled and 1479 students registered for exam (51% of enrolment). • The feedback received is that the majority of the students find it difficult to pass the examination.

SRM
4/11/2022

Director IQAC

Internal Quality Assurance Cell

08.11.2022

The Minutes of the 18th meeting of IQAC held on 04-11-2022 at 10.25 am at V-C 's Chamber

Members Present:

1. Dr. B. Venkatachalapathy, Vice - Chancellor (Convenor)
2. Shri. K. Murugaiah, CEO, Karpagam Educational Institutions (Nominee from BoM)
3. Dr. M. Palaniswamy, Registrar (Administration)
4. Dr. P. Palanivelu, CoE (Administration)
5. Dr. P. Thamilarasi, Dean, Student Affairs (Administration)
6. Mr. T. Shanmugavel, Coordinator, IQAC (Administration)
7. Mr. M. V. Loganathan (Nominee from Industrialists)
8. Mr. S. Kapilan Jeganath, (Nominee from Alumni)
9. Dr. N.V. Balaji, Dean, FASCM (Faculty Member)
10. Dr. A. Amudha, Dean (i/c), FoE (Faculty Member)
11. Dr. K. Sathish Kumar, Dept. of Mechanical Engineering (Faculty Member)
12. Mr. K. Kathirvel, Dept. of CS (Faculty Member)
13. Mr. C. Nithiyapathi, Dept. of Mechanical Engineering (Faculty Member)
14. Dr. R. Santhosh, Head, Dept. of CSE (Faculty Member)
15. Dr. P. Senthilkumar, FoP (Faculty Member)
16. Dr. V. Krishnaveni, Dept. of Commerce (Faculty Member)
17. Dr. S. Ravi, Director, IQAC (Member Secretary)

The Chairperson welcomed all the participants and briefed the purpose of the meeting.

The Director, IQAC made a presentation as per the agenda. After the detailed deliberations, the following resolutions were passed.

Agenda 1:

To review and approve the Action Taken Report of the 17th meeting.

Resolution 1:

Resolved that the Action Taken Report of the 17th meeting be approved (Annexure I).

Agenda 2:

To consider and approve the Activity Report of IQAC for the period from 1st June 2022 to 30th September 2022.

Resolution 2:

Resolved that the Activity Report of IQAC for the period from 1st June 2022 to 30th September 2022 be approved.

Agenda 3:

To consider and approve the institutional performance report for the period from 1st June 2022 to 30th September 2022.

Resolution 3:

Resolved that the institutional performance report for the period from 1st June 2022 to 30th September 2022 be approved.

Agenda 4:

To consider and approve the Consolidated Report of Department Work Progress in the 1st Quarter 2022-2023.

Resolution 4:

Resolved that the Consolidated Report of Department Work Progress in the 1st Quarter 2022-2023 be approved.

The details of discussion had during the presentation are given below:

1. It was decided to organise Training Programme in the form of Workshop through CHRD for the faculty members for preparation of Question Paper based on Bloom's Taxonomy.
2. Regarding the "Faculty Immersion Programme" for faculty members in the industries, it was decided that COSIEMA will prepare the list of companies which are ready to offer training and KAHE will prepare the list of faculty members against each company for getting trained. Subsequently a Symposium will be arranged to exchange the views from both the sides.
3. Exposure of students to various judicial laws through Awareness Programmes will be organised once the content is made ready by the IQAC member representing the Society.
4. It was decided to retain the name of the Distinguished Lecture Series (DLS) as it is. Distinguished persons may be invited as resource persons for the programme.
5. Awareness Programmes on "Single Use" of Plastics to be extended to more number of students and campus cleaning to be organised periodically by NSS/NCC.
6. Faculty Development Programme on Outcome Based Education to be organised.
7. Training on "Reading of Balance Sheet" may be organised by the Commerce Department to the members of COSIEMA.
8. Criteria incharges to be identified and given charge.

The Coordinator, IQAC proposed vote of thanks and the meeting came to end at 12.30 pm.

SRM
8/11/22

Director, IQAC

B. S. S. S. S.
8/11/22

Chairperson