

Internal Quality Assurance Cell

03.04.2023

The Minutes of the 19th meeting of IQAC held on 31-03-2023 at 02:00 pm at V-C 's Chamber

Members Present:

1. Dr. B. Venkatachalapathy, Vice - Chancellor (Convenor)
2. Shri. K. Murugaiah, CEO, Karpagam Educational Institutions (Nominee from BoM)
3. Dr. S. Ravi , Registrar (Administration)
4. Dr. P. Palanivelu, CoE (Administration)
5. Dr. P. Thamilarasi, Dean, Student Affairs (Administration)
6. Dr. N.V. Balaji, Dean, FASCM (Faculty Member)
7. Dr. A. Amudha, Dean , FoE (Faculty Member)
8. Dr. K. Sathish Kumar, Dept. of Mechanical Engineering (Faculty Member)
9. Mr. K. Kathirvel, Dept. of CS (Faculty Member)
10. Dr. R. Santhosh, Head, Dept. of CSE (Faculty Member)
11. Dr. P. Senthilkumar, Dept. of Pharmacy (Faculty Member)
12. Dr. V. Krishnaveni, Dept. of Commerce (Faculty Member)
13. Ar. M.R. Ramakrishnamoorthy, Dept. of Planning (Faculty Member)
14. Dr.R. Gunasundari, Head, Dept.of Computer Applications (Faculty Member)
15. Mr.T. Shanmugavel, Coordinator, IQAC.

The Chairperson welcomed all the participants and briefed the purpose of the meeting.

Agenda 1:

To review and approve the Action Taken Report of the 18th meeting.

Resolution 1:

Resolved that the Action Taken Report of the 18th meeting be approved (Annexure I).

Agenda 2:

To consider and approve the Activity Report of IQAC for the period from 1st October 2022 to 28th February 2023.

Resolution 2:

Resolved that the Activity Report of IQAC for the period from 1st October 2022 to 28th February 2023 be approved.

Agenda 3:

To consider and approve the institutional performance report for the period from 1st June 2022 to 28th February 2023.

Resolution 3:

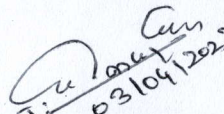
Resolved that the institutional performance report for the period from 1st June 2022 to 28th February 2023 be approved.

The Coordinator, IQAC presented the reports as per the agenda. The changes made in the draft Self Study Report (SSR) Manual of NAAC was presented to the benefit of the members. After the detailed deliberations, the following resolutions were passed.

The details of discussion had during the presentation are given below:

1. The "Faculty Immersion Programme" for faculty members will be organised in the month of April/May 2023 in the 5 companies identified by COSIEMA.
2. Awareness Programmes on various judicial laws will be organised for the benefit of the students.
3. The resource person for the Distinguished Lecture Series (DLS) shall not be below the designation of Associate Professor if he/she is from an academic institution.
4. Faculty Development Programme on Outcome Based Education to be organised inviting any of the NBA assessment team members as resource persons.
5. Possibility of converting the lecture notes into books/book chapters to be explored.
6. The video lectures developed so far at the Media Centre may be fine tuned to create e-content for the platforms like e-PG-Pathshala, CEC (Undergraduate), SWAYAM and for other MOOCs platforms.
7. The existing Seed Money Policy is to be reviewed and revised if required based on the draft SSR Manual.
8. An Art Gallery and Museum may be established at the University Level.
9. The functioning of Business Lab is to be strengthened.

The Coordinator, IQAC proposed vote of thanks and the meeting came to end at 4:30 pm.


03/04/2023
Director, IQAC


03/04/23.
Convenor

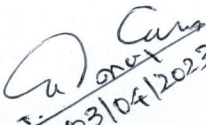
Annexure- I
for the Minutes of 19th Meeting of IQAC
KARPAGAM ACADEMY OF HIGHER EDUCATION
Internal Quality Assurance Cell

31.03.2023

Action Taken Report for the Eighteenth meeting of IQAC held on 04.01.2022

S. No.	Action Required	Action Planned
1.	It was decided to organise a training programme in the form of a workshop through CHRD for the faculty members for the preparation of question papers based on Bloom's taxonomy.	CHRD has organised the training program on 09-03-2023.
2.	Regarding the "Faculty Immersion Programme" for faculty members in the industries, it was decided that COSIEMA will prepare the list of companies that are ready to offer training and KAHE will prepare the list of faculty members for each company to get trained. Subsequently, a symposium will be organised to exchange views from both sides.	COSIEMA has identified five companies that are ready to offer Faculty Immersion Programme for our faculty members. Training will be organised in the month of April/May 2023.
3.	Exposure of students to various judicial laws through awareness programmes will be organised once the content is made ready by the IQAC member representing the society.	Advocate K. Sethupathi, who is an alumni of KAHE has already given an awareness on various judicial laws for MBA students. He can be invited periodically to extend the same to a larger number of students.
4.	It was decided to retain the name of Distinguished Lecture Series (DLS) as it is. Distinguished persons may be invited as resource persons for the programme.	Departments have been notified of this and four departments have arranged DLS inviting the resource persons from outside until the end of February 2023.
5.	An awareness programme on "Single Use of Plastics" to be extended to a larger number of students and campus cleaning is to be organised periodically by NSS/NCC.	NSS is planning to organise one awareness programme on plastics and one campus cleaning every month.

6.	A Faculty Development Programme on "Outcome Based Education" to be organised	On 18-01-2023, CHRD organised a training programme on "Outcome Based Education" for the HoDs. The resource persons were Dr. A. Amudha, Dean, FoE and Dr. V.J. Vijayalakshmi, Associate Professor, Department of EEE.
7.	Training on the "Reading of Balance Sheet" may be organised by the Department of Commerce for the members of COSIEMA.	Training was organised on 13-12-2022 for the members of COSIEMA. The resource persons were Dr. V. Krishnaveni, Professor and Mrs. R. Naveena, Assistant Professor of the Department of Commerce.
8.	Criteria in-charges to be identified and given charge.	At present, 3 faculty members are taking care of all 7 criteria. Considering the revised SSR manual, the collection of data on monthly basis and the academic audit, 2 more staff will be recruited.


 03/04/2023
 Director, IQAC