

Internal Quality Assurance Cell

01-09-2023

The Minutes of the 20th meeting of IQAC held on 31-08-2023 at 11:00 a.m. at V-C's Chamber

Members Present:

1. Dr. B. Venkatachalapathy, Vice-Chancellor (Convenor)
2. Shri. K. Murugaiah, CEO, Karpagam Educational Institutions (Nominee from BoM)
3. Dr. S. Ravi, Registrar (Administration)
4. Dr. P. Palanivelu, CoE (Administration)
5. Dr. P. Thamilarasi, Dean, Student Affairs (Administration)
6. Dr. N.V. Balaji, Dean, FASCM (Faculty Member)
7. Dr. A. Amudha, Dean, FoE (Faculty Member)
8. Dr. D. Kumudha, Dean, FoP (Faculty Member)
9. Ar. P. Kathiravan, Dean, FADP (Faculty Member)
10. Dr. S. Veni, Dept. of Computer Science (Faculty Member)
11. Dr. R. Santhosh, Head, Dept. of CSE (Faculty Member)
12. Dr. P. Eswaran, Dept. of Commerce (Faculty Member)
13. Dr. K. Sathish Kumar, Dept. of Mechanical Engineering (Faculty Member)
14. Mr. K. Kathirvel, Dept. of Computer Science (Faculty Member)
15. Mr. C. Nithiyapathi, Dept. of Mechanical Engineering (Faculty Member)
16. Mr. T. Shanmugavel, Coordinator, IQAC

The Chairperson, in his welcome note, emphasised the need for regular review and follow-up of the action plan for achieving the targets on time.

The Coordinator, IQAC, presented the report as per the agenda. The analysis of the performance of the last two academic years, 2021-2022 and 2022-2023, was presented. After detailed deliberations, the following resolutions were passed:

Agenda 1:

To review and approve the Action Taken Report of the 19th meeting.

Resolution 1:

Resolved that the Action Taken Report of the 19th meeting be approved (Annexure I).

Agenda 2:

To consider and approve the Activity Report of IQAC for the period from 1st March 2023 to 31st July 2023.

Resolution 2:

Resolved that the Activity Report of IQAC for the period from 1st March 2023 to 31st July 2023 be approved.

Agenda 3:

To consider and approve the Cumulative Performance Analysis Report for the last two academic years, 2021-2022 and 2022-2023.

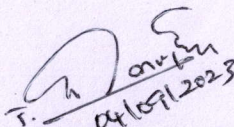
Resolution 3:

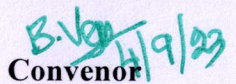
Resolved that the Cumulative Performance Analysis Report for the last two academic years, 2021-2022 and 2022-2023 be approved.

The details of the discussion we had during the presentation are given below:

1. The possibility of introducing a system of fully flexible curriculum to enable 100% internal assessment to be studied. A draft policy framework is to be submitted by the Deans within 15 days.
2. The existing limit on marks for moderation may be reviewed.
3. The call for applying to Career Advancement Scheme need to be reviewed.
4. Translation of text books from English to Tamil may be taken up as per NEP 2020.
5. Corporate training for professional bodies like the Association of Architects, Builders Association etc., may be taken up. Also the possibility of offering certificate or diploma programmes may be explored.
6. While signing MoUs with local industries and institutions, factors like internships, on-the-job training, project work, and collaborative research have to be duly considered.
7. The undergraduate students may be advised to appear for the competitive examination TANCET for admission into MBA, MCA, and ME/M.Tech. programmes.
8. It has been suggested to renew both the ISO 9001:2008 QMS and ISO 14001:2008 EMS certifications.

The Coordinator, IQAC proposed a vote of thanks, and the meeting came to an end at 12:45 p.m.


Coordinator, IQAC


Convenor

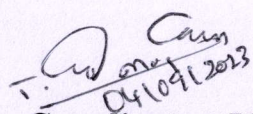
Annexure- I
for the Minutes of 20th Meeting of IQAC
KARPAGAM ACADEMY OF HIGHER EDUCATION
Internal Quality Assurance Cell

04.09.2023

Action Taken Report for the Nineteenth meeting of IQAC held on 31.03.2023

| S. No. | Action Required | Action Planned |
|---------------|---|---|
| 1. | The "Faculty Immersion Programme" for faculty members will be organised in the month of April/May 2023 in the 5 companies identified by COSIEMA. | The Faculty Immersion Programme was organized for 24 faculty members in 11 industries from May 2023 to August 2023. |
| 2. | Awareness Programmes on various judicial laws will be organised for the benefit of the students. | Resource persons were identified and the schedule prepared. To be organized in the current year. |
| 3. | The resource person for the Distinguished Lecture Series (DLS) shall not be below the designation of Associate Professor if he/she is from an academic institution. | All the departments were informed about the decision taken in the meeting and the departments also started implementing the same. |
| 4. | Faculty Development Programme on Outcome Based Educaion to be organised inviting any of the NBA assessment team members as resorce persons. | Resource person was identified. To be organized in the current semester. |
| 5. | Possibility of converting the lecture notes into books/book chapters to be explored. | Possibility was explored and found to be possible. Four faculty members have already converted their notes to books. |

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| 6. | The video lectures developed so far at the Media Centre may be fine tuned to create e-content for the platforms like e-PG-Pathshala, CEC (Undergraduate), SWAYAM and for other MOOCs platforms. | This point was taken up with the Media Centre and in turn three videos were sent to Diksha platform. |
| 7. | The existing Seed Money Policy is to be reviewed and revised if required based on the draft SSR Manual. | Seed Money Policy was revised and the same was approved by the Board of Management in the meeting which was held on 24 th June 2023. |
| 8. | An Art Gallery and Museum may be established at the University Level. | At present, the Art Gallery and Museum are existing in the FADP and FoP respectively. To be brought in a common place. |
| 9. | The functioning of Business Lab is to be strengthened. | Business Lab proposes to use the existing SPSS Lab in P-block. |


 T. Anand
 04/09/2023
 Coordinator, IQAC