Internal Quality Assurance Cell

The Minutes of the 22nd meeting of IQAC held on 23-03-2024
at 10:30 a.m. at V-C's Chamber

Members Present:

1.	Dr. B. Venkatachalapathy, Vice-Chancellor	(Chairperson)
2.	Shri. K. Murugaiah, CEO, Karpagam Educational Institutions	(Nominee from BoM)
3.	Dr. S. Ravi, Registrar	(Administration)
4.	Dr. P. Palanivelu, CoE	(Administration)
5.	Dr. P. Thamilarasi, Dean, Student Affairs	(Administration)
6.	Dr. N.V. Balaji, Dean, FASCM	(Faculty Member)
7.	Ar. P. Kathiravan, Dean, FADP	(Faculty Member)
8.	Dr.D. Kumudha, Dean, FoP	(Faculty Member)
9.	Dr. S. Veni, Dept. of Computer Science	(Faculty Member)
10.	Dr. R. Santhosh, Head, Dept. of CSE	(Faculty Member)
11.	Dr. P. Eswaran, Dept. of Commerce	(Faculty Member)
12.	Dr. K. Sathish Kumar, Dept. of Mechanical Engineering	(Faculty Member)
13.	Mr. K. Kathirvel, Dept. of Computer Science	(Faculty Member)
14.	Mr. C. Nithiyapathi, Dept. of Mechanical Engineering	(Faculty Member)
15.	Mr. T. Shanmugavel	(Coordinator, IQAC)

The Chairperson welcomed the participants and briefed about the agenda of the meeting.

The Coordinator, IQAC presented the Action Taken Report for the points discussed in the 21st meeting of IQAC which was held on 01-12-2023, the Activity Report for the period from November 2023 to February 2024 and the Institutional Performance Report for the period from 1st June 2023 to 29th February 2024.

After the deliberation, the following resolutions were passed.

Agenda 1:

To review and approve the Action Taken Report of the 21st meeting.

Resolution 1:

Resolved that the Action Taken Report of the 21st meeting be approved (Annexure I).

Agenda 2:

To consider and approve the Activity Report of IQAC for the period from 1st November 2023 to 29th February 2024.

Resolution 2:

Resolved that the Activity Report of IQAC for the period from 1st November 2023 to 29th February 2024 be approved.

Agenda 3:

To consider and approve the Institutional Performance Report for the period from 1st June 2023 to 29th February 2024.
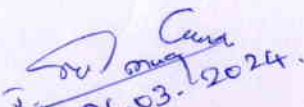
Resolution 3:

Resolved that the Institutional Performance Report for the period from 1st June 2023 to 29th February 2024 be approved.

The details of the discussion had during the presentation are given below:

1. It was suggested that the profile of the external resource persons identified by CHRD for the Faculty Development Programme on Outcome Based Education be reviewed for suitability.

2. It was discussed to try 100% internal evaluation on experimental basis for a few courses.

3. The translation of books from English to Tamil has to be speeded up.

4. The vocational courses being offered by the National Council for Vocational Training are not at the HEI level and not eligible for credit transfer. Alternatively, it was suggested to offer such skill training courses to school dropouts and technicians with lower qualifications through NSS as an extension activity.

5. Courses on Community Engagement and Social Responsibilty will be included in the curriculum of the Academic Year 2024-25 facilitating the students to get engaged with the community through NSS/YRC/Rotaract Club.

6. It was suggested to introduce registration process to facilitate the students to express their choice in selection of core and elective courses to complete the credits earlier.

7. The review of videos that are ready at the media centre (before uploading on YouTube) is to be completed before 31-03-2024.

8. It was suggested to establish a museum in 3 faculties (FASCM, FoE and FADP).

The Coordinator, IQAC proposed a vote of thanks and the meeting came to an end at 11:45 a.m.

Coordinator, IQAC   **Chairperson**
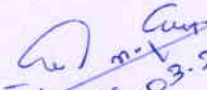
KARPAGAM ACADEMY OF HIGHER EDUCATION

Internal Quality Assurance Cell

Action Taken Report for the Twenty First meeting of IQAC held on 01.12.2023

S. No.	Action Required	Action Planned
1.	It was suggested to organise a Faculty Development Programme on Outcome Based Education with the Professors from the reputed Universities as resource persons.	CHRD will identify the resource persons for OBE and invite them to handle the FDP sessions on OBE.
2.	The report (on the study of possibility of introducing a system of 100 % internal evaluation) submitted by the Deans is to be reviewed and decision to be taken accordingly.	To be decided.
3.	The process of deploying Career Advancement Scheme need to be reviewed and alternate methods are to be explored so that promotions can be effected automatically when the faculty member becomes eligible for the same.	To be decided.
4.	The translation of text books from English to Tamil will be done once the language correction is completed	The English Department checked 41 out of 48 manuscripts for language. The correction is in progress.
5.	Training for TANCET may be organised for the interested students through the Centre for Career Counselling and Competitive Examinations.	38 students from FASCM appeared for the TANCET examination held on March 9, 2024.
6.	For implementation of Vocational Education, the vocational courses being offered by the National Council for Vocational Training may be considered for credit transfer.	To be decided as the courses offered by NCVT are not at the HEI Level.
7.	A course on Community Engagement and Social Responsibilty may be introduced in the curriculum facilitating the students to get engaged with the community through NSS/YRC/Rotaract Club.	It is suggested to include in the curriculum of the academic year 2024-2025

8.	Multiple Entry and Multiple Exit provision is available in the 4 year UG Programmes of the Facultyof Arts,Science, Commerce and Mangement.The draft policy on PG Courses may be considered once approved by UGC.	To be decided.

26.03.2024

Coordinator, IQAC