

Internal Quality Assurance Cell

16-12-2024

The minutes of the 24th meeting of IQAC held on 14-12-2024
at 12:15 p.m. at VC's Chamber

Members Present:

1. Dr. B. Venkatachalapathy, Vice-Chancellor (Chairperson)
2. Shri. K. Murugaiah, CEO, Karpagam Educational Institutions (Nominee from BoM)
3. Dr. S. Ravi, Registrar (Administration)
4. Dr. P. Palanivelu, CoE (Administration)
5. Dr. P. Thamilarasi, Dean, Student Affairs (Administration)
6. Dr. N.V. Balaji, Dean, FASCM (Faculty Member)
7. Dr. A. Amudha, Dean, FoE (Faculty Member)
8. Dr. D. Kumudha, Dean, FoP (Faculty Member)
9. Dr. S. Veni, Dept. of Computer Science (Faculty Member)
10. Dr. K. Gayatri, FoP (Faculty Member)
11. Dr. R. Santhosh, Head, Dept. of CSE (Faculty Member)
12. Dr. K. Sathish Kumar, Dept. of Mechanical Engineering (Faculty Member)
13. Mr. K. Kathirvel, Dept. of Computer Science (Faculty Member)
14. Mr. T. Shanmugavel (Coordinator, IQAC)

The Chairperson welcomed all the participants for the meeting. The Chancellor of Karpagam Academy of Higher Education, Prof. K. Ramasamy was also present in the meeting. He participated enthusiastically and gave valuable input during the proceedings of the meeting.

The session was handed over to the Coordinator, IQAC. He presented the Action Taken Report for the points discussed in the 23rd meeting of IQAC which was held on 22-06-2024, the Activity Report for the period from June 2024 to November 2024 and the Institutional Performance Report for the period from June 2024 to November 2024 as per the agenda.

After the deliberation, the following resolutions were passed.

Agenda 1:

To review and approve the Action Taken Report of the 23rd meeting.

Resolution 1:

Resolved that the Action Taken Report of the 23rd meeting be approved (Annexure I).

Agenda 2:

To consider and approve the Activity Report of IQAC for the period from June 2024 to November 2024.

Resolution 2:

Resolved that the Activity Report of IQAC for the period from June 2024 to November 2024 be approved.

Agenda 3:

To consider and approve the Institutional Performance Report for the period from June 2024 to November 2024.

Resolution 3:

Resolved that the Institutional Performance Report for the period from June 2024 to November 2024 be approved.

Agenda 4:

To consider and approve the Draft AQAR 2023-2024 which is to be submitted to NAAC.

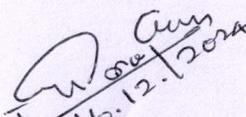
Resolution 4:

Resolved that the Draft AQAR 2023-2024 which is to be submitted to NAAC be approved.

The details of the discussion had during the presentation are given below:

1. Syllabus and method of evaluation are to be finalised before the commencement of any course other than the regular courses being offered as per the curriculum.
2. It was suggested that the applications for seed money may be called for with a mention of focus areas.
3. Possibility for creditising the Value-Added Courses being offered in addition to the curriculum can be considered.
4. The details of the museum can be worked out for identifying the suitable place by all the four faculty of studies.
5. A mentor can be identified from the central funded institution for the content development of MOOCs.

The Coordinator, IQAC proposed a vote of thanks and the meeting came to an end at 1:30 p.m.


16.12.2024
Coordinator, IQAC


16/12/2024
Chairperson

Annexure- I

for the Minutes of 24th Meeting of IQAC

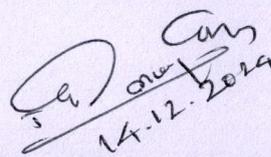
KARPAGAM ACADEMY OF HIGHER EDUCATION

Internal Quality Assurance Cell

Action Taken Report for the Twenty Third Meeting of IQAC held on 22.06.2024

14-12-2024

S. No.	Action Required	Action Planned
1.	It was decided to systemise the process of reviewing the profile of the external resource persons identified by CHR D for the training programmes.	A format has been designed taking into account of the expertise, experience of the resource person and feedback of the faculty members (for the earlier programmes handled in KAHE, if any) .CHR D already started using the format for getting approval.
2.	It was decided that CHR D shall organise a Workshop on Teaching Pedagogies for the faculty members.	CHR D organised a one -day programme on Teaching Pedagogies on 15-11-2024.
3.	It was decided to identify a course in each programme to try 100% internal evaluation on experimental basis.	The courses have been identified by all the four faculty disciplines.
4.	A provision will be made to facilitate the students to register the courses in each semester and for registration of Advanced Learners.	A meeting was organised by the Vice Chancellor on 23-09-2024 on this point and it was decided to implement the registration process in the even semester 2024-2025. Accordingly, the registration process was started in FASCM. FoE is developing an Application Software for registration.
5.	It was suggested to develop the concept for establishing a museum in 3 faculties (FASCM, FoE and FADP).	The concept will be developed once the space is identified.
6.	Possibility of creditising the internships that are undertaken by the students in the Foreign Universities is to be explored.	Possibility was studied and the provision was given in the Academic Regulations 2024-2025.
7.	The Deans will submit their plan in the academic aspects for drafting the Institutional Development Plan.	The Deans have submitted their plan for further review and consideration.


14-12-2024
Coordinator, IQAC