

# Internal Quality Assurance Cell

02-04-2025

The minutes of the 25<sup>th</sup> meeting of IQAC held on 28-03-2025  
at 10:30 a.m. at V-C's Chamber

## Members Present:

1. Dr. B. Venkatachalapathy, Vice-Chancellor (Chairperson)
2. Shri. K. Murugaiah, CEO, Karpagam Educational Institutions (Nominee from BoM)
3. Dr. S. Ravi, Registrar (Administration)
4. Dr. P. Palanivelu, CoE (Administration)
5. Mr.R. Saravanakumar (Nominee from Local Society)
6. Mr. J. Karthik (Nominee from Industrialists)
7. Mr. P. S. Ramachandran (Nominee from Employers)
8. Mr. C. Rajasekaran (Nominee from Alumni)
9. Dr. P. Thamilarasi, Dean, Student Affairs (Administration)
10. Dr. N.V. Balaji, Dean, FASCM (Faculty Member)
11. Dr. A. Amudha, Dean, FoE (Faculty Member)
12. Dr. P. Kathiravan (Faculty Member)
13. Dr. D. Kumudha, Dean, FoP (Faculty Member)
14. Dr. S. Veni, Dept. of Computer Science (Faculty Member)
15. Dr. R. Santhosh, Head, Dept. of CSE (Faculty Member)
16. Dr. K. Sathish Kumar, Dept. of Mechanical Engineering (Faculty Member)
17. Mr. K. Kathirvel, Dept. of Computer Science (Faculty Member)
18. Mr. T. Shanmugavel (Coordinator, IQAC)

The Chairperson welcomed all the participants for the meeting with a special mention to the external members. He briefed the significance, roles and functions of IQAC for an information to the external members. This meeting being the first meeting in which the external members are taking part after the reconstitution of IQAC in August 2024, the Chairperson asked all the members to introduce themselves.

The session was handed over to the Coordinator, IQAC to proceed with the meeting as per the agenda. He presented the Action Taken Report for the points discussed in the 24th meeting of IQAC which was held on 14-12-2024 and the Activity Report for the period from December 2024 to February 2025. The session was open for the interaction on Meaningful Engagement of Alumni, Input from Alumni for overall development and Community Engagement.

The following resolutions were passed after the detailed discussion among the participants.

### Agenda 1:

To review and approve the Action Taken Report of the 24th meeting.

### Resolution 1:

Resolved that the Action Taken Report of the 24<sup>th</sup> meeting be approved (Annexure I).

## Agenda 2:

To consider and approve the Activity Report of IQAC for the period from December 2024 to February 2025.

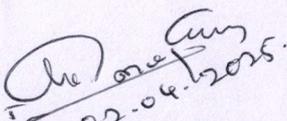
## Resolution 2:

Resolved that the Activity Report of IQAC for the period from December 2024 to February 2025 be approved.

The details of the discussion had during the interaction are given below:

1. Seed money may be provided for the students also.
2. It was suggested to get a mentor from the respective internship providing organisation to monitor and evaluate the performance of the students who are undergoing internship.
3. It was proposed to offer the Value -Added Courses within 4<sup>th</sup> semester for a 3year programme and within 6<sup>th</sup> semester for a 4year programme.
4. An idea was mooted to have 20% of the faculty members from the industry as they will be able to make the students to understand better by sharing their practical experience. Further it was discussed that the institution already started appointing persons from industry as Professors of Practice (PoP) who can meet this requirement to some extent.
5. The Faculty of Engineering may appoint not only PoP but also Associate and Assistant Professors of Practice as per the guidelines from AICTE.
6. In spite of the focused training, students lack in the communication skills which may duly be addressed.
7. Training may be imparted in Advanced Excel, Analytics, Python etc., which is required for industry.

The Coordinator, IQAC proposed a vote of thanks and the meeting came to an end at 12:30 p.m.

  
02.04.2025  
Coordinator, IQAC

  
B.V. 02/04/2025  
Chairperson

**Annexure- I**

**for the Minutes of 25<sup>th</sup> Meeting of IQAC**

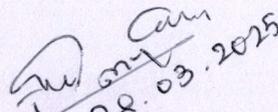
**KARPAGAM ACADEMY OF HIGHER EDUCATION**

**Internal Quality Assurance Cell**

Action Taken Report for the Twenty Fourth Meeting of IQAC held on 14.12.2024

28-03-2025

<b>S. No.</b>	<b>Action Required</b>	<b>Action Planned</b>
1.	Syllabus and method of evaluation are to be finalised before the commencement of any course other than the regular courses being offered as per the curriculum.	This requirement was included in the Guideline on Credit Transfer which was communicated on February 12, 2025. The departments started practising the procedure for the courses meant for additional credits.
2.	It was suggested that the applications for seed money may be called for with a mention of focus areas.	This was informed to the concerned on January 4, 2025. This will be practised from next academic year.
3.	Possibility for creditising the Value-Added Courses being offered in addition to the curriculum can be considered	This point was discussed in the CDC meeting and the same will be included in the Regulations 2025-2026.
4.	The details of the museum can be worked out for identifying the suitable place by all the four faculty of studies	The details of the museum were worked out by the respective Deans.
5.	A mentor can be identified from the central funded institution for the content development of MOOCs.	One expert from Avinashilingam Institute for Home Science and Higher Education, Coimbatore, has been identified for mentoring

  
28.03.2025  
**Coordinator, IQAC**