Internal Quality Assurance Cell

The minutes of the 26th meeting of IQAC held on 18-07-2025
at 03:30 p.m. at V-C's Chamber

Members Present:

1.	Dr. S. Ravi, Vice-Chancellor (i/c)	(Chairperson)
2.	Shri. K. Murugaiah, CEO, Karpagam Educational Institutions	(Nominee from BoM)
3.	Dr. B.V. Pradeep, Registrar	(Administration)
4.	Dr. P. Palanivelu, CoE	(Administration)
5.	Dr.V. Ragavi, Dean, FASCM	(Faculty Member)
6.	Dr. A. Amudha, Dean, FoE	(Faculty Member)
7.	Dr. P. Kathiravan, Dean, FADP	(Faculty Member)
8.	Dr. D. Kumudha, Dean, FoP	(Faculty Member)
9.	Dr. S. Veni, Dept. of Computer Science	(Faculty Member)
10.	Dr. R. Santhosh, Head, Dept. of CSE	(Faculty Member)
11.	Dr. K. Gayathri, FoP	(Faculty Member)
12.	Dr. K. Sathish Kumar, Dept. of Mechanical Engineering	(Faculty Member)
13.	Mr. K. Kathirvel, Dept. of Computer Science	(Faculty Member)
14.	Mr. T. Shanmugavel	(Coordinator, IQAC)

The Chairperson welcomed all the participants for the meeting. He briefed about the agenda of the meeting and the significance of the points to be discussed with relevance to the 3rd cycle of accreditation by NAAC in the next academic year.

The session was handed over to the Coordinator, IQAC to proceed with the meeting as per the agenda. He presented the Action Taken Report for the points discussed in the 25th meeting of IQAC which was held on 28-03-2025, the Activity Report for the period from March 2025 to June 2025 and the thrust areas for which all the Departments have to focus.

The following resolutions were passed after the detailed discussion among the participants.

Agenda 1:

To review and approve the Action Taken Report of the 25th meeting.

Resolution 1:

Resolved that the Action Taken Report of the 25th meeting be approved (Annexure I).

Agenda 2:

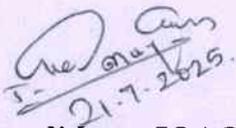To consider and approve the Activity Report of IQAC for the period from March 2025 to June 2025.

Resolution 2:

Resolved that the Activity Report of IQAC for the period from March 2025 to June 2025 be approved.

The details of the discussion had during the interaction are given below:

1. The criteria for availing seed money for the students to undertake their project work to be prepared.

2. Proposals for appointment of Associate and Assistant Professors of Practice can be submitted by the Departments of the Faculty of Engineering.

3. Possibility for providing training at the industry for specialised tools like Tally and giving credits is to be studied.

4. The usage of Language Lab is to be made effective for the benefit of the students across the institution.

5. One of the members suggested that for incorporating minor changes/corrections, the Academic Regulations may be amended instead of revising as practised now.

6. Establishment of Student Chapters of Professional Bodies is to be encouraged.

The Coordinator, IQAC proposed a vote of thanks and the meeting came to an end at 5:30 p.m.

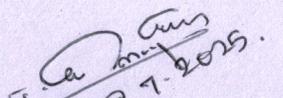**Coordinator, IQAC**

Chairperson

KARPAGAM ACADEMY OF HIGHER EDUCATION

Internal Quality Assurance Cell

Action Taken Report for the Twenty Fifth Meeting of IQAC held on 28-03-2025

18-07-2025

S. No.	Action Required	Action Planned
1.	Seed money may be provided for the students also.	It is suggested to select a few final year projects for providing seed money to start with.
2.	It was suggested to get a mentor from the respective internship providing organisation to monitor and evaluate the performance of the students who are undergoing internship.	Departments are collecting the details of the mentor from the respective industries.
3.	It was proposed to offer the Value -Added Courses within 4th semester for a 3year programme and within 6th semester for a 4year programme.	In 2024-2025, Value- Added Courses were offered within the 4th semester for 3-year programmes and within the 6th semester for 4-year programmes.
4.	The Faculty of Engineering may appoint not only PoP but also Associate and Assistant Professors of Practice as per the guidelines from AICTE.	The Departments of FoE are identifying the PoP from industry for appointing as Associate and Assistant Professors of Practice.
5.	Inspite of the focused training, students lack in the communication skills which may duly be addressed.	1. Students are asked to give a talk for 5 minutes at the beginning of each Lecture hour. 2. Training for IELTS has been started. 3. 266 Engineering students from 2024 – 2025 batch cleared a course on "Soft Skills" conducted by NPTEL.
6	Training may be imparted in Advanced Excel, Analytics, Python etc., which is required for industry.	1.In commerce, training was given in Advanced Excel, Tally Prime and Digital Marketing. 2.Advanced Excel is included in 2025-2026 curriculum of CS stream 3. Workshop was conducted in Python, Web Development for Computer Science stream

Coordinator, IQAC