

Application No: \_\_\_\_\_

Issued on: \_\_\_\_\_



**KARPAGAM**  
ACADEMY OF HIGHER EDUCATION  
(Deemed to be University)  
(Established Under Section 3 of UGC Act, 1956)

# APPLICATION FOR ADMISSION TO Ph.D. PROGRAMME

Eachanari Post, Pollachi Main Road, Coimbatore - 641 021, Tamil Nadu, INDIA | Ph: +91 422 2980011, 12, 13, 14  
info@kahedu.edu.in | www.kahedu.edu.in

Subject: \_\_\_\_\_ Full-Time ☐ Part-Time ☐

Details of Application fee: Cash Receipt / DD No. \_\_\_\_\_ Dt. \_\_\_\_\_ Bank \_\_\_\_\_

1. Name (in BLOCK letters) (as in the HSC Mark Sheet)

Paste a recent passport  
size photograph

2. Gender : Male ☐ Female ☐ 3. Date of Birth:         4. Age:    
Date Month Year

5. Community : \_\_\_\_\_  
(Attested xerox copy should be enclosed)

**DO NOT STAPLE**

6. Nationality: \_\_\_\_\_ 7. Mother Tongue: \_\_\_\_\_ 8. Marital Status: \_\_\_\_\_

9. Religion: \_\_\_\_\_ 10. Place of Birth: \_\_\_\_\_

11. Place of Residence: \_\_\_\_\_

12. Distance between place of residence to Coimbatore (in kms): \_\_\_\_\_

13. Aadhar Number :

14. Permanent Address:

PIN:

15. Communication Address:

PIN:

16. Phone (O): \_\_\_\_\_ (R): \_\_\_\_\_ Mobile: \_\_\_\_\_

17. E-mail (1): \_\_\_\_\_ (2): \_\_\_\_\_

18. Academic particulars (Attested copies to be attached)

Exam Passed	Degree Awarded	Board/University	Month & Year of passing	Duration of courses	% of Marks obtained	Class obtained
HSC or Equivalent						
Bachelor's Degree						
Master's Degree						
M.Phil						

19. Professional details: (Certificates to be attached separately)

Designation	Institution	Duration		Total Period	
		From	To	Y	M

(Note: Part time candidates must enclose No Objection Certificate in Original from the present employer)

20. Are you a member of faculty in KAHE : Yes ☐ No ☐

21. Details of proposed research:

a) Broad field of research:

b) Tentative topic (Enclose a brief write-up in 250 words):

22. Awards/Medals/Prizes/Honours conferred, if any:

23. Any other particulars/Specific research interest, if any:

The particulars furnished in the application are true and correct. In case, any particulars furnished in the application are found incorrect, I agree to forfeit my admissions immediately.

Place:

Date:

Signature of the candidate

**(TO BE FILLED UP AFTER ADMISSION)**

**Certificate to be furnished by the Supervisor/Guide**

I, \_\_\_\_\_  
working as \_\_\_\_\_ and recognized guide of KAHE  
accept to serve as supervisor to Mr./Ms. \_\_\_\_\_ for Full time / Part time Ph.D.,  
programme in \_\_\_\_\_ the broad field of research will be (in Capital Letter)

Presently, I have the following research scholars who have yet to submit their thesis under my guidance.

S. No.	Name of the candidate	Ph.D.	Full time/ Part time	year of Registration

Signature of Supervisor



## Karpagam Academy of Higher Education

KAHE copy

### Admission to Ph.D. Programme

#### Entrance Test - Hall Ticket

(To be filled in and sent along with the filled in application form)

**Programme : Ph.D. FT / PT**

Subject: \_\_\_\_\_ Register No.: \_\_\_\_\_

(For Office use)

Paste a recent passport size photograph

DO NOT STAPLE

1. Name : \_\_\_\_\_

2. Sex : Male ☐ Female ☐

3. Date of birth :          
Date Month Year

4. Date of the Entrance Exam/Interview: \_\_\_\_\_

5. Address for communication: \_\_\_\_\_

Signature of the Candidate

Research Director

Registrar



## Karpagam Academy of Higher Education

Candidate copy

### Admission to Ph.D. Programme

#### Entrance Test - Hall Ticket

(To be filled in and sent along with the filled in application form)

**Programme : Ph.D. FT / PT**

Subject: \_\_\_\_\_ Register No.: \_\_\_\_\_

(For Office use)

Paste a recent passport size photograph

DO NOT STAPLE

1. Name : \_\_\_\_\_

2. Sex : Male ☐ Female ☐

3. Date of birth :          
Date Month Year

4. Date of the Entrance Exam/Interview: \_\_\_\_\_

5. Address for communication: \_\_\_\_\_

Note: No TA and/or DA will be provided.

Signature of the Candidate

Research Director

Registrar



## Karpagam Academy of Higher Education

### Application for the Identity Card

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Paste a recent passport  
size photograph

**DO NOT STAPLE**

Father's Name: \_\_\_\_\_

Regd. No. (for office use only): \_\_\_\_\_

Course Ph.D. in \_\_\_\_\_ (FT / PT)

Blood Group: \_\_\_\_\_

Date of Birth:

Date		Month		Year			

Phone No.: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

Valid upto: (for office use only) \_\_\_\_\_

Student Signature

### 1. Eligibility

The candidates possessing Master's degree with 55% marks or 6.0 CGPA in the concerned or related discipline of Karpagam Academy of Higher Education or any other Institutions recognized by Karpagam Academy of Higher Education as equivalent to, are eligible to register for Full-time / Part-time Ph.D.

Candidates seeking admission to the Ph.D Programme shall have a Master degree either under (10+2+3+2) or (11+1+3+2) or (10+3+2+2) pattern for the Faculty of Arts, Science, Humanities, Commerce and Management; (10+2+4+2) or (10+3+3+2) for Faculty of Engineering; (10+2+5+2) for Faculty of Architecture; and (10+2+4+2) for Faculty of Pharmacy. Integrated M.Tech candidates are also eligible to register for Ph.D. in their subject concerned.

### 2. Admissions

Admissions for Ph.D. programme will be made twice in a year i.e January and July.

### 3. Selection Procedure

The candidates will be selected for admission to Ph.D. programme based on the academic record, the performance in the entrance test and interview conducted to assess the aptitude of the candidate for research and his/her academic competence, subject to satisfying the eligibility conditions.

The candidate shall be qualifying in the Entrance test with qualifying marks of 50%

However, the candidates who passed UGC-NET/CSIR-JRF/SLET/GATE are exempted from appearing for the Entrance Test. Those candidates will be directly admitted to the Research Programme through **Interview**.

### 4. Subject of Registration

The candidates seeking admission to Ph.D shall have the PG degree in the subject concerned.

The candidates seeking admission in interdisciplinary subject (Computer Science / Management / Environmental Science / Biotechnology / Life Science or any other) shall have PG in the subject concerned or PG in related subject.

### 5. Submission of Certificates

The candidates selected for admission to the Ph.D programme in the Karpagam Academy of Higher Education shall be required to submit attested photocopy of the testimonials. However, Original TC to be submitted.

### 6. Duration of the Programme

The duration of FT / PT for Ph.D. in the case of M.A. / M.Sc. / M.Com. / MCA / MBA/ M.Tech. / M.E. candidates is three / four years respectively. The maximum duration for all the above programmes shall be  $n+2$  years, where 'n' is the regular duration.

Women candidates and Disabled (more than 40% Disability) may be allowed a relaxation of 2 years for Ph.D Programme.

### 7. Doctoral Committee

There shall be a Doctoral Committee for every scholar to monitor the progress of research work.

The Supervisor of the scholar shall be the convener of the Doctoral Committee.

External expert for Doctoral committee will be nominated by KAHE

The Co-guide, if applicable, shall also be a member.

The Head of the department of the concerned subject shall be an Internal Member. If HOD is not a Ph.D Degree holder, the next senior most member with Ph.D / if the HOD is the Supervisor, the next Senior Faculty with Ph.D Degree shall be the Member. If there is no Ph.D holder in the Department then the Head of the sister Department may be nominated in the committee.

If External Doctoral Committee member is away from his/her place of work for a longer period, the Supervisor shall request for an alternate member.

Doctoral Committee Meeting (DCM) shall be conducted once in six months. The Scholar has to make a (Power Point) PPT presentation to the Committee along with the supporting documents like observation note book / data collection (primary / secondary data) etc.

The first Doctoral Committee of a scholar shall meet within 30 days from the date of admission, shall decide the topic of research, work plan, the course work to be undertaken by the scholar, wherever applicable. The Doctoral Committee shall also submit a Panel of three Experts from recognized institutes (other than Parent Institution) along with their CV for Part I Examination, Question Paper setting and Evaluation.

The scholar shall be permitted for pre-submission presentation after getting recommended by the Final Doctoral Committee Meeting. The synopsis may be submitted only after the successful completion of pre-submission presentation. The time gap between the date of Pre-submission and the date of submission of synopsis should be at least one month.

The Doctoral Committee Meetings will be conducted only in the Karpagam Academy of Higher Education premises on working days.

TA & Honorarium (Honorarium for the Guide and the Expert, TA to the Expert member and sitting fee for the HOD) will be paid to the Members of the Doctoral Committee as per the norms of Karpagam Academy of Higher Education.

### 8. Curriculum

The research programme consists of Part I Course work and Part II Research work

#### Part I : Course Work

The candidates registering for FT / PT Ph.D. shall undergo the course work for one / two Semester respectively comprising the following theory papers.

- Paper I : Research Methodology and Pedagogy
- Paper II : Research Paper
- Paper III : Special Paper (Research Area)

**Note:** The total number of special papers in each discipline shall be 10. The candidate has to select one among the 10, in consultation with the guide.

For all the candidates, the Doctoral Committee shall suggest the course work in its first meeting.

The Part I examination for FT / PT is conducted at the end of 6 months / 1 year respectively.

Passing Minimum for each paper is 55%.

#### Part II : Research Work

The FT / PT candidates shall select a genuine original research topic within the chosen area of research specialization. At the end of the minimum eligible period, the candidates are eligible to submit the thesis.

In case the candidate chooses an inter disciplinary subject involving two disciplines, the candidate may have two Guides – one main Guide in the department, where the candidate is registering and the other Guide or the Co-Guide from the department in which the candidate desires to carry out a part of the work or utilize the expertise.

### 9. Publication of Articles

The candidate has to publish a minimum of two articles before submitting their thesis. Before sending the articles for publication, the article/manuscript is to be submitted to Karpagam Academy of Higher Education Scrutiny Committee for language as well as technical scrutiny with a fee of Rs.500 per article. After publication, the candidate has to submit the copy of his/her article to the members of the Doctoral Committee.

### 10. Plagiarism

The research scholar has to submit his/her synopsis and thesis/dissertation to the Karpagam Academy of Higher Education for checking plagiarism on payment of prescribed fee. If the percentage of plagiarism is more than 10% the thesis will not be accepted for submission.

#### 11. Submission of Half Yearly Progress Report

The progress report shall be sent to the Research Section through the Guide. Every Ph.D candidate (Full time / Part time) should furnish the half yearly Progress report right from the date of registration till the submission of Thesis. The report should be duly signed by the candidate, and Supervisor.

The candidates shall make a presentation, once in six months (Time Line Presentation) before all the faculty members and the research scholars of the department concerned, and once in a year in the Karpagam Academy of Higher Education Annual Research Congress (KAHEARC). The report shall be forwarded by the Guide / Chairperson to the Director Research on the same day.

#### 12. Submission of Application

Filled in application along with attested Photostat copies of Certificates (DD for Rs.1050/- in case of download application drawn in favour of Karpagam Academy of Higher Education, payable at Coimbatore) have to be sent to The Registrar, Karpagam Academy of Higher Education, Eachanari Post, Pollachi Main Road, Coimbatore-641 021.

Incomplete application shall not be accepted.

REGISTRAR

## **1. Eligibility for admission to Part-time Ph.D.**

1. The candidate must have completed minimum 2 years of teaching / research experience at the College / University level / Recognized Research Institute.
2. In case of professional, they must have completed a minimum of 3 years of experience at the managerial level.
3. The candidates within 200km radius are only eligible for Part-time Ph.D. registration.

## **2. Duration**

- The minimum duration for Ph.D. Part-time candidates is four years and a maximum period is six years.

## **3. Course work**

- The Scholar is required to write all the three courses at the end of the first year from the date of registration but has to pass all the courses within a maximum of two years. If the scholar does not complete course within two years, his / her registration will stand automatically cancelled.
- The Scholar shall attend minimum of 30 hours class for Course work.

## **4. It is mandatory for the Part-time candidates**

- i. of Arts, Commerce & Management to meet their Guides at least a minimum of 30 days in a year and the Scholars of Science, Engineering and Pharmacy to meet their Guides at least a minimum of 60 days in a year.
- ii. to participate in Time-line Presentation and Annual Research Congress every year. In case of failure, the period of submission of thesis will be extended for a further period of six months.
- iii. Must have published two research articles in SCOPUS Indexed Journal in Arts, Commerce and Management & in Web of Science in Science, Engineering and Pharmacy.

The candidate must submit his / her thesis within a maximum of 6 years, failing which his / her registration stands automatically cancelled.

As and when any amendments made in the UGC Regulations, that would also be applicable.

## **UNDERTAKING BY THE SCHOLAR**

I, \_\_\_\_\_ hereby state that I have fully read and understood the above regulations and agree to abide by those regulations. In case of any violation I agree for the cancellation of my registration.

Date:

(Signature of the candidate)