Preparation of Inventory Statements using FIFO, LIFO, Simple Average and Weighted Average

Aim

To Prepare Inventory Statements using FIFO, LIFO, Simple Average and Weighted Average

Algorithm

Step1: Double click the Tally icon in desktop menu or in Startup menu

Step 2: Gate way of Tally menu Appears click Alt+ F3 a new window opens. Select create a new company option

Step 3: Company creation window appears. Enter all details like (Name, mailing name, Address, Pin code, financial year, books beginning from date, etc.) After entering all details click enter and accept the company creation option.

Step4: From Gateway of Tally click Inventory Info \rightarrow Stock Groups \rightarrow Create. Create a new stock group and give items addable option as yes or no. Create Units of measure as Units or Kilograms. Create stock items and enter opening balance in quantity column and accept the stock items.

Step 5: Gateway of Tally \rightarrow Inventory Vouchers and enter the stock details. After entering the stock purchase and issues accept the inventory vouchers. From gateway of tally click stock transfer option and give Alt+ C a new window displayed. To view the Inventory Statements Click FIFO, LIFO, Average cost, Standard Price.

Step 6: Inventory Statements Displayed

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Output Ex. No.1 FIFO, LIFO, Simple Average, Weighted Average

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http://www.tallysc	lutions.com		6 .0.1.1		164		lucies and	-			ED	UCATIONAL	F3: Company
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Particul	815	1-Apr-2000	6 to 31-War-2007	T-Apr-2	FIFO	I-Api-20	IFO Annual	1-Apr-2	Avg. Cost	/ I-Apr	Std. Price	nar-2007	F7: Show Profit
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Gateway of Tally	> Stock Summary					9 -	Release 1.11 (English)			Thu, 6 Dec, 20	18		14:21:59

Result:

Prepare Bank Reconciliation Statement

Aim

To Prepare Bank Reconciliation Statement

Algorithm

Step1: Double click the Tally icon in desktop menu

Step 2: Create a New company with all required information in accounts with inventory mode

Step 3: Gate way of Tally menu Appears click Accounts Info \rightarrow Ledger \rightarrow Single ledger \rightarrow Create ledger

Step 4: Create Single ledgers like (Sbi Bank, IOB Bank, Hdfc Bank etc.)

Step5: Go to Gateway of Tally \rightarrow Accounting Vouchers. Press F4 Contra Voucher displayed. Enter all vouchers related to bank(Withdrawal and deposits) and accept the vouchers.

Step 6: Go to gateway of tally \rightarrow Display \rightarrow Accounts Book \rightarrow Bank Books \rightarrow Press F5 Reconciliation statement displays. Change the transaction dates. Balance as per bank displays.

CLASS: III B.COM

COURSE CODE: 17CMU601A

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Output Ex. No.2 Bank Reconciliation Statement

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				(Recon	ciliation)							
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Result:

KARPAGAM ACADEMY OF HIGHER EDUCATION

CLASS: III B.COM COURSE CODE: 17CMU601A

Ex. No: 3

Preparation of Financial ratio, Operating Ration and Investment Ratio

BATCH-2017-2020

Aim

To prepare Financial ratio, Operating Ration and Investment Ratio.

Algorithm

Step1: Double click the Tally icon in desktop menu

Step 2: Create a New company with all required information in accounts with inventory mode

Step 3: Gate way of Tally menu Appears click Accounts Info \rightarrow Ledger \rightarrow multiple ledger \rightarrow Create ledger

Step 4: Create ledgers (Wages, Rent, Salaries, Purchase, Sales, Discount received, Commission, etc.) and accept the ledger

Step5: Pass the necessary vouchers like Payment, Receipt, Contra, Purchase, Sales related to the Ledgers and accept the vouchers.

Step 6: Go to gateway of tally in generation of reports click Ratio analysis. Financial ratio, Operating Ration and Investment Ratio will be displayed.

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Output Ex. No.3 Financial ratio, Operating Ratio, Investment Ratio

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Result:

KARPAGAM ACADEMY OF HIGHER EDUCATION

CLASS: III B.COM COURSE CODE: 17CMU601A

Ex. No: 4

Prepare Cash Flow and Fund Flow Statement

Aim

To Prepare Cash Flow and Fund Flow Statement

Algorithm

Step1: Double click the Tally icon in desktop menu

Step 2: Create a New company with all required information in accounts with inventory mode

Step 3: Gate way of Tally menu Appears click Accounts Info \rightarrow Ledger \rightarrow multiple ledger \rightarrow Create ledger

Step 4: Create ledgers (Wages, Rent, Salaries, Purchase, Sales, Discount received, Commission, etc.) and accept the ledger

Step5: Pass the necessary vouchers like Payment, Receipt, Contra, Purchase, Sales related to the Ledgers of Emerald & Co and accept the vouchers.

Step 6: Go to Gateway of tally in generation of reports click Display option \rightarrow Cash/ Fund Flow option \rightarrow Net cash flow and net fund flow will be displayed.

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COURSE CODE: 17CMU601A

COURSE NAME: MANAGEMENT ACCOUNTING PRACTICAL

BATCH-2017-2020

Output	t Ex. No.4	Cash Flo	ow Statemen	t					
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Cash Flow S	ummary			Mathan	Kumar			Ctrl + M ×	in second
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Output Ex. No.4 Fund Flow Statement

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Funds Flow s	summary			Mathan Kumar	Numar			Ma	than Kumar	
Sources			1-	Mar-2007 to 31-Mar -2007	Applicat	ions		1-Mar-	2007 to 31-Mar -2007	
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Result:

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Create Stock and Stock groups

Aim

To Create Stock and Stock groups

Algorithm

Step1: Double click the Tally icon in desktop menu

Step 2: Create a New company with all required information in accounts with inventory mode

Step 3: Gate way of Tally menu Appears click Inventory Info \rightarrow Stock group's \rightarrow Multiple Stock group \rightarrow Create Groups (Ex: Computer Accessories, Stationeries, etc.,) and accept the stock group.

Step 4: Create Units of Measurement (Numbers as Nos, Kiogram as Kgs, Litres as Ltr) and accept the Units of Measurement.

Step 5: Go to Gateway of Tally click Inventory Info \rightarrow Stock group's \rightarrow Display. Stock groups displayed

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BATCH-2017-2020

Output Ex. No.5 Stock groups

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4.	Materials Mahile Dha								I Primary	Yes	-
9. 6.	Monitors	lies							li Primary	Yes	
7.	Printers								I Primary	Yes	
8.	Processors	5							I Primary	Yes	
											1
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Result:

Prepared by: Dr. R. Velumurugan, Dr. V. Mathan Kumar, Dr. J. Sudervel, Department of Commerce, KAHE

BATCH-2017-2020

The above Program has been executed successfully.

Ex. No: 6

Create Stock Group and Stock Items and Enter the Vouchers

Aim

To create Stock Group and Stock Items and Enter the Vouchers

Algorithm

Step1: Double click the Tally icon in desktop menu

Step 2: Create a New company with all required information in accounts with inventory mode

Step 3: Gate way of Tally menu Appears click Inventory Info \rightarrow Stock group's \rightarrow Multiple Stock group \rightarrow Create Groups Celeron, Tally and accept the stock group.

Step 4: Create Units of Measurement (Numbers as Nos) and accept the Units of Measurement.

Step5: Create Stock Items (Hardisk, Keyboards, Monitors, Printers)

Step 6: Go to gateway of tally in Reports menu click stock summary option. Created stock summary will be displayed.

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BATCH-2017-2020

Output Ex. No.6 Stock With Vouchers

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						Quantity	Rate	Value	F7: Show Profit
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Hard USAS Keyboards Materials Monitors Printers Processors						12 Nos 10 Nos 75 Unit 12 Nos 12 Nos	1,200,00 1,200,00 12,53 8,000,00 8,900,00 5,600,00	12,000.00 940.00 96,000.00 1,06,800.00 67,200.00	C: New Column A: Ater Column D: Del Column N: Auto Column F9: Inv Rep F10: Acc Rep
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Result:

Preparation of Reports

Aim

To prepare reports for the following Profit & Loss Account, Balance Sheet, Bank Reconciliation Statement, Ledgers, Ratio Analysis.

Algorithm

Step1: Double click the Tally icon in desktop menu

Step 2: Create a New company with all required information in accounts with inventory mode

Step 3: Gate way of Tally menu Appears click Accounts Info \rightarrow Ledger \rightarrow multiple ledger \rightarrow Create ledger

Step 4: Create ledgers (Wages, Rent, Salaries, Purchase, Sales, Discount received, Commission, etc.) and accept the ledger

Step5: Pass the necessary vouchers like Payment, Receipt, Contra, Purchase, Sales related to the Ledgers and accept the vouchers.

Step 6: Go to gateway of tally in generation of reports click balance sheet option balance sheet of will be displayed for the created vouchers and click profit and loss account option trading and profit and loss account of will be displayed. Click Display option and click accounts book select bank accounts and press F5 reconciliation statement displayed. From Gateway of Tally click accounts info \rightarrow ledgers \rightarrow multiple \rightarrow and click display. Created ledgers will be displayed.

COURSE NAME: MANAGEMENT ACCOUNTING PRACTICAL

BATCH-2017-2020

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										F7: Valuation
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Purchase Accor	inte	_		12 90 000 0	Closing Stock				30,40,000.00 2 11 267 56	
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Gross Profit c/o				46,47,730.0	p					
				60 89 267 5	2				60 89 267 50	
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Output Ex. No.7 Profit and Loss account

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Condition Street				Mathan Kumar				Ma	than Kumar	F2: Penod
Liabilities				as at 1-Apr-2016	Assets			as i	at 1-Apr-2016	F1:Company
										F7: Valuation
Capital Account				25.00.000.00	Current Liabilitie	5			2.50.000.00	Schedule VI
Loans (Liability)					Current Assets				19,86,000.00	
					Profit & Loss Alc				2,64,000.00	
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0									× • €	19-03-2017

Output Ex. No.7 Balance Sheet

Prepared by: Dr. R. Velumurugan, Dr. V. Mathan Kumar, Dr. J. Sudervel, Department of Commerce, KAHE

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COURSE NAME: MANAGEMENT ACCOUNTING PRACTICAL

BATCH-2017-2020

Output Ex. No.7 Bank Reconciliation Statement

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Bank Recond	iliation			Mathan Kumar	1# 1				Ctrl + M 🗙	
Ledger: Hdfc	Bank			(Reconciliation)				1-Mar-2007 to) 31-Mar-2007	
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Prepared by: Dr. R. Velumurugan, Dr. V. Mathan Kumar, Dr. J. Sudervel, Department of Commerce, KAHE

COURSE NAME: MANAGEMENT ACCOUNTING PRACTICAL BATCH-2017-2020

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Nalti	Ledger Creation				Nathan	_	_			Ctrl + M 3	F3: New Crop
Unde	r Group	All items								For 1-Apr-2016	F4: Parent
S.No.	Name of Ledg	er						Under	Opening B	alance DrO	E4: New Parent
	Dulidinas					=	Eined Apr	ate	×		
1. 2.	Computer						Fixed Ass	iets iets			Z: Zero Op Bal
3. 4	Machinery Rent Received						Fixed Ass Indirect in	iets icomes			F6: Skip Names
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6. 7.	Salaries Commission						Indirect E Indirect E	xpenses xpenses			FII: Skip Details
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9. 10.	Sales Return						Sales Acc	counts			
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Output Ex. No.7 Ledgers

COURSE NAME: MANAGEMENT ACCOUNTING PRACTICAL

BATCH-2017-2020

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Result:

Backup and Restore company Information

Aim

To create Backup and Restore the company Information.

Algorithm

Step1: Double click the Tally icon in desktop menu

Step 2: Create a New company with all required information in accounts with inventory mode

Step 3: Gate way of Tally menu Appears click Accounts Info \rightarrow Ledger \rightarrow multiple ledger \rightarrow Create ledger

Step 4: Create ledgers (Wages, Rent, Salaries, Purchase, Sales, Discount received, Commission, etc.) and accept the ledger

Step5: Pass the necessary vouchers like Payment, Receipt, Contra, Purchase, Sales related to the Ledgers and accept the vouchers.

Step 6: Go to gateway of Tally Press ALT+ F3 Backup option appears. Enter the backup option and select the company and select the source to save the company information. All information of the company is backed up and saved in the source of the computer.

Step 7: Go to gateway of Tally Press ALT+ F3 Restore option appears. Enter the restore option and select the company and select the source to retrieve the company information. All information about the company is stored back to the tally server.

CLASS: III B.COM

COURSE CODE: 17CMU601A

COURSE NAME: MANAGEMENT ACCOUNTING PRACTICAL

BATCH-2017-2020

Output Ex. No.8 Back up

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