

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

SL.NO	ACADEMIC YEAR	DATE	DETAILS OF THE MEETING
1	2019-2020	13.03.2020	Internal Complaints committee for prevention of Sexual Harassment
2		28.02.2020	Student Grievance Redressal Committee
3		23.01.2020	Anti-Ragging Committee
4		20.12.2019	Student Grievance Redressal Committee
5		30.10.2019	Student Grievance Redressal Committee
6		18.10.2019	Internal Complaints committee for prevention of Sexual Harassment
7		17.09.2019	Anti-Ragging Committee
8		29.07.2019	Student Grievance Redressal Committee
9		25.07.2019	Internal Complaints committee for prevention of Sexual Harassment
10		12.07.2019	Anti-Ragging Committee
11		09.04.2019	Student Grievance Redressal Committee
12		03.01.2019	Internal Complaints committee for prevention of Sexual Harassment
13	2018-2019	23.04.2019	Action taken Report
14		08.04.2019	Internal Complaints committee for prevention of Sexual Harassment
15		10.01.2019	Internal Complaints committee for prevention of Sexual Harassment
16		07.01.2019	Student Grievance Redressal Committee
17		04.01.2019	Anti-Ragging Committee
18		05.04.2019	Anti-Ragging Committee
19		16.10.2018	Student Grievance Redressal Committee
20		05.10.2018	Internal Complaints committee for prevention of Sexual Harassment
21		13.07.2018	Internal Complaints committee for prevention of Sexual Harassment
22		11.07.2018	Student Grievance Redressal Committee



23		06.07.2018	Anti-Ragging Committee
24	2017-2018	20.04.2018	Action taken Report
25		17.04.2018	Internal Complaints committee for prevention of Sexual Harassment
26		06.04.2018	Anti Ragging Committee
27		02.04.2018	Student Grievance Redressal Committee
28		09.01.2018	Anti Ragging Committee
29		05.01.2018	Internal Complaints committee for prevention of Sexual Harassment
30		03.01.2018	Student Grievance Redressal Committee
31		23.10.2017	Student Grievance Redressal Committee
32		17.10.2017	Internal Complaints committee for prevention of Sexual Harassment
33		21.04.2017	Action taken Report
34		11.10.2017	Anti Ragging Committee
35		17.07.2017	Internal Complaints committee for prevention of Sexual Harassment
36		14.07.2017	Student Grievance Redressal Committee
37		03.07.2017	Anti Ragging Committee
38	2016-2017	24.04.2017	Internal Complaints committee for prevention of Sexual Harassment
39		10.04.2017	Anti Ragging Committee
40		06.04.2017	Student Grievance Redressal Committee
41		05.01.2017	Anti Ragging Committee
42		03.01.2017	Student Grievance Redressal Committee
43		03.01.2017	Internal Complaints committee for prevention of Sexual Harassment
44		17.10.2016	Anti Ragging Committee
45		14.10.2016	Internal Complaints committee for prevention of Sexual Harassment
46		04.10.2016	Student Grievance Redressal Committee
47		11.07.2016	Anti Ragging Committee
48		08.07.2016	Student Grievance Redressal Committee
49		07.07.2016	Internal Complaints committee for prevention of Sexual Harassment
50	2015-2016	18.04.2016	Action taken Report
51		18.04.2016	Anti Ragging Committee
52		08.04.2016	Internal Complaints committee for prevention of Sexual Harassment
53		04.04.2016	Student Grievance Redressal Committee
54		06.01.2016	Student Grievance Redressal Committee
55		06.01.2016	Anti Ragging Committee



56	05.01.2016	Internal Complaints committee for prevention of Sexual Harassment
57	22.10.2015	Student Grievance Redressal Committee
58	05.10.2015	Internal Complaints committee for prevention of Sexual Harassment
59	17.07.2015	Internal Complaints committee for prevention of Sexual Harassment
60	19.07.2015	Anti Ragging Committee
61	14.07.2015	Anti Ragging Committee
62	08.07.2015	Student Grievance Redressal Committee

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Pollachi Main Road, Eachanari Post,
Coimbatore - 641 021.



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Date 13.03.2020

Minutes of Meeting of Internal Complaints Committee for Prevention of Sexual Harassment
held on 13.03.2020 at 4.15 pm at IQAC Chamber

Members Present:

1. Dr. G. Kumudha, Dept. of Pharmacy (Convenor)
2. Dr. K. Devaki, Head, Dept. of Biochemistry (Faculty Member)
3. Dr. K. G. Dharani Dept. of Electronics and Communication Engineering (Faculty Member)
4. Ar. S. Athira, Dept. of Architecture (Faculty Member)
5. Ms. U. Rajeshkumar, IV B.E EEE(Student Member)
6. Ms. S. M. KasthuryRathina, III B. Arch(Student Member)
7. Ms. M. Mudhinadevi, II B.Pharm(Student Member)
8. Ms. Gunavathani B, III B.Sc. Mathematics (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Internal Complaints Committee for Prevention of Sexual Harassment in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda:

1. To organise slogan designing competition for students with the theme of prevention of sexual harassment
2. To consider the organisation of guest lecture for students stressing the importance of equality to women.
3. To consider the complaints regarding sexual harassment

Points Discussed:

1. The committee suggested to organize slogan designing competition for students with the theme of prevention of sexual harassment
2. The team also took steps to consider complaints and decided to take steps for no more complaints regarding sexual harassment
3. It was decided to conduct guest lecture to the students.

P. S. S. S. S.

Resolutions:

1. Resolved and approved to organise slogan designing competition for students with the theme of prevention of sexual harassment
2. Resolved to approve the permission to conduct guest lecture for the students.
3. No complaints regarding sexual harassment was registered

The meeting ended with the vote of thanks to the chairperson and other members

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4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC

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28.02.2020

Minutes of Meeting of Student Grievance Redressal Committee held on 28.02.2020 at 3.30 pm at IQAC Chamber

Members Present:

1. Dr. K. Devaki, Prof. and Head, Dept. of Biochemistry, (Convenor)
2. Dr. Sridhar Muthusamy, Dept. of Biochemistry (Faculty Member)
3. Dr. G.Kumudha, Dept. of Pharmacy (Faculty Member)
4. Ms. S. Hemalatha, Dept. of S&H (Faculty Member)
5. Dr. S. S. Shantha Kumari, Head, Dept, of Management (Faculty Member)
6. Ar. S. Alan, Dept. of Architecture (Faculty Member)
7. Prof. V. Ramakrishnan, Retd. Principal, Dr. N. G. P College for Education, Coimbatore (Ombudsman)
8. Mr. P.Praveen Kumar, IV B.E. Chemical Engineering (Student Member)
9. Ms. M. Shahaana, IV B.E BME (Student Member)
10. Mr. R. M. Dhinesh Annamalai III B.Arch (Student Member)
11. Ms. Aksharaa Parameswaran IV B.E Computer Science Engineering (Student Member)
12. Mr. P. Sidheswaran II B.Pharm (Student Member)
13. Ms. G. Nivitha, IV B.Pharm (Student Member)
14. Ms. O.S. Vaishnavi, III B.Sc. Biochemistry (Student Member)
15. Ms. L.Pavithra , III B. Com (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Student Grievance Redressal committee in Karpagam Academy of Higher Education

Agenda

1. To consider redressal of grievances recorded in the last meeting.
2. To consider welfare measures for students to be implemented.
3. To consider current grievances if any.

Points Discussed:

1. It was decided to clean the rest room situated in E block at regular intervals.
2. It was suggested to increase number of dust bins in the N Block.
3. It was discussed to place new latches for the windows in P Block.

After detailed deliberation the following resolutions were passed:

Resolutions:

1. Resolved to clean the rest rooms situated in E block daily.
2. Resolved and approved to increase number of dust bins in the N Block.
3. New latches were placed in N Block and the issue was resolved.

The Chairperson thanked all the members for their active participation in the meeting

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Pollachi Main Road, Eachanari Post, Coimbatore - 641 021, Tamilnadu, India.

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23.01.2020

Minutes of Meeting of Anti-Ragging Committee held on 23.01.2020 at 3.15 pm in Vice Chancellor's Chamber

Members Present:

1. Dr.N. V. Balaji, Dean, FASH (Convenor)
2. Dr. G. K. D. Prasanna Venkatesan, Dean, FoE (Faculty Member)
3. Ar. P. Kathiravan, Dean, FoA (Faculty Member)
4. Ms. G. Praveena, Dept. of Pharmacy (Faculty Member)
5. Mr. David Oliver (Parent Member)
6. Ms.T. Mageshwari, III B.Sc. Chemistry (Student Member)
7. Mr. V. Tharanitharan, IV B.E. Automobile Engineering.(Student Member)
8. Ms. T.R. Rithika, V B.Arch. (Student Member)
9. Ms. J. Femila Rani, IV B. Pharm (Student Member)
10. Tahsildar, Madukkarai (Representative of Civil Administration)
11. Sub-Inspector, Madukkarai (Representative of Police Administration)


Leave of absence is granted to Tahsildar, Madukkarai and Sub-Inspector, Madukkarai.

The chairperson welcomed the members and briefed the list of actions to be carried out by the anti-ragging committee in Kargagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda

1. To consider the organization of programmes to enrich the knowledge of the students in self-discipline along with their knowledge in the core courses.
2. To consider the counselling classes for the students by the Counselling Department.
3. To consider the statutory warning to the students to stress that ragging is a punishable offence the anti-ragging posters should be pasted in the campus premises.


(G. Praveena)

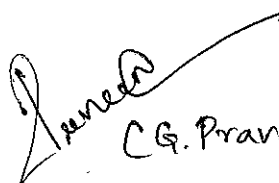
4. To consider the permission for the senior class students to conduct competition for the juniors.
5. To consider the formation of an anti-ragging squad with faculty members and students.
6. To consider the permission to conduct meditation classes with support of the Department of Physical Education.
7. To consider the minutes of mentor and mentee meeting to sort out the problems in the early stage.

Points Discussed

1. The Committee discussed on educating students to enrich their knowledge in the self-discipline and human values.
2. It was decided to educate students with the moral and ethical values to be followed in their life by including the content in the syllabus.
3. It was accepted to form an anti-ragging squad.
4. It was decided to paste posters against ragging in the main places of the campus which will remind students that ragging is a social crime.
5. It was approved by the committee that the anti-ragging squad can be formed.
6. The Committee agreed to give permission to the Physical Education Department to introduce meditation classes to support students in balancing mental health.
7. It was decided to conduct mentor and mentee meeting twice in a month and the minutes should be submitted to the Deans to eradicate serious issues.

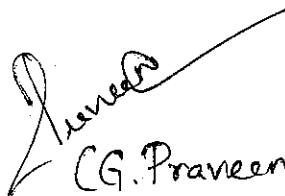
Resolutions

1. Resolved to organise programmes for students to educate the importance of self-discipline.
2. Resolved to include the moral and ethical values in the course content.
3. Resolved to conduct counselling classes for all the students by the Counselling Department of KAHE at regular intervals.
4. Resolved to approve the installation of anti-ragging posters within the campus to exhort students not to involve in ragging.
5. Resolved to grant permission to conduct competition for the freshers.
6. Resolved to encourage and motivate the students to do meditation.
7. Resolved that students have given a proper guidance from mentor and issues were solved.


(C.G. Praveena)

8. Resolved that Anti-ragging committee members reported that no incident of ragging was reported to the anti-ragging committee during the year.

The meeting ended with the vote of thanks to the chairperson and other members


(G. Praveena)



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20.12.2019

Minutes of Meeting of Student Grievance Redressal Committee held on 20.12.2019 at 4.00 pm at IQAC Chamber

Members Present:

1. Dr. K. Devaki, Prof. and Head, Dept. of Biochemistry, (Convenor)
2. Dr. Sridhar Muthusamy, Dept. of Biochemistry (Faculty Member)
3. Dr. G.Kumudha, Dept. of Pharmacy (Faculty Member)
4. Ms. S. Hemalatha, Dept. of S&H (Faculty Member)
5. Dr. S. S. Shantha Kumari, Head, Dept. of Management (Faculty Member)
6. Ar. S. Alan, Dept. of Architecture (Faculty Member)
7. Prof. V. Ramakrishnan, Retd. Principal, Dr. N. G. P College for Education, Coimbatore (Ombudsman)
8. Mr. P.Praveen Kumar, IV B.E. Chemical Engineering (Student Member)
9. Ms. M. Shahaana, IV B.E BME (Student Member)
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11. Ms. Aksharaa Parameswaran IV B.E Computer Science Engineering (Student Member)
12. Mr. P. Sidheswaran II B.Pharm (Student Member)
13. Ms. G. Nivitha, IV B.Pharm (Student Member)
14. Ms. O.S. Vaishnavi, III B.Sc. Biochemistry (Student Member)
15. Ms. L.Pavithra , III B. Com (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Student Grievance Redressal committee in Karpagam Academy of Higher Education

Agenda:

1. To consider redressal of grievances recorded in the last meeting.
2. To consider welfare measures for students to be implemented.
3. To consider current grievances if any.

Points Discussed:

1. It was discussed that there is a leakage in water pipes in E Block – III Floor girls' rest.
2. It was registered that there is a complaint about power failure in the girls' hostel.
3. It was decided to increase the number of lights in canteen.
4. It was suggested to clean the dust bins at regular intervals in S Block.

After detailed deliberation the following resolutions were passed:

Resolutions:

1. Resolved the leakage of water in water pipes in E Block – III girls' rest.
2. Resolved the complaint on power failure in the girls' hostel.
3. New tube lights were added and the issue was resolved.
4. Resolved the problems in cleaning the dust bins at regular intervals in S Block.

The Chairperson thanked all the members for their active participation in the meeting

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30.10.2019

**Minutes of Meeting of Student Grievance Redressal Committee held on 30.10.2019 at 3.30 pm
at IQAC Chamber**

Members Present:

1. Dr. K. Devaki, Prof. and Head, Dept. of Biochemistry, (Convenor)
2. Dr. Sridhar Muthusamy, Dept. of Biochemistry (Faculty Member)
3. Dr. G.Kumudha, Dept. of Pharmacy (Faculty Member)
4. Ms. S. Hemalatha, Dept. of S&H (Faculty Member)
5. Dr. S. S. Shantha Kumari, Head, Dept, of Management (Faculty Member)
6. Ar. S. Alan, Dept. of Architecture (Faculty Member)
7. Prof. V. Ramakrishnan, Retd. Principal, Dr. N. G. P College for Education, Coimbatore (Ombudsman)
8. Mr. P.Praveen Kumar, IV B.E. Chemical Engineering (Student Member)
9. Ms. M. Shahaana, IV B.E BME (Student Member)
10. Mr. R. M. Dhinesh Annamalai III B.Arch (Student Member)
11. Ms. Aksharaa Parameswaran IV B.E Computer Science Engineering (Student Member)
12. Mr. P. Sidheswaran II B.Pharm (Student Member)
13. Ms. G. Nivitha, IV B.Pharm (Student Member)
14. Ms. O.S. Vaishnavi, III B.Sc. Biochemistry (Student Member)
15. Ms. L.Pavithra , III B. Com (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Student Grievance Redressal committee in Karpagam Academy of Higher Education

Agenda:

1. To consider redressal of grievances recorded in the last meeting.
2. To consider welfare measures for students to be implemented.
3. To consider current grievances if any.

Points Discussed:

1. It was discussed that there is a need for new tube light to be fixed in room no. E – 409.
2. It was decided to repair the non-functioning of fans in room no. N-407.
3. It was suggested to replace new switches in boys hostel room no. 210.
4. It was decided to replace the speakers in language lab.

After detailed deliberation the following resolutions were passed:

Resolutions:

1. New tube light was fixed in room no. E – 409 and resolved.
2. Resolved by repairing the non-functioning of fans in room no. N-407.
3. Resolved by replacing new switches in boys hostel room no. 210.
4. New speakers were replaced in language lab and the issue was resolved.

The Chairperson thanked all the members for their active participation in the meeting

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Date 18.10.2019

**Minutes of Meeting of Internal Complaints Committee for Prevention of Sexual Harassment
held on 18.10.2019 at 3.45 pm at IQAC Chamber**

Members Present:

1. Dr. G. Kumudha, Dept. of Pharmacy (Convenor)
2. Dr. K. Devaki, Head, Dept. of Biochemistry (Faculty Member)
3. Dr. K. G. Dharani Dept. of Electronics and Communication Engineering (Faculty Member)
4. Ar. S. Athira, Dept. of Architecture (Faculty Member)
5. Ms. U. Rajeshkumar. IV B.E. EEE(Student Member)
6. Ms. S. M. KasthuryRathina, III B. Arch(Student Member)
7. Ms. M. Mudhinadevi, II B.Pharm(Student Member)
8. Ms. Gunavathani B, III B.Sc. Mathematics (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Internal Complaints Committee for Prevention of Sexual Harassment in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda:

1. To consider and approve the preventative measures to avoid harassment in any form in the campus.
2. To consider installing banners, posters and notices in the campus defining sexual harassment.
3. To consider the complaints regarding sexual harassment.
4. To consider organising an awareness programme through short films for students.
5. To consider organizing of Guest Lecture and Counselling classes.

Points Discussed:

1. The committee considered to approve the preventative measures to avoid harassment in any form in the campus.
2. It was suggested to install banners, posters and notices in the campus defining sexual harassment.
3. The team also took steps to consider complaints and decided to take steps for no more complaints regarding sexual harassment.
4. The committee suggested to organize awareness program for students through short films.
5. It was decided to organize Guest Lecture and Counselling classes.

Resolutions:

1. Resolved to approve and take preventative measures to avoid harassment in any form in the campus.
2. Resolved installation of banners, posters and notices in the campus defining sexual harassment.
3. No complaints regarding sexual harassment was registered.
4. Resolved by organising short films, to bring awareness about sexual harassment among students.
5. Resolved to approve Guest Lecture and Counselling classes.

The meeting ended with the vote of thanks to the chairperson and other members.

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17.09.2019

Minutes of Meeting of Anti-Ragging Committee held on 17.09.2019 at 3.45 pm in Vice Chancellor's Chamber

Members Present:

1. Dr.N. V. Balaji, Dean, FASH (Convenor)
2. Dr. G. K. D. Prasanna Venkatesan, Dean, FoE (Faculty Member)
3. Ar. P. Kathiravan, Dean, FoA (Faculty Member)
4. Ms. G. Praveena, Dept. of Pharmacy (Faculty Member)
5. Mr. David Oliver (Parent Member)
6. Ms. T. Mageshwari, III B.Sc. Chemistry (Student Member)
7. Mr. V. Tharanitharan, IV B.E. Automobile Engineering. (Student Member)
8. Ms. T.R. Rithika, V B.Arch. (Student Member)
9. Ms. J. Femila Rani, IV B. Pharm (Student Member)
10. Tahsildar, Madukkarai (Representative of Civil Administration)
11. Sub-Inspector, Madukkarai (Representative of Police Administration)

Leave of absence is granted to Tahsildar, Madukkarai and Sub-Inspector, Madukkarai.

The Chairperson welcomed the members and briefed the list of actions to be carried out by the anti-ragging committee in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda

1. To consider the organization of programmes for the students to educate them on the importance of moral values.
2. To consider the orientation programme for freshers along with parents.
3. To organise counselling classes for all the students.
4. To consider creating awareness among the students that ragging is a punishable offence by stamping anti-ragging poster in the campus premises.

(Signature)
(G. Praveena)

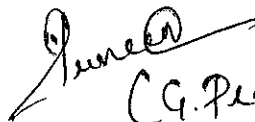
5. To consider the creation of clubs for the students to build healthy relation among seniors and juniors.
6. To consider students to involve in yoga classes with support of the Department of Physical Education.
7. To consider the review of minutes of mentor and mentee meeting regarding any serious issues.
8. To consider the approval of anti-ragging report that no incident of ragging was reported to the anti-ragging committee during the year.

Points Discussed

1. The Committee framed the roles and responsibilities of Anti-ragging members to restrain the ragging within the campus.
2. It was discussed to conduct and receive feedback about the orientation programme for freshers and parents to enhance awareness on anti-ragging.
3. It was decided to arrange counselling classes for freshers to give knowledge on anti-ragging.
4. It was decided to paste posters against ragging in the notable places of the campus that would remind students that ragging is a social crime.
5. It was decided to form clubs for students.
6. The Committee agreed to grant permission to the Physical Education Department to introduce yoga classes to support students in balancing their mental health.
7. It was decided that Mentor-Mentee meeting should be conducted twice in a month and the minutes should be submitted to the Deans to eradicate serious issues.

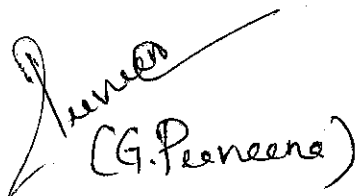
Resolutions

1. Resolved to organise programme for students to inculcate the importance of moral values.
2. Resolved that orientation programme for freshers along with parents is a consistent practice and it will continue in the upcoming year.
3. Resolved to conduct counselling classes for all the students by the Counselling Department of KAHE at regular intervals.
4. Resolved to approve the installation of anti-ragging posters within the campus to exhort students not to involve in ragging.
5. Resolved to encourage the students to practice yoga.


(G. Praneera)

6. Resolved that students have received a proper advice from the mentors and issues were solved.
7. Resolved that Anti-ragging committee members reported that no incident of ragging was reported to the anti-ragging committee during the year.

The meeting ended with the vote of thanks to the chairperson and other members


(G. Peneena)



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29.07.2019

Minutes of Meeting of Student Grievance Redressal Committee held on 29.07.2019 at 3.15pm at IQAC Chamber

Members Present:

1. Dr. K. Devaki, Prof. and Head, Dept. of Biochemistry, (Convenor)
2. Dr. Sridhar Muthusamy, Dept. of Biochemistry (Faculty Member)
3. Dr. G.Kumudha, Dept. of Pharmacy (Faculty Member)
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14. Ms. O.S. Vaishnavi, III B.Sc. Biochemistry (Student Member)
15. Ms. L.Pavithra , III B. Com (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Student Grievance Redressal Committee in Karpagam Academy of Higher Education

Agenda:

1. To consider redressal of grievances recorded in the last meeting.
2. To consider welfare measures for students to be implemented.
3. To consider rectifying the air conditioner problem in Language Lab.
4. To consider current grievances if any.

Points Discussed:

1. It was suggested to improvise the low performance of air conditioner in Language Lab.
2. It was discussed that there is a need to fix an extra tube lights in S Block class rooms.
3. It was suggested to increase the xerox machine in MCA library.
4. It was suggested to replace the damaged desks in S Block.

After detailed deliberation the following resolutions were passed:

Resolutions:

1. Resolved the low performance of air conditioner in Language Lab.
2. New tube light S Block were replaced and the issue was resolved.
3. Resolved by increasing photostat machine in library.
4. New desks were placed in S Block and the issue was resolved.

The Chairperson thanked all the members for their active participation in the meeting

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[Signature]

Date 25.07.2019

Minutes of Meeting of Internal Complaints Committee for Prevention of Sexual Harassment held on 25.07.2019 at 4.00pm at IQAC Chamber

Members Present:

1. Dr. G. Kumudha, Dept. of Pharmacy (Convenor)
2. Dr. K. Devaki, Head, Dept. of Biochemistry (Faculty Member)
3. Dr. K. G. Dharani Dept. of Electronics and Communication Engineering (Faculty Member)
4. Ar. S. Athira, Dept. of Architecture (Faculty Member)
5. Ms. U. Rajeshkumar. IV B.E. EEE (Student Member)
6. Ms. S. M. Kasthuryathina, III B. Arch (Student Member)
7. Ms. M. Mudhinadevi, II B. Pharm (Student Member)
8. Ms. Gunavathani B, III B.Sc. Mathematics (Student Member)

The Chairperson welcomed the members and briefed the list of actions to be carried out by the Internal Complaints Committee for Prevention of Sexual Harassment in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda:

1. To consider and approve the roles and responsibilities to be performed by Internal Complaints Committee members within the campus.
2. To consider the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act and Rule 2013 and the detailed discussion of definition of sexual harassment, working procedure and responsibilities of ICC.
3. To consider the complaints regarding sexual harassment.
4. To consider the formation of monitoring team with the support of NCC.
5. To consider the permission for organizing Self-Defence programme.

Points Discussed:

1. The committee considered to approve the roles and responsibilities to be performed by the Internal Complaints Committee members within the campus.

2. The committee considered the Sexual Harassment of Women at Workplace Act and Rule 2013.
3. The team also took steps to consider complaints and decided to take steps for no more complaints regarding sexual harassment.
4. The Committee members planned to form monitoring team with the support of NCC to avoid all sorts of harassment.
5. The Committee instructed the Department of Physical Education to organize Self-Defence programme.


Resolutions:

1. Resolved to approve the roles and responsibilities of Internal Complaints Committee members.
2. Resolved to emphasise the definition of sexual harassment, working procedure and responsibilities of ICC.
3. Resolved to form monitoring team with the support of NCC students.
4. Resolved to grant permission to conduct Self-Defence programme.
5. No complaints regarding sexual harassment was registered.

The meeting ended with the vote of thanks to the chairperson and other members.

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KARPAGAM ACADEMY OF HIGHER EDUCATION

(Deemed to be University)

(Established Under Section 3 of UGC Act, 1956)

Pollachi Main Road, Eachanari Post, Coimbatore - 641 021, Tamilnadu, India.

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KARPAGAM
ACADEMY OF HIGHER EDUCATION
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12.07.2019

Minutes of Meeting of Anti-Ragging Committee held on 12.07.2019 at 3.30pm in Vice Chancellor's Chamber

Members Present:

1. Dr.N. V. Balaji,Dean,FASH (Convenor)
2. Dr. G. K. D. Prasanna Venkatesan, Dean, FoE (Faculty Member)
3. Ar. P. Kathiravan, Dean, FoA (Faculty Member)
4. Ms. G. Praveena, Dept. of Pharmacy (Faculty Member)
5. Mr. David Oliver (Parent Member)
6. Ms.T. Mageshwari, III B.Sc. Chemistry (Student Member)
7. Mr. V. Tharanitharan, IV B.E. Automobile Engineering.(Student Member)
8. Ms. T.R. Rithika, V B.Arch. (Student Member)
9. Ms. J. Femila Rani, IV B. Pharm (Student Member)
10. Tahsildar, Madukkarai (Representative of Civil Administration)
11. Sub-Inspector, Madukkarai (Representative of Police Administration)

Leave of absence is granted to Tahsildar, Madukkarai and Sub-Inspector, Madukkarai. The chairperson welcomed the members and briefed the list of actions to be carried out by the anti-ragging committee in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda

1. To consider the important points suggested by the anti-ragging committee members for enhancing the effective measures taken to curtail ragging.
2. To consider to give mobile numbers of the Heads of the Departments and Anti-ragging committee members to the students.
3. To organise orientation programme for freshers along with parents.
4. To consider and approve the programmes/events to enhance the awareness among the students about the ill effects of ragging.
5. To consider installing anti-ragging poster in the campus to create awareness and propose a statutory warning to the students to stress that ragging is a punishable offence.

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12/7/19

6. To consider to make students to register in online anti-ragging form and also to get undertaking from the students and parents stating that the students during his/her study period will not indulge in ragging.
7. To consider in framing anti-ragging squad with a team of faculty members and students.
8. To consider allotment of mentor for freshers immediately after commencement of first day classes.

Points Discussed

1. The Committee analysed the roles, responsibilities and duties carried out by the Anti-ragging members to restrain ragging within the campus.
2. It was discussed to conduct orientation programme for freshers and parents to boost awareness.
3. The Committee discussed to approve the programmes/events to create awareness to students about the immoral effects of ragging.
4. It was decided to paste posters against ragging in the department notice board and also within the campus so that students will know that ragging is a social crime.
5. The committee suggested to insist students to register in online anti-ragging form and create awareness on anti-ragging even among parents to ensure that students will not involve in such activity.
6. The Committee discussed to have separate class timings for the first year.
7. It was decided that the anti-ragging squad team must have few senior faculty members.
8. The Committee suggested about the allotment of guide for freshers instantly after inauguration of first day classes.

Resolutions

1. Resolved to approve the measures suggested by the anti-ragging committee members to curtail ragging.
2. Resolved to organise orientation programme for freshers along with parents on the first day to enlighten them about the details of anti-ragging members available in Karpagam Academy of Higher Education. Details of helpline number, email id and phone numbers of Head of the Departments, Mentors and Members of anti-ragging are to be printed in a card and distributed to the freshers and parents.
3. Resolved to approve programmes/events to enhance the awareness among the students about the immoral effects of ragging.

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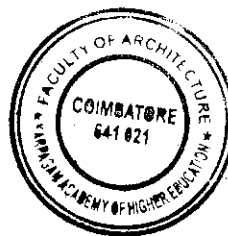
4. Resolved to approve the installation of anti-ragging postures within the campus to exhort students not to involve in ragging.
5. Resolved to approve the system of online registration and collecting undertaking duly signed by the students and parents.
6. Resolved to have special class timings for first year to prevent ragging.
7. Resolved to agree in forming anti-ragging squad.
8. Resolved to allot mentor to the mentees, so that they can meet their mentors to share and solve their issues.

The meeting ended with the vote of thanks to the chairperson and other members

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J. K. Kulkarni
12/10/17





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Eachanari Post, Coimbatore-641021, Tamilnadu, India.

09.04.2019

**Minutes of Meeting of Student Grievance Redressal Committee held on 09.04.2019 at 3.45 pm
at IQAC Chamber**

Members Present:

1. Dr. P. Thamilarasi, Head, Dept. of Tamil (Chairperson)
2. Dr. S. S. Santhakumari, Head, Dept. of Management (Faculty Member)
3. Dr. R. Santhosh, Dept. of CSE (Faculty Member)
4. Ar. S. Sivachandran, Dept. of Architecture (Faculty Member)
5. Mr. M. Kannan, Dept. of Pharmacy (Faculty Member)
6. Mr. Auftine James, III B.Sc (Biotech) (Student Member)
7. Ms. Priyanka, III B.Tech (Biotech) (Student Member)
8. Ms. Megha Mukund, III B.Arch (Student Member)
9. Mr. P. Maheswaran, IV B, Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Student Grievance Redressal Committee in Karpagam Academy of Higher Education

Agenda

1. Redressal of grievances recorded in the last meeting
2. Welfare measures for students to be implemented
3. Current Grievances if any

Minutes

1. In UM block room no.402 fans are not functioning was pointed out
2. The low performance of air conditioner in UM Block Lab I was mentioned
3. Power fluctuation in A block Lab I was mentioned
4. Rest room situated in E block is not cleaned at regular intervals were reported
5. Number of dust bins in the T Block is not sufficient and it is requested to increase the number of dust bins.

After detailed deliberation the following resolutions were passed:

Resolution

Resolved to take steps to solve the grievances registered in the meeting

The Chairperson thanked all the members for their active participation in the meeting



Dr. P. Thamilarasi, M.A., M.Phil., Ph.D.,
Professor & Head,
Department of Tamil,
Kannur University, Kerala

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Date 03.01.2020

Minutes of Meeting of Internal Complaints Committee for Prevention of Sexual Harassment held on 03.01.2020 at 3.15pm at IQAC Chamber

Members Present:

1. Dr. G. Kumudha, Dept. of Pharmacy (Convenor)
2. Dr. K. Devaki, Head, Dept. of Biochemistry (Faculty Member)
3. Dr. K. G. Dharani Dept. of Electronics and Communication Engineering (Faculty Member)
4. Ar. S. Athira, Dept. of Architecture (Faculty Member)
5. Ms. U. Rajeshkumar. IV B.E EEE(Student Member)
6. Ms. S. M. KasthuryRathina, III B. Arch(Student Member)
7. Ms. M. Mudhinadevi, II B.Pharm(Student Member)
8. Ms. Gunavathani B, III B.Sc. Mathematics (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Internal Complaints Committee for Prevention of Sexual Harassment in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda:

1. To consider distribution of handbook on sexual harassment of women at workplace.
2. To consider the complaints regarding sexual harassment.
3. To consider organising poster writing competition among students.
4. To consider the circulation of Google forms filled by women students to know their security.

Points Discussed:

1. The committee decided to distribute handbook on sexual harassment of women at workplace.
2. The team also took steps to consider complaints and decided to take steps for no more complaints regarding sexual harassment.
3. The committee suggested to organize poster writing competition among students to bring awareness.

4. It was approved to circulate the Google forms to know the security of women students.

Resolutions:

1. Resolved to distribute the handbook on sexual harassment of women at workplace among the female faculty members.
2. No complaints regarding sexual harassment was registered.
3. Resolved to organise poster writing competition among students.

The meeting ended with the vote of thanks to the chairperson and other members

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23.04.2019

ACTION TAKEN REPORT FOR THE YEAR 2018-2019

1. Fans were serviced and they are working in good condition
2. Air conditioner were serviced and they are working with maximum output
3. Number of dust bins were increased in T.block
4. Damaged switches were replaced by new switches
5. Power fluctuation problems were solved immediately
6. It is strictly instructed and followed to check all the boys and girls rest room in all the blocks were cleaned at regular intervals
7. Administrative office is instructed to check and erect the water pipe leakage and leakage of pipe is corrected within one hour from the time of complaint received.
8. New tube lights were fixed in gym and E 304

Dr. P. Thamilarasi, M.A.,M.Phil.,Ph.D.,
 Professor & Head,
 Department of Tamil,
 Karpagam Academy of Higher Education,
 Coimbatore - 641 021.



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08.04.2019

**Minutes of Meeting of Internal Complaints Committee for Prevention of Sexual Harassment
 held on 08.04.2019 at 3.00 pm at IQAC Chamber**

Members Present:

1. Dr. A. Amudha, Head, Dept. of EEE (Chairperson)
2. Dr. P. T. Hemamalini, Head, Dept. of S&H (Member)
3. Dr. K. Devaki, Head, Dept. of Biochemistry (Member)
4. Ar. S. Athira, Dept. of Architecture (Faculty Member)
5. Ms. K. Gayathiri, Dept. of Pharmacy (Faculty Member)
6. Ms. K. Deviprabha, II B.Sc (Physics)
7. Ms. G. R. Karthika, III B.E (EEE) (Student Member)
8. Ms. S. Sai Aishwarya, II B.Arch (Student Member)
9. Ms. J. Famila Rani, III B,Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Internal Complaints Committee for Prevention of Sexual Harassment in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda:

1. To organise slogan designing competition for students with the theme of prevention of sexual harassment
2. To consider the organisation of guest lecture for students stressing the importance of equality to women.
3. To consider the complaints regarding sexual harassment

A. Amudha

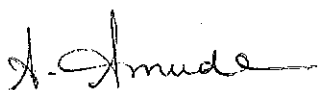
Points Discussed:

1. The committee suggested to organize slogan designing competition for students with the theme of prevention of sexual harassment
2. The team also took steps to consider complaints and decided to take steps for no more complaints regarding sexual harassment
3. It was decided to conduct guest lecture to the students.

Resolutions:

1. Resolved and approved to organise slogan designing competition for students with the theme of prevention of sexual harassment
2. Resolved to approve the permission to conduct guest lecture for the students.
3. No complaints regarding sexual harassment was registered

The meeting ended with the vote of thanks to the chairperson and other members


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10.01.2019

**Minutes of Meeting of Internal Complaints Committee for Prevention of Sexual Harassment
 held on 10.01.2019 at 3.45 pm at IQAC Chamber**

Members Present:

1. Dr. A. Amudha, Head, Dept. of EEE (Chairperson)
2. Dr. P. T. Hemamalini, Head, Dept. of S&H (Member)
3. Dr. K. Devaki, Head, Dept. of Biochemistry (Member)
4. Ar. S. Athira, Dept. of Architecture (Faculty Member)
5. Ms. K. Gayathiri, Dept. of Pharmacy (Faculty Member)
6. Ms. K. Deviprabha, II B.Sc (Physics)
7. Ms. G. R. Karthika, III B.E (EEE) (Student Member)
8. Ms. S. Sai Aishwarya, II B.Arch (Student Member)
9. Ms. J. Famila Rani, III B, Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Internal Complaints Committee for Prevention of Sexual Harassment in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda:

1. To consider distribution of handbook on sexual harassment of women at workplace.
2. To consider the complaints regarding sexual harassment.
3. To consider organising poster writing competition among students.

A. Amudha

Points Discussed:

1. The committee decided to distribute handbook on sexual harassment of women at workplace.
2. The team also took steps to consider complaints and decided to take steps for no more complaints regarding sexual harassment.
3. The committee suggested organizing poster writing competition among students to bring awareness.

Resolutions:

1. Resolved to distribute the handbook on sexual harassment of women at workplace among the female faculty members.
2. No complaints regarding sexual harassment were registered.
3. Resolved to organise poster writing competition among students.

The meeting ended with the vote of thanks to the chairperson and other members

A. Amude

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07.01.2019

**Minutes of Meeting of Student Grievance Redressal Committee held on 07.01.2019 at 3.00 pm
 at IQAC Chamber**

Members Present:

1. Dr. P. Thamilarasi, Head, Dept. of Tamil (Chairperson)
2. Dr. S. S. Santhakumari, Head, Dept. of Management (Faculty Member)
3. Dr. R. Santhosh, Dept. of CSE (Faculty Member)
4. Ar. S. Sivachandran, Dept. of Architecture (Faculty Member)
5. Mr. M. Kannan, Dept. of Pharmacy (Faculty Member)
6. Mr. Auftine James, III B.Sc (Biotech) (Student Member)
7. Ms. Priyanka, III B.Tech (Biotech) (Student Member)
8. Ms. Megha Mukund, III B.Arch (Student Member)
9. Mr. P. Maheswaran, IV B, Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Student Grievance Redressal Committee in Karpagam Academy of Higher Education

Agenda

1. Redressal of grievances recorded in the last meeting
2. Welfare measures for students to be implemented
3. Current Grievances if any

Minutes

1. Complaint about the power failure in the girl's hostel was pointed out
2. The non-functioning of fan in room no. S-304 was pointed out
3. The low performance of air conditioner in E Block Lab II was mentioned
4. The non-functioning of tube lights in gym was mentioned in the meeting
5. Leakage of water in water pipes in N Block – I Floor Girls Rest room was mentioned

After detailed deliberation the following resolutions were passed:

Resolution

Resolved to take steps to solve the grievances registered in the meeting

The Chairperson thanked all the members for their active participation in the meeting



Dr. P. Thamilarasi, M.A., M.Phil., Ph.D.,
Professor & Head,
Department of Tamil,
Karpagam Academy of Higher Education,
Coimbatore - 641 021.

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04.01.2019

Minutes of Meeting of Anti-Ragging Committee held on 04.01.2019 at 4.00 pm in Vice Chancellor's Chamber

Members Present:

1. Vice Chancellor (Chairperson)
2. Dr. M. Palaniswamy, Dean, FASH (Faculty Member)
3. Dr. G. K. D. Prasanna Venkatesan, Dean, FoE (Faculty Member)
4. Ar. P. Kathiravan, Dean, FoA (Faculty Member)
5. Dr. R. Sundara Ganapathy, Dean, FoP (Faculty Member)
6. Mr. M. Vijaykumar, Proprietor, Lakshmi Granite Industry, Krishnagiri.
8. Mr. V. Maheshkumar, III B.Com (Student Member)
9. Mr. N. Karthick, IV B.E.Aero (Student Member)
10. Mr. M. Vignesh, II B.Arch (Student Member)
11. Ms. L. Gowsalya, III B.Pharm (Student Member)

Leave of absence is granted to Tahsildar, Madukkarai and Sub-Inspector, Madukkarai.
 The Chairperson welcomed the members and briefed the list of action to be carried out by the anti-ragging committee in Karpagam Academy of Higher Education

[Signature]
 04/01/19

After detailed deliberation the following resolutions were passed:

Agenda

1. To consider the roles, responsibilities and duties carried out by the Anti-ragging members to restrict the ragging within the campus.
2. To consider the feedback about orientation programme for freshers along with parents.
3. To organise counselling classes for all the students of FASH and FoE.
4. To consider installing anti-ragging poster in the campus premises to create awareness and propose a statutory warning among the students to stress that ragging is a punishable offence.
5. To consider the formation of an anti-ragging squad with faculty members and students.
6. To consider the involvement of students in yoga with support of the Department of Physical Education.
7. To consider the review of minutes of mentor and mentees meeting regarding any serious issues.

Points Discussed

1. The Committee analysed the roles, responsibilities and duties carried out by the Anti-ragging members to restrain the ragging within the campus.
2. It was discussed to conduct and receive feedback about the orientation programme for freshers and parents to enhance awareness on anti-ragging.
3. It was decided to arrange awareness classes for all the students to educate them about their rights regarding ragging.
4. It was decided to paste posters against ragging in the notable places of the campus that will remind students that ragging is a social crime.
5. The Committee agreed to grant permission to the Physical Education Department to introduce yoga classes to support students in balancing their mental health.
6. The Committee discussed to check the minutes of mentor and mentees meeting concerning any serious issues.

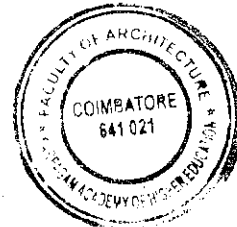
[Signature]
04/01/17

Resolutions

1. Resolved that no incident of ragging was reported to the anti-ragging committee during the year.
2. Resolved that orientation programme for freshers along with parents is a regular practice and it will continue in future. Students and parents were impressed by this orientation programme and they informed that this programme had created a bonding relation with this higher educational institution.
3. Resolved to conduct counselling classes for all the students by the Counselling Department of KAHE at regular intervals.
4. Resolved to approve the installation of anti-ragging postures within the campus to exhort students not to involve in ragging.
5. Resolved to encourage the students to practice yoga.
6. Resolved that students have receive a proper guidance from mentor and issues were solved by the mentor.

The meeting ended with the vote of thanks to the chairperson and other members

Z. Kalthum
04/01/19



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05.04.2019

Minutes of Meeting of Anti-Ragging Committee held on 05.04.2019 at 3.30 pm in Vice Chancellor's Chamber

Members Present:

1. Vice Chancellor (Chairperson)
2. Dr. M. Palaniswamy, Dean, FASH (Faculty Member)
3. Dr. G. K. D. Prasanna Venkatesan, Dean, FoE (Faculty Member)
4. Ar. P. Kathiravan, Dean, FoA (Faculty Member)
5. Dr. R. Sundara Ganapathy, Dean, FoP (Faculty Member)
6. Mr. M. Vijaykumar, Proprietor, Lakshmi Granite Industry, Krishnagiri.
8. Mr. V. Maheshkumar, III B.Com (Student Member)
9. Mr. N. Karthick, IV B.E.Aero (Student Member)
10. Mr. M. Vignesh, II B.Arch (Student Member)
11. Ms. L. Gowsalya, III B.Pharm (Student Member)

Leave of absence is granted to Tahsildar, Madukkarai and Sub-Inspector, Madukkarai.
 The chairperson welcomed the members and briefed the list of actions to be carried out by the anti-ragging committee in Kargagam Academy of Higher Education

Z. Kallan
 05/04/19

After detailed deliberation the following resolutions were passed:

Agenda

1. To consider the programmes to enrich the knowledge of the students in self-discipline along with their knowledge in the core courses.
2. To consider the inculcation of students with the moral and ethical values to be followed in their day to day life by including the content in the syllabus.
3. To organise counselling classes for the students.
4. To consider the installation of anti-ragging pamphlets in the campus premises to create awareness and advise a statutory warning among the students to stress that ragging is a punishable offence.
5. To consider the permission for the senior class students to conduct competition for the juniors.
6. To consider students to involve in doing meditation with the support of the Department of Physical Education.
7. To consider to review the minutes of mentor and mentees meeting to sort out the problems in the early stage.

Points Discussed

1. The Committee discussed on educating students to enrich their knowledge in the self-discipline and human values.
2. It was decided to educate students with the moral and ethical values to be followed in their life by including the content in the syllabus.
3. It was accepted to form an anti-ragging squad.
4. It was decided to paste posters against ragging in the main places of the campus which will remind students that ragging is a social crime.
5. The Committee agreed to give permission to the Physical Education Department to introduce meditation classes to support students in balancing mental health.
6. It was decided that the minutes of mentor and mentees meeting should be submitted to the Deans to eradicate serious issues.

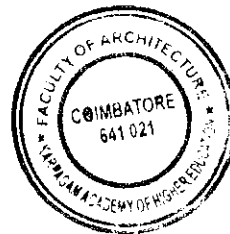
Z. Kallu
05/04/19

Resolutions

1. Resolved to organise programmes for students to educate the importance of self-discipline.
2. Resolved to include the moral and ethical values in the course content.
3. Resolved to conduct counselling classes for all the students by the Counselling Department of KAHE at regular intervals.
4. Resolved to approve the installation of anti-ragging postures within the campus to exhort students not to involve in ragging.
5. Resolved to grant permission to conduct competition for the freshers.
6. Resolved to encourage and motivate the students to do meditation.
7. Resolved that students have receive a proper guidance from mentor and issues were solved.

The meeting ended with the vote of thanks to the chairperson and other members

Z. Kallur
02/04/19



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16.10.2018

**Minutes of Meeting of Student Grievance Redressal Committee held on 16.10.2018 at 3.45 pm
 at IQAC Chamber**

Members Present:

1. Dr. P. Thamilarasi, Head, Dept. of Tamil (Chairperson)
2. Dr. S. S. Santhakumari, Head, Dept. of Management (Faculty Member)
3. Dr. R. Santhosh, Dept. of CSE (Faculty Member)
4. Ar. S. Sivachandran, Dept. of Architecture (Faculty Member)
5. Mr. M. Kannan, Dept. of Pharmacy (Faculty Member)
6. Mr. Auftine James, III B.Sc (Biotech) (Student Member)
7. Ms. Priyanka, III B.Tech (Biotech) (Student Member)
8. Ms. Megha Mukund, III B.Arch (Student Member)
9. Mr. P. Maheswaran, IV B, Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Student Grievance Redressal Committee in Karpagam Academy of Higher Education

Agenda

1. Redressal of grievances recorded in the last meeting
2. Welfare measures for students to be implemented
3. Current Grievances if any

Minutes


1. Complaint of power fluctuation in N Block – Lab I was registered
2. Switches in room no. T – 205 was damaged pointed out in the meeting
3. A need of fixing a new tube light in room no. E-304 were registered
4. The non-functioning of fan in room no. UM-202 was pointed out
5. Extension of studio timing for architecture students were represented

After detailed deliberation the following resolutions were passed:

Resolution

Resolved to take steps to solve the grievances registered in the meeting and also considering the safety of the students the committee expressed the inability to extend the studio timing.

The Chairperson thanked all the members for their active participation in the meeting



Dr. P. Thamilarasi, M.A., M.Phil., Ph.D.,
Professor & Head,
Department of Tamil,
Karpagam Academy of Higher Education,
Coimbatore - 641 021.

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(Established Under Section 3 of UGC Act, 1956)
 Eachanari Post, Coimbatore-641021.Tamilnadu,India.

05.10.2018

**Minutes of Meeting of Internal Complaints Committee for Prevention of Sexual Harassment
 held on 05.10.2018 at 3.00 pm at IQAC Chamber**

Members Present:

1. Dr. A. Amudha, Head, Dept. of EEE (Chairperson)
2. Dr. P. T. Hemamalini, Head, Dept. of S&H (Member)
3. Dr. K. Devaki, Head, Dept. of Biochemistry (Member)
4. Ar. S. Athira, Dept. of Architecture (Faculty Member)
5. Ms. K. Gayathiri, Dept. of Pharmacy (Faculty Member)
6. Ms. K. Deviprabha, II B.Sc (Physics)
7. Ms. G. R. Karthika, III B.E (EEE) (Student Member)
8. Ms. S. Sai Aishwarya, II B.Arch (Student Member)
9. Ms. J. Famila Rani, III B, Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Internal Complaints Committee for Prevention of Sexual Harassment in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda:

1. To consider and approve the preventative measures to avoid harassment in any form in the campus.
2. To consider installing banners, posters and notices in the campus defining sexual harassment.
3. To consider the complaints regarding sexual harassment.
4. To consider organising an awareness programme through short films for students.

d. Amudha

Points Discussed:

1. The committee considered to approve the preventative measures to avoid harassment in any form in the campus.
2. It was suggested to install banners, posters and notices in the campus defining sexual harassment.
3. The team also took steps to consider complaints and decided to take steps for no more complaints regarding sexual harassment.
4. The committee suggested to organize awareness program for students through short films.

Resolutions:

1. Resolved to approve and take preventative measures to avoid harassment in any form in the campus.
2. Resolved installation of banners, posters and notices in the campus defining sexual harassment.
3. No complaints regarding sexual harassment was registered.
4. Resolved by organising short films, to bring awareness about sexual harassment among students.

The meeting ended with the vote of thanks to the chairperson and other members.

A. Shinde

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13.07.2018

**Minutes of Meeting of Internal Complaints Committee for Prevention of Sexual Harassment
 held on 13.07.2018 at 3.15pm at IQAC Chamber**

Members Present:

1. Dr. A. Amudha, Head, Dept. of EEE (Chairperson)
2. Dr. P. T. Hemamalini, Head, Dept. of S&H (Member)
3. Dr. K. Devaki, Head, Dept. of Biochemistry (Member)
4. Ar. S. Athira, Dept. of Architecture (Faculty Member)
5. Ms. K. Gayathiri, Dept. of Pharmacy (Faculty Member)
6. Ms. K. Deviprabha, II B.Sc (Physics)
7. Ms. G. R. Karthika, III B.E (EEE) (Student Member)
8. Ms. S. Sai Aishwarya, II B.Arch (Student Member)
9. Ms. J. Famila Rani, III B, Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Internal Complaints Committee for Prevention of Sexual Harassment in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda:

1. To consider and approve the roles and responsibilities to be performed by Internal Complaints Committee members within the campus.
2. To consider the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act and Rule 2013 and the detailed discussion of definition of sexual harassment, working procedure and responsibilities of ICC.
3. To consider the complaints regarding sexual harassment.

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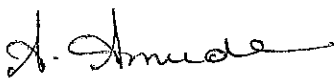
Points Discussed:

1. The committee considered to approve the roles and responsibilities to be performed by the Internal Complaints Committee members within the campus.
2. The committee considered the Sexual Harassment of Women at Workplace Act and Rule 2013.
3. The team also took steps to consider complaints and decided to take steps for no more complaints regarding sexual harassment.

Resolutions:

1. Resolved to approve the roles and responsibilities of Internal Complaints Committee members.
2. Resolved to emphasise the definition of sexual harassment, working procedure and responsibilities of ICC.
3. No complaints regarding sexual harassment was registered.

The meeting ended with the vote of thanks to the chairperson and other members.


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11.07.2018

Minutes of Meeting of Student Grievance Redressal Committee held on 11.07.2018 at 3.15pm at IQAC Chamber

Members Present:

1. Dr. P. Thamilarasi, Head, Dept. of Tamil (Chairperson)
2. Dr. S. S. Santhakumari, Head, Dept. of Management (Faculty Member)
3. Dr. R. Santhosh, Dept. of CSE (Faculty Member)
4. Ar. S. Sivachandran, Dept. of Architecture (Faculty Member)
5. Mr. M. Kannan, Dept. of Pharmacy (Faculty Member)
6. Mr. Auftine James, III B.Sc (Biotech) (Student Member)
7. Ms. Priyanka, III B.Tech (Biotech) (Student Member)
8. Ms. Megha Mukund, III B.Arch (Student Member)
9. Mr. P. Maheswaran, IV B, Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Committee in Karpagam Academy of Higher Education

Agenda

1. Redressal of grievances recorded in the last meeting
2. Welfare measures for students to be implemented
3. Current Grievances if any

Minutes


1. A need of fixing a new tube light in room no. N-304 were registered
2. The non-functioning of one fan in room no. E-201 was pointed out
3. The low performance of air conditioner in B Block Lab II was mentioned
4. The non-functioning of control switch in boys' hostel was reported in the meeting
5. Leakage of water in water pipes in S Block – I Floor Boys Rest room was mentioned

After detailed deliberation the following resolutions were passed:

Resolution

Resolved to take steps to solve the grievances registered in the meeting and it is also informed that students, faculty members and non-teaching staff members were covered under TATA AIG Insurance scheme.

The Chairperson thanked all the members for their active participation in the meeting



Dr. P. Thamilarasi, M.A., M.Phil., Ph.D.,
Professor & Head,
Department of Tamil,
Karpagam Academy of Higher Education,
Coimbatore - 641 021.

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06.07.2018

Minutes of Meeting of Anti-Ragging Committee held on 06.07.2018 at 3.15pm in Vice Chancellor's Chamber

Members Present:

1. Vice Chancellor (Chairperson)
2. Dr. M. Palaniswamy, Dean, FASH (Faculty Member)
3. Dr. G. K. D. Prasanna Venkatesan, Dean, FoE (Faculty Member)
4. Ar. P. Kathiravan, Dean, FoA (Faculty Member)
5. Dr. R. Sundara Ganapathy, Dean, FoP (Faculty Member)
6. Mr. M. Vijaykumar, Proprietor, Lakshmi Granite Industry, Krishnagiri.
8. Mr. V. Maheshkumar, III B. Com (Student Member)
9. Mr. N. Karthick, IV B.E.Aero (Student Member)
10. Mr. M. Vignesh, II B.Arch (Student Member)
11. Ms. L. Gowsalya, III B.Pharm (Student Member)

Leave of absence is granted to Tahsildar, Madukkarai and Sub-Inspector, Madukkarai. The chairperson welcomed the members and briefed the list of actions to be carried out by the anti-ragging committee in Karpagam Academy of Higher Education.

[Signature]
06/07/18

After detailed deliberation the following resolutions were passed:

Agenda

1. To consider and approve the roles and responsibilities of Anti-ragging Squad to curb ragging within the campus.
2. To organise orientation programme for freshers along with parents.
3. To consider and approve the programmes/events to enhance the awareness among the students about the immoral effects of ragging.
4. To consider installing anti-ragging poster in the campus to create awareness and propose a statutory warning to the students to stress that ragging is a punishable offence.
5. To consider motivating students to register online anti-ragging form and also to get undertaking from the students and parents stating that the students during his/her study period will not indulge in ragging
6. To consider providing separate hostel blocks for freshers and also changes in class timings to prevent ragging.
7. To consider allotment of mentor for freshers immediately after commencement of first day classes.

Points Discussed

1. The Committee explained the roles, responsibilities and duties carried out by the Anti-ragging members to restrain ragging within the campus.
2. It was discussed to conduct orientation programme for freshers and parents to boost awareness.
3. The Committee discussed for approval of the programmes/events to create the awareness among students about the immoral effects of ragging.
4. It was decided to paste posters against ragging in the department notice board and also within the campus that will remind students that ragging is a social crime.
5. The committee suggested insisting students to register in online anti-ragging form and create awareness on anti-ragging even among parents to ensure that students will not involve in such activity.
6. The Committee discussed on providing separate hostel blocks for freshers and also changes in class timings
7. The Committee suggested about the allotment of guide for freshers instantly after inauguration of first day classes.

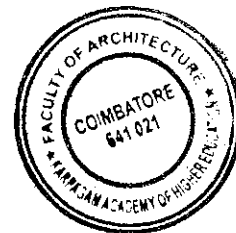
Z. Kallum
06/05/18

Resolutions

1. Resolved to approve the roles and responsibilities of Anti-ragging squad.
2. Resolved to organise orientation programme for freshers along with parents on the first day to enlighten them about the details of anti-ragging members available in Karpagam Academy of Higher Education. Details of helpline number, email id and phone number of Heads of the Departments, Mentors and Members of anti-ragging are to be printed in a card and distributed to the freshers and parents.
3. Resolved to approve programmes/events to enhance the awareness among the students about the immoral effects of ragging.
4. Resolved to approve the installation of anti-ragging posters within the campus to exhort students not to involve in ragging.
5. Resolved to approve the system of online registration and collecting undertaking duly signed by the students and parents.
6. Resolved to provide separate hostel blocks for freshers and also changes in class timings to prevent ragging.
7. Resolved to allot mentor to the mentees, so that they can meet their mentors to share and solve their issues.

The meeting ended with the vote of thanks to the chairperson and other members

P. Kalman
06/09/18



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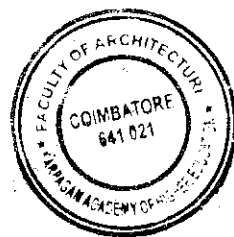
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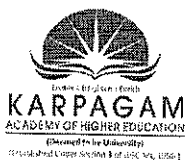
20.04.2018

ACTION TAKEN REPORT FOR THE YEAR 2017-2018

1. Power fluctuation problems were sorted out immediately
2. Fans were serviced and they are working in good condition
3. Air conditioner were serviced and they are working with maximum output
4. Administrative officer is instructed to check and erect the water pipe leakage and leakage of pipe is corrected within one hour from the time of complaint received.
5. Lift operator is appointed to operate the lift
6. New tube lights were fixed
7. Sufficient Water doctor were installed in all the blocks
8. Net were fixed around the football ground

J. K. Kattum
 20/04/18





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17.04.2018

**Minutes of Meeting of Internal Complaints Committee for Prevention of Sexual Harassment
 held on 17.04.2018 at 4.15 pm at IQAC Chamber**

Members Present:

1. Dr. P. Thamilarasi, Head, Dept. of Tamil (Chairperson)
2. Dr. A. Amudha, Head, Dept. of EEE (Faculty Member)
3. Dr. K. Kumudhadevi, Head, Dept. of Commerce (Faculty Member)
4. Ms. M. Femil, Faculty of Architecture (Faculty Member)
5. Ms. N. M. Gayathiri, Faculty of Pharmacy (Faculty Member)
6. Ms. S. Akila, II M.Sc (Physics) (Student Member)
7. Ms. P. A. HinaKoyasar, IV B.Tech (Bio) (Student Member)
8. Ms. Aishwarya Pillai, II B.Arch (Student Member)
9. Ms. R. Aashika, III B.Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Internal Complaints Committee for Prevention of Sexual Harassment in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda:

1. To organise essay writing competition for students with the theme of prevention of sexual harassment.
2. To consider the complaints regarding sexual harassment.

Points Discussed:

1. The committee suggested to organize slogan designing competition for students with the theme of prevention of sexual harassment.
2. The team also took steps to consider complaints and decided to take steps for no more complaints regarding sexual harassment.

Resolutions:

1. Resolved and approved to organise essay writing competition for students with the theme of prevention of sexual harassment.
2. No complaints regarding sexual harassment was registered.

The meeting ended with the vote of thanks to the chairperson and other members



Dr. P. Thamilarasi, M.A., M.Phil., Ph.D.,
Professor & Head,
Department of Tamil,
Karpagam Academy of Higher Education,
Coimbatore - 641 021,

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KARPAGAM ACADEMY OF HIGHER EDUCATION
COIMBATORE – 21

06.04.2018

Minutes of Meeting of Anti-Ragging Committee held on 06.04.2018 at 3.00 pm at Vice Chancellors Chamber

Members Present:

1. Vice Chancellor (Chairperson)
2. Dr. M. Palaniswamy, Dean, FASH (Faculty Member)
3. Dr. D. Lakshmanan, Dean, FoE (Faculty Member)
4. Ar. P. Kathiravan, Dean, FoA (Faculty Member)
5. Dr. R. Sundara Ganapathy, Dean, FoP (Faculty Member)
6. Mr. K. Subbaiyan (Representative from parents)
7. Mr. T. Mohammed Rafik, II B.Sc (Chemistry) (Student Member)
8. Mr. M. Nagamuruges, III B.E (Civil) (Student Member)
9. Ms. Megha Mukund, II B.Arch (Student Member)
10. Mr. A. Azaruthean, III B.Pharm (Student Member)

Leave of absence is granted to Tahsildar, Madukkarai and Sub-Inspector, Madukkarai.

The Chairperson welcomed the members and briefed the list of action is to be carried out by the anti-ragging committee in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda

1. To consider review the roles, responsibilities and duties carried out by the Anti-ragging members to curb the ragging within the campus.
2. To consider to continue counselling classes for all the students.
3. To organise essay writing competition on ragging and its effects on students and society at large.
4. To consider continuing of yoga classes organised by the Department of Physical Education.

Points Discussed

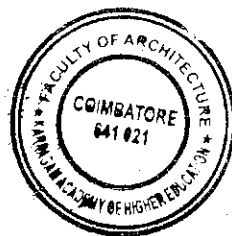
J. Kalman
6/4/18

1. The Committee reviewed the roles, responsibilities and duties to be carried out by the Anti-ragging members to eradicate ragging within the campus.
2. It was decided to arrange counselling classes for freshers to teach them about their rights regarding ragging.
3. The committee discussed on organizing essay competitions on anti-ragging among students.
4. The committee decided to grant permission to continue the yoga classes organised by the Physical Education Department.

Resolutions

1. Resolved and approved the report of the Anti-ragging squad that no incident of ragging was reported to the anti-ragging committee during the year.
2. Resolved to continue counselling classes for the students by the Counselling at regular intervals.
3. Resolved to organise the essay competition for the students.
4. Resolved to encourage and motivate the students to practice yoga.

The meeting ended with the vote of thanks to the chairperson and other members



J. Kalman
6/4/18

KARPAGAM ACADEMY OF HIGHER EDUCATION
COIMBATORE – 21

02.04.2018

**Minutes of Meeting of Student Grievance Redressal Committee held on 02.04.2018 at 3.15 pm
 at IQAC Chamber**

Members Present:

1. Ar. P. Kathiravan, Dean, FoA (Chairperson)
2. Dr. P. Thamilarasi, Head, Dept. of Tamil (Faculty Member)
3. Dr. Lt. K. P. Sridhar, Dept. of ECE (Faculty Member)
4. Ar. C. Vimal, Faculty of Architecture (Faculty Member)
5. Ms. G. Praveena, Pharmacy (Faculty Member)
6. Mr. K. Karthick , III B.Sc (Biotech) (Student Member)
7. Ms. S. Nivetha, II B.Sc (CS) (Student Member)
8. Mr. S. Rajesh, II B.E (Mech) (Student Member)
9. Ms. B. Priyanka , III B.Tech (Bio) (Student Member)
10. Mr. C. L. Shree Varshan , III B.Arch (Student Member)
11. Ms. C. Preetha , III B.Arch (Student Member)
12. Mr. Shaik Fuzail Abdur Rahim, III. B.Pharm (Student Member)
13. Ms. J. Sowmya, II B.Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Student Grievance Redressal Committee in Karpagam Academy of Higher Education

[Signature]
 02/04/18

Agenda

1. Redressal of grievances recorded in the last meeting
2. Welfare measures for students to be implemented
3. Current Grievances if any

Minutes

1. Power fluctuation in N block Lab II was mentioned
2. Rest room situated in N block is not cleaned at regular intervals were reported
3. Number of dust bins in the A Block is not sufficient and it is requested to increase the number of dust bins.
4. Available Water doctor is not sufficient to meet the water requirements of the students

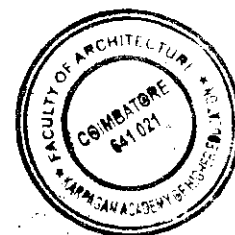
After detailed deliberation the following resolutions were passed:

Resolution

Resolved to take steps to solve the grievances registered in the meeting

The Chairperson thanked all the members for their active participation in the meeting

Z. Kattur
02/04/19



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3. The Registrar's Table
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5. The Director - IQAC

KARPAGAM ACADEMY OF HIGHER EDUCATION
COIMBATORE – 21

09.01.2018

Minutes of Meeting of Anti-Ragging Committee held on 09.01.2018 at 3.00 pm at Vice Chancellors Chamber

Members Present:

1. Vice Chancellor (Chairperson)
2. Dr. M. Palaniswamy, Dean, FASH (Faculty Member)
3. Dr. D. Lakshmanan, Dean, FoE (Faculty Member)
4. Ar. P. Kathiravan, Dean, FoA (Faculty Member)
5. Dr. R. Sundara Ganapathy, Dean, FoP (Faculty Member)
6. Mr. K. Subbaiyan (Representative from parents)
7. Mr. T. Mohammed Rafik, II B.Sc (Chemistry) (Student Member)
8. Mr. M. Nagamuruges, III B.E (Civil) (Student Member)
9. Ms. Megha Mukund, II B.Arch (Student Member)
10. Mr. A. Azaruthean, III B.Pharm (Student Member)

Leave of absence is granted to Tahsildar, Madukkarai and Sub-Inspector, Madukkarai.

The Chairperson welcomed the members and briefed the list of action is to be carried out by the anti-ragging committee in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda

1. To consider the programmes planned for the student to enrich their knowledge and to know the importance of human values.
2. To organise an anti-ragging slogan and poster designing competition for the students to create an awareness among the students not to involve in ragging.
3. To consider the review of counselling classes offered for all the students.
4. To consider display of anti-ragging poster in the campus to create awareness and propose a statutory warning among the students to stress that ragging is a punishable offence.
5. To consider medication programmes offered by the Department of Physical Education.

[Signature]
9/1/18

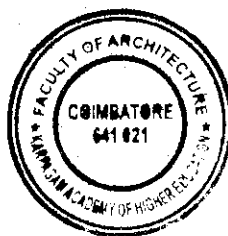
Points Discussed

1. The Committee discussed in providing knowledge to students in the field of human and ethical values.
2. The committee discussed on organizing competitions like anti-ragging slogan and poster designing competitions on anti-ragging to create awareness on ill effects of ragging.
3. Arranging of counselling classes for freshers was suggested to teach them about their rights regarding ragging.
4. Discussion on display of posters against ragging in the Departments notice board that would remind students that ragging is a social crime.
5. The committee decided to involve the Physical Education Department to introduce yoga and meditation classes to support students in balancing mental health.

Resolutions

1. Resolved to organise programmes for students to inculcate the importance of human values.
2. Resolved to organise the programme for the students.
3. Resolved to continue the counselling classes for all the students by the Counselling Department of KAHE at regular intervals.
4. Resolved to approve displaying of anti-ragging postures within the campus to exhort students not to involve in ragging.
5. Resolved to encourage and motivate the students to do meditation

The meeting ended with the vote of thanks to the chairperson and other members



J. K. Kulkarni
09/01/18



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05.01.2018

**Minutes of Meeting of Internal Complaints Committee for Prevention of Sexual Harassment
 held on 05.01.2018 at 3.00 pm at IQAC Chamber**

Members Present:

1. Dr. P. Thamilarasi, Head, Dept. of Tamil (Chairperson)
2. Dr. A. Amudha, Head, Dept. of EEE (Faculty Member)
3. Dr. K. Kumudhadevi, Head, Dept. of Commerce (Faculty Member)
4. Ms. M. Femil, Faculty of Architecture (Faculty Member)
5. Ms. N. M. Gayathiri, Faculty of Pharmacy (Faculty Member)
6. Ms. S. Akila, II M.Sc (Physics) (Student Member)
7. Ms. P. A. HinaKoyasar, IV B.Tech (Bio) (Student Member)
8. Ms. Aishwarya Pillai, II B.Arch (Student Member)
9. Ms. R. Aashika, III B.Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Internal Complaints Committee for Prevention of Sexual Harassment in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda:

1. To consider distribution of handbook on sexual harassment of women at workplace.
2. To consider the complaints regarding sexual harassment.
3. To consider to organize a workshop on sexual harassment.

Points Discussed:

1. The committee decided to distribute handbook on sexual harassment of women at workplace.
2. The team also took steps to consider complaints and decided to take steps for no more complaints regarding sexual harassment.
3. The committee suggested to organize an on-campus workshop on sexual harassment.

Resolutions:

1. Resolved to distribute the handbook on sexual harassment of women at workplace among the female faculty members.
2. No complaints regarding sexual harassment was registered.
3. The workshop raised awareness among students and resolved.

The meeting ended with the vote of thanks to the chairperson and other members.



Dr. P. Thamilarasi, M.A., M.Phil., Ph.D.,
Professor & Head,
Department of Tamil,
Tamil Nadu Academy of Higher Education,

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5. The Director - IQAC

KARPAGAM ACADEMY OF HIGHER EDUCATION
COIMBATORE – 21

03.01.2018

**Minutes of Meeting of Student Grievance Redressal Committee held on 03.01.2018 at 4.00 pm
at IQAC Chamber**

Members Present:

1. Ar. P. Kathiravan, Dean, FoA (Chairperson)
2. Dr. P. Thamilarasi, Head, Dept. of Tamil (Faculty Member)
3. Dr. Lt. K. P. Sridhar, Dept. of ECE (Faculty Member)
4. Ar. C. Vimal, Faculty of Architecture (Faculty Member)
5. Ms. G. Praveena, Pharmacy (Faculty Member)
6. Mr. K. Karthick, III B.Sc (Biotech) (Student Member)
7. Ms. S. Nivetha, II B.Sc (CS) (Student Member)
8. Mr. S. Rajesh, II B.E (Mech) (Student Member)
9. Ms. B. Priyanka, III B.Tech (Bio) (Student Member)
10. Mr. C. L. Shree Varshan, III B.Arch (Student Member)
11. Ms. C. Preetha, III B.Arch (Student Member)
12. Mr. Shaik Fuzail Abdur Rahim, III. B.Pharm (Student Member)
13. Ms. J. Sowmya, II B.Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Student Grievance Redressal Committee in Karpagam Academy of Higher Education

P. Kathiravan
03/01/18

Agenda

1. Redressal of grievances recorded in the last meeting
2. Welfare measures for students to be implemented
3. Current Grievances if any

Minutes

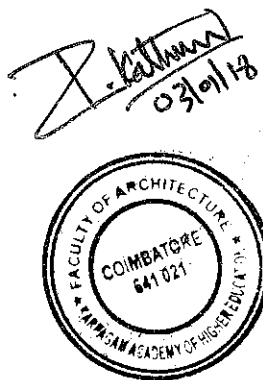
1. Leakage of water in water pipes in A Block – II Floor Girls Rest room was mentioned
2. Complaint about the power failure in the boys hostel was pointed out
3. The non-functioning of fans in room no.A3 202 was pointed out
4. The low performance of air conditioner in B Block Lab I was mentioned
5. The non-functioning of tube light in the gym corridor

After detailed deliberation the following resolutions were passed:

Resolution

Resolved to take steps to solve the grievances registered in the meeting

The Chairperson thanked all the members for their active participation in the meeting



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1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC

KARPAGAM ACADEMY OF HIGHER EDUCATION
COIMBATORE – 21

23.10.2017

Minutes of Meeting of Student Grievance Redressal Committee held on 23.10.2017 at 3.30 pm at IQAC Chamber

Members Present:

1. Ar. P. Kathiravan, Dean, FoA (Chairperson)
2. Dr. P. Thamilarasi, Head, Dept. of Tamil (Faculty Member)
3. Dr. Lt. K. P. Sridhar, Dept. of ECE (Faculty Member)
4. Ar. C. Vimal, Faculty of Architecture (Faculty Member)
5. Ms. G. Praveena, Pharmacy (Faculty Member)
6. Mr. K. Karthick, III B.Sc (Biotech) (Student Member)
7. Ms. S. Nivetha, II B.Sc (CS) (Student Member)
8. Mr. S. Rajesh, II B.E (Mech) (Student Member)
9. Ms. B. Priyanka, III B.Tech (Bio) (Student Member)
10. Mr. C. L. Shree Varshan, III B.Arch (Student Member)
11. Ms. C. Preetha, III B.Arch (Student Member)
12. Mr. Shaik Fuzail Abdur Rahim, III. B.Pharm (Student Member)
13. Ms. J. Sowmya, II B.Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Student Grievance Redressal Committee in Karpagam Academy of Higher Education

Z. Kathiravan
23/10/17

Agenda

1. Redressal of grievances recorded in the last meeting
2. Welfare measures for students to be implemented
3. Current Grievances if any

Minutes

1. New tube light to be fixed in room no. E – 404 was registered
2. The non-functioning of fans in room no. N-406 was pointed out
3. Fixing net around football ground was registered
4. Complaint of power fluctuation in girls hostel I floor was registered
5. Switches in boys hostel room no. 204 was damaged pointed out in the meeting

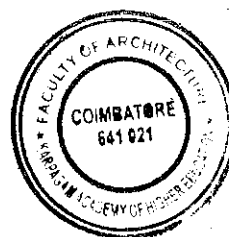
After detailed deliberation the following resolutions were passed:

Resolution

Resolved to take steps to solve the grievances registered in the meeting.

The Chairperson thanked all the members for their active participation in the meeting

Z. Kattur
23/10/12



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1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC



KARPAGAM ACADEMY OF HIGHER EDUCATION
(Deemed to be University)
(Established Under Section 3 of UGC Act, 1956)
 Eachanari Post, Coimbatore-641021, Tamilnadu, India.

17.10.2017

Minutes of Meeting of Internal Complaints Committee for Prevention of Sexual Harassment held on 17.10.2017 at 3.45 pm at IQAC Chamber

Members Present:

1. Dr. P. Thamilarasi, Head, Dept. of Tamil (Chairperson)
2. Dr. A. Amudha, Head, Dept. of EEE (Faculty Member)
3. Dr. K. Kumudhadevi, Head, Dept. of Commerce (Faculty Member)
4. Ms. M. Femil, Faculty of Architecture (Faculty Member)
5. Ms. N. M. Gayathiri, Faculty of Pharmacy (Faculty Member)
6. Ms. S. Akila, II M.Sc (Physics) (Student Member)
7. Ms. P. A. HinaKoyasar, IV B.Tech (Bio) (Student Member)
8. Ms. Aishwarya Pillai, II B.Arch (Student Member)
9. Ms. R. Aashika, III B.Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Internal Complaints Committee for Prevention of Sexual Harassment in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda:

1. To consider and approve the preventative measures to avoid harassment in any form in the campus.
2. To consider installing banners, posters and notices in the campus defining sexual harassment.
3. To consider the complaints regarding sexual harassment.
4. To consider organising speeches for students by motivational speakers to bring awareness among students.

Points Discussed:

1. The committee considered to approve the preventative measures to avoid harassment in any form in the campus.
2. It was decided to install banners, posters and notices in the campus defining sexual harassment.
3. The team also took steps to consider complaints and decided to take steps for no more complaints regarding sexual harassment.
4. The committee suggested to organize motivational speeches for students.

Resolutions:

1. Resolved to approve and take preventative measures to avoid harassment in any form in the campus.
2. Resolved installation of banners, posters and notices in the campus defining sexual harassment.
3. No complaints regarding sexual harassment was registered.
4. Resolved by organising motivational speeches for students to bring awareness among students.

The meeting ended with the vote of thanks to the chairperson and other members.



Dr. P. Thamilarasi, M.A., M.Phil., Ph.D.,
Professor & Head,
Department of Tamil,
Karpagam Academy of Higher Education,
Coimbatore - 641 021.

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2. The Vice-Chancellor's Table
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KARPAGAM ACADEMY OF HIGHER EDUCATION
(Deemed to be University)
(Established Under Section 3 of UGC Act, 1956)
 Eachanari Post, Coimbatore-641021.Tamilnadu,India.

21.04.2017

ACTION TAKEN REPORT FOR THE YEAR 2016-2017

1. Number of dust bins were increased in architecture block.
2. Fans were serviced and they are working in good condition.
3. Damaged switches were replaced by new switches.
4. Power fluctuation problems were solved immediately.
5. It is strictly instructed and followed to check all the boys and girls rest rooms in all the blocks were cleaned at regular intervals.
6. Administrative office is instructed to check and erect the water pipe leakage and leakage of pipe is corrected within one hour from the time of complaint received.
7. Special training classes were arranged for all the final year students to enrich their knowledge apart from regular training classes.

[Signature]
 21/4/17

KARPAGAM ACADEMY OF HIGHER EDUCATION

COIMBATORE – 21

11.10.2017

Minutes of Meeting of Anti-Ragging Committee held on 11.10.2017 at 3.00 pm at Vice Chancellors Chamber

Members Present:

1. Vice Chancellor (Chairperson)
2. Dr. M. Palaniswamy, Dean, FASH (Faculty Member)
3. Dr. D. Lakshmanan, Dean, FoE (Faculty Member)
4. Ar. P. Kathiravan, Dean, FoA (Faculty Member)
5. Dr. R. Sundara Ganapathy, Dean, FoP (Faculty Member)
6. Mr. K. Subbaiyan (Representative from parents)
7. Mr. T. Mohammed Rafik, II B.Sc (Chemistry) (Student Member)
8. Mr. M. Nagamuruges, III B.E (Civil) (Student Member)
9. Ms. Megha Mukund, II B.Arch (Student Member)
10. Mr. A. Azaruthean, III B.Pharm (Student Member)

Leave of absence is granted to Tahsildar, Madukkarai and Sub-Inspector, Madukkarai.

The Chairperson welcomed the members and briefed the list of action is to be carried out by the anti-ragging committee in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda

1. To consider the review of role and responsibilities to be carried out by senior students to guide freshers within the campus.
2. To consider installing anti-ragging poster in the campus to create awareness and propose a statutory warning among the students to stress that ragging is a punishable offence
3. To consider organising programme for the freshers to bring out their talents by the seniors.
4. To organise counselling classes for all the freshers.
5. To consider students to involve in yoga and meditation classes with the support of the Department of Physical Education.

P. Kalish
11/10/17

6. To consider the various measures taken by the Anti-ragging committee to eradicate the menace of ragging

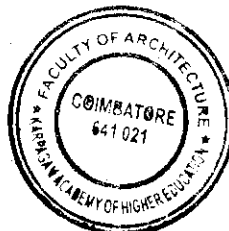
Points Discussed

1. The Committee studied the roles, responsibilities and duties carried out by the seniors to lead freshers within the campus.
2. Discussion on display of posters against ragging in the department notice board, that would remind students that ragging is a social crime.
3. The Committee accepted to permit the seniors in organising a programme for all the freshers to bring out their talents
4. Arrangement of counselling for freshers was suggested to teach them about their rights regarding ragging.
5. It was decided to introduce yoga and meditation classes to support students in balancing mental health.
6. The Committee suggested various measures taken by the Anti-ragging committee to destroy the threat of ragging.

Resolutions

1. Resolved to educate the roles and responsibilities to be carried out by the senior students whenever the first-year students approach them.
2. Resolved to approve the installation of anti-ragging postures within the campus to exhort students not to involve in ragging.
3. Resolved to permit seniors in organising programme for the students to exhibit their talents.
4. Resolved to conduct counselling classes for the freshers by the Counselling Department of KAHE at regular intervals.
5. Resolved to encourage and boost up the students to practice yoga and meditation.
6. Resolved that Anti-ragging committee members reported that no incident of ragging was reported to the anti-ragging committee during the year.

The meeting ended with the vote of thanks to the chairperson and other members



P. K. Kumar
11/10/13

17.07.2017

**Minutes of Meeting of Internal Complaints Committee for Prevention of Sexual Harassment
held on 17.07.2017 at 3.30pm at IQAC Chamber**

Members Present:

1. Dr. P. Thamilarasi, Head, Dept. of Tamil (Chairperson)
2. Dr. A. Amudha, Head, Dept. of EEE (Faculty Member)
3. Dr. K. Kumudhadevi, Head, Dept. of Commerce (Faculty Member)
4. Ms. M. Femil, Faculty of Architecture (Faculty Member)
5. Ms. N. M. Gayathiri, Faculty of Pharmacy (Faculty Member)
6. Ms. S. Akila, II M.Sc (Physics) (Student Member)
7. Ms. P. A. HinaKoyasar, IV B.Tech (Bio) (Student Member)
8. Ms. Aishwarya Pillai, II B.Arch (Student Member)
9. Ms. R. Aashika, III B.Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Internal Complaints Committee for Prevention of Sexual Harassment in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda:

1. To consider and approve the roles and responsibilities to be performed by Internal Complaints Committee members within the campus.
2. To consider the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act and Rule 2013 and the detailed discussion of definition of sexual harassment, working procedure and responsibilities of ICC.
3. To consider the formation of internal squad with senior NCC cadets to monitor inside the campus.
4. To consider the complaints regarding sexual harassment.



Points Discussed:

1. The committee considered to approve the roles and responsibilities to be performed by the Internal Complaints Committee members within the campus.
2. The committee considered the Sexual Harassment of Women at Workplace Act and Rule 2013.
3. It was decided to grant permission for formation of internal squad with senior NCC cadets.
4. The team also took steps to consider complaints and decided to take steps for no more complaints regarding sexual harassment.

Resolutions:

1. Resolved to approve the roles and responsibilities of Internal Complaints Committee members.
2. Resolved to emphasise the definition of sexual harassment, working procedure and responsibilities of ICC.
3. Resolved to approve the formation of the internal squad with senior NCC cadets.
4. No complaints regarding sexual harassment was registered.

The meeting ended with the vote of thanks to the chairperson and other members.



Dr. P. Thamilarasi, M.A., M.Phil., Ph.D.,
Professor & Head,
Department of Tamil,
Karpagam Academy of Higher Education,
Coimbatore - 641 021.

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1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC

KARPAGAM ACADEMY OF HIGHER EDUCATION
COIMBATORE – 21

14.07.2017

Minutes of Meeting of Student Grievance Redressal Committee held on 14.07.2017 at 3.00pm at IQAC Chamber

Members Present:

1. Ar. P. Kathiravan, Dean, FoA (Chairperson)
2. Dr. P. Thamilarasi, Head, Dept. of Tamil (Faculty Member)
3. Dr. Lt. K. P. Sridhar, Dept. of ECE (Faculty Member)
4. Ar. C. Vimal, Faculty of Architecture (Faculty Member)
5. Ms. G. Praveena, Pharmacy (Faculty Member)
6. Mr. K. Karthick, III B.Sc (Biotech) (Student Member)
7. Ms. S. Nivetha, II B.Sc (CS) (Student Member)
8. Mr. S. Rajesh, II B.E (Mech) (Student Member)
9. Ms. B. Priyanka, III B.Tech (Bio) (Student Member)
10. Mr. C. L. Shree Varshan, III B.Arch (Student Member)
11. Ms. C. Preetha, III B.Arch (Student Member)
12. Mr. Shaik Fuzail Abdur Rahim, III. B.Pharm (Student Member)
13. Ms. J. Sowmya, II B.Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Student Grievance Redressal Committee in Karpagam Academy of Higher Education


P. Kathiravan
14/07/17

Agenda

1. Redressal of grievances recorded in the last meeting
2. Welfare measures for students to be implemented
3. Current Grievances if any

Minutes

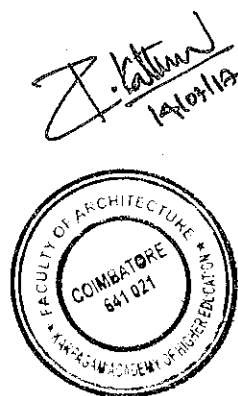
1. The low performance of air conditioner in Architecture Block seminar hall was mentioned
2. The complaint of clangor raised by the fans in the Library were mentioned
3. A need of fixing a new tube light in room no. S - 404 were registered
4. The non-functioning of tube lights in room no.N - 402 was pointed out
5. Lift operator is required to operate lift and also to overcome the problem of overloading

After detailed deliberation the following resolutions were passed:

Resolution

Resolved to take steps to solve the grievances registered in the meeting and it is also informed that students, faculty members and non-teaching staff members were covered under TATA AIG Insurance scheme.

The Chairperson thanked all the members for their active participation in the meeting



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1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC

KARPAGAM ACADEMY OF HIGHER EDUCATION
COIMBATORE – 21

03.07.2017

Minutes of Meeting of Anti-Ragging Committee held on 03.07.2017 at 3.00 pm at Vice Chancellors Chamber

Members Present:

1. Vice Chancellor (Chairperson)
2. Dr. M. Palaniswamy, Dean, FASH (Faculty Member)
3. Dr. D. Lakshmanan, Dean, FoE (Faculty Member)
4. Ar. P. Kathiravan, Dean, FoA (Faculty Member)
5. Dr. R. Sundara Ganapathy, Dean, FoP (Faculty Member)
6. Mr. K. Subbaiyan (Representative from parents)
7. Mr. T. Mohammed Rafik, II B.Sc (Chemistry) (Student Member)
8. Mr. M. Nagamuruges, III B.E (Civil) (Student Member)
9. Ms. Megha Mukund, II B.Arch (Student Member)
10. Mr. A. Azaruthean, III B.Pharm (Student Member)

Leave of absence is granted to Tahsildar, Madukkarai and Sub-Inspector, Madukkarai.

The Chairperson welcomed the members and briefed the list of action is to be carried out by the anti-ragging committee in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda

1. To consider the important points suggested by the anti-ragging committee members for enhancing the effectiveness of measures taken to curtail ragging.
2. To organise interaction programme for freshers and senior students.
3. To consider the distribution of phone numbers of Heads of the Departments, Faculty Members and anti-ragging committee member.
4. To consider display of anti-ragging poster in the Departments notice board to create awareness and propose a statutory warning to the students to stress that ragging is a punishable offence.
5. To consider getting of undertaking from the students and parents stating that the students during his/her study period will not indulge in ragging

P. Kathiravan
11/10/17

Points Discussed

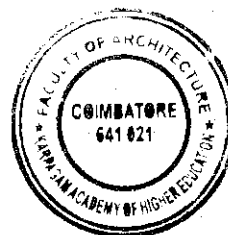
1. Anti-ragging committed suggested valuable measures; the significant ones were considered for effective implication.
2. Organising programme for freshers and seniors was proposed
3. It was decided to educate the students about their rights in anti-ragging.
4. The members of the meeting discussed on sharing the contact numbers of Head of the Department, Faculty Members and anti-ragging committee members to the students for help, at the time of emergent situation and when in need.
5. It was decided to display posters against ragging in the departments notice board that would remind students that ragging is a social crime.
6. The committee suggested about creating awareness on anti-ragging even among parents to ensure that students will not involve in such activity.

Resolutions

1. Resolved to approve the measures suggested by the anti-ragging committee members to curtail ragging
2. Resolved to organise interaction programme for freshers and senior students to create a cordial relationship among them.
3. Resolved to approve the distribution of phone numbers of Heads of the Departments, Faculty Members and Anti-ragging committee members to the freshers in the printed leaflet.
4. Resolved to approve the display of anti-ragging poster in the departments notice board.
5. Resolved to approve the system of collecting undertaking duly signed by the students and parents.

The meeting ended with the vote of thanks to the chairperson and other members

J. K. Kattuman
11/10/19



24.04.2017

**Minutes of Meeting of Internal Complaints Committee for Prevention of Sexual Harassment
held on 24.04.2017 at 4.00 pm at IQAC Chamber**

Members Present:

1. Dr. P. Thamilarasi, Head, Dept. of Tamil (Chairperson)
2. Dr. A. Amudha, Head, Dept. of EEE (Faculty Member)
3. Dr. K. Kumudhadevi, Head, Dept. of Commerce (Faculty Member)
4. Ms. M. Femil, Faculty of Architecture (Faculty Member)
5. Ms. K.N. Arathi, Faculty of Pharmacy (Faculty Member)
6. Ms. B. Pavithra, I M. Com (CA) (Student Member)
7. Ms. S. Priyadharshini, II ECE (Student Member)
8. Ms. Adaline Maria Peter, II B.Arch (Student Member)
9. Ms. Sumana Valiyattil, II B.Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action that is to be carried out by the Internal Complaints Committee for Prevention of Sexual Harassment in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda:

1. To organise slogan designing competition for students with the theme, prevention of sexual harassment.
2. To consider the complaints regarding sexual harassment.
3. To consider granting permission to the Physical Education Department for conducting self defence classes to the students.
4. To consider organising elocution competition for students to bring out awareness.



Points Discussed:

1. The committee suggested to organize slogan designing competition for students with the theme of prevention of sexual harassment.
2. The team also took steps to consider complaints and decided to take steps for no more complaints regarding sexual harassment.
3. The committee suggested to organize elocution competition for students to bring awareness about sexual harassment.

Resolutions:

1. Resolved and approved to organise slogan designing competition for students with the theme of prevention of sexual harassment.
2. Resolved to approve the permission to the Physical Education Department for conducting self-defence classes.
3. No complaints regarding sexual harassment were registered.
4. Resolved by organising elocution competition for students.

The meeting ended with the vote of thanks to the chairperson and other members.



Dr. P. Thamilarasi, M.A., M.Phil., Ph.D.,
Professor & Head,
Department of Tamil,
Karpagam Academy of Higher Education,
Coimbatore - 641 021.

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1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC

10.04.2017

Minutes of Meeting of Anti-Ragging Committee held on 10.04.2017 at 3.00 pm at Vice Chancellors Chamber

Members Present:

1. Vice Chancellor (Chairperson)
2. Dr. M. Palaniswamy, Dean, FASH (Faculty Member)
3. Dr. R. Sundararajan, Dean, FoE (Faculty Member)
4. Ar. P. Kathiravan, Dean, FoA (Faculty Member)
5. Dr. R. Sundara Ganapathy, Dean, FoP (Faculty Member)
6. Mr. K.Subbaiyan (Representative from parents)
7. Mr. R. Logesh, III B.Sc. (IT) (Student Member)
8. Mr. R. Aswath Thimmya, I B.Sc. (Microbiology) (Student Member)
9. Mr. Mohammed Danish, III B.E. (Mechanical Engineering) (Student Member)
10. Mr. V.Jebin Vincent Raj, I B.E. (Mechanical Engineering) (Student Member)

Leave of absence granted to Tahsildar, Madukkarai and Sub-Inspector, Madukkarai.

The Chairperson welcomed the members and briefed the list of action that is to be carried out by the anti-ragging committee in Karpagam Academy of Higher Education

Z. Kathiravan
10/04/17

After detailed deliberation the following resolutions were passed:

Agenda

1. To consider review the roles, responsibilities and duties carried out by the Anti-ragging members to curb the ragging within the campus.
2. To consider continue counselling classes for all the students.
3. To organise short film competition with the aim to show the ill effects of ragging on the students and the society at large.
4. To consider students practising yoga with the support of the Department of Physical Education.
5. To organise seminar for all the students to inculcate the roles, responsibilities and duties to be performed as an Indian Citizen.

Points Discussed

1. The Committee made a thorough study on the roles, responsibilities and duties carried out by the Anti-ragging members to restrain the ragging within the campus.
2. Arrangement of counselling classes for freshers was discussed to educate them about their rights regarding ragging.
3. The committee discussed on organizing short film competition on anti-ragging among students to create awareness on ill effects of ragging.
4. The committee involved Physical Education Department to introduce yoga to support students in balancing mental health.
5. The Committee discussed on organizing seminar for all the students to introduce the roles, responsibilities and duties to be performed as an Indian Citizen.
6. It was announced that due to the primitive measures no ragging was recorded.

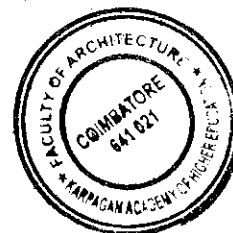

10/04/19

Resolutions

1. Resolved that Anti-ragging squad members reported that no incident of ragging was reported to the anti-ragging committee during the year.
2. Resolved to continue counselling classes for all the students by the Counselling Department of KAHE at regular intervals.
3. Resolved to organise the short film competition for the students.
4. Resolved to encourage and motivate the students to practice yoga.
5. Resolved to organise seminar to inculcate the roles, responsibilities and duties to be performed as an Indian Citizen.

The meeting ended with the vote of thanks to the chairperson and other members

Z. Kulkarni
12/04/17



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1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC

06.04.2017

**Minutes of Meeting of Student Grievance Redressal Committee held on 06.04.2017 at 3.30 pm
at IQAC Chamber**

Members Present:

1. Dr.M.Mohanapriya, Head, Dept. of CSE (Chairperson)
2. Dr. P. Thamilarasi, Head, Dept. of Tamil (Faculty Member)
3. Lt..K.P.Sridhar, Dept. of ECE (Faculty Member)
4. Ar. C. Vimal, Faculty of Architecture (Faculty Member)
- 5.Ms.G. Praveena, Pharmacy (Faculty Member)
6. Mr.T. Dinesh Kumar, II B.Sc. (CS) (Student Member)
7. Ms.A. Aishwarya, II B.Com (Student Member)
8. Mr.M.Naveen Raj, IV ECE (Student Member)
9. Ms.R.Varsha,IIB.Tech (Biotechnology) (Student Member)
10. Mr. Ahmed Yassin, III B.Arch (Student Member)
11. Ms. J. Stephy Raiyon, III B.Arch (Student Member)
12. Mr. A. Azharuthean, II B.Pharm (Student Member)
13. Ms. K. Athira, II B.Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Student Committee in Karpagam Academy of Higher Education


11/4/17

Agenda:

1. To consider redressal of grievances recorded in the last meeting
2. To consider welfare measures for students to be implemented.
3. To consider the permission in viewing of books availed from library through approved software.
4. To consider current grievances if any.

Points Discussed:

1. The committee discussed the low performance of air conditioner in UM Block Lab II.
2. It was suggested to fix power fluctuation in T block II floor.
3. It was suggested to clean rest rooms situated in UM block at regular intervals.
4. It was considered to increase the number of dust bins in the Architecture Block and it at regular intervals.
5. It was discussed to give permission to view the availed books from library.

After detailed deliberation the following resolutions were passed:

Resolution

1. Resolved the low performance of air conditioner in UM Block Lab II.
2. The committee resolved the power fluctuation in T block II floor.
3. The committee resolved to clean rest rooms situated in UM block at regular intervals.
4. Resolved to grant permission to view the availed books from library.
5. The number of dust bins in the Architecture Block were increased and cleaned at regular intervals, thus the issue was resolved.

The Chairperson thanked all the members for their active participation in the meeting

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3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC



05.01.2017

Minutes of Meeting of Anti-Ragging Committee held on 05.01.2017 at 3.00 pm at Vice Chancellors Chamber

Members Present:

1. Vice Chancellor (Chairperson)
2. Dr. M. Palaniswamy, Dean, FASH (Faculty Member)
3. Dr. R. Sundararajan, Dean, FoE (Faculty Member)
4. Ar. P. Kathiravan, Dean, FoA (Faculty Member)
5. Dr. R. Sundara Ganapathy, Dean, FoP (Faculty Member)
6. Mr. K. Subbaiyan (Representative from parents)
7. Mr. R. Logesh, III B.Sc. (IT) (Student Member)
8. Mr. R. Aswath Thimmya, I B.Sc. (Microbiology) (Student Member)
9. Mr. Mohammed Danish, III B.E. (Mechanical Engineering) (Student Member)
10. Mr. V. Jebin Vincent Raj, I B.E. (Mechanical Engineering) (Student Member)

Leave of absence granted to Tahsildar, Madukkarai and Sub-Inspector, Madukkarai.
The Chairperson welcomed the members and briefed the list of action is to be carried out by the anti-ragging committee in Karpagam Academy of Higher Education

[Handwritten Signature]
05/01/17

After detailed deliberation the following resolutions were passed:

Agenda

1. To consider the programmes for the students to educate them on the importance of moral values.
2. To consider displaying of anti-ragging poster in the campus to create awareness and propose a statutory warning among the students to stress that ragging is a punishable offence
3. To consider the review of counselling classes offered to the students.
4. To organise an anti-ragging poster designing competition for the students to create an awareness among the students to not to involve in ragging.
5. To consider the conducting meditation and yoga classes with support of the Department of Physical Education

Points Discussed

1. The committee approved to conduct orientation programme for freshers and parents to boost awareness.
2. The committee agreed to display of posters against ragging in the department Notice board that would remind students that ragging is a social crime.
3. The committee discussed to educate freshers about their rights regarding ragging.
4. The committee discussed to organize poster designing competition on anti-ragging among students to create awareness on ragging.
5. The committee involved Physical Education Department to introduce yoga and meditation classes support students in balancing mental health.
6. It was announced that due to the primitive measures no ragging was recorded.

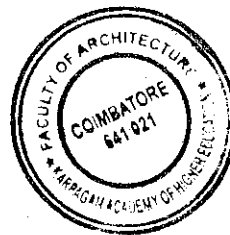
Z. Athman
25/01/19

Resolutions

1. Resolved to organise programme for students to inculcate the importance of moral values
2. Resolved to approve the display of anti-ragging postures within the campus to exhort students not to involve in ragging.
3. Resolved to continue the counselling classes for all the students by the counselling department of KAHE at regular intervals
4. Resolved to organise the programme for the students
5. Resolved to encourage and motivate the students to do meditation

The meeting ended with the vote of thanks to the chairperson and other members

Z. Mathan
28/01/19



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1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC

03.01.2017

**Minutes of Meeting of Student Grievance Redressal Committee held on 03.01.2017 at 4.15 pm
at IQAC Chamber**

Members Present:

1. Dr.M.Mohanapriya, Head, Dept. of CSE (Chairperson)
2. Dr. P. Thamilarasi, Head, Dept. of Tamil (Faculty Member)
3. Lt..K.P.Sridhar, Dept. of ECE (Faculty Member)
4. Ar. C. Vimal, Faculty of Architecture (Faculty Member)
- 5.Ms.G. Praveena, Pharmacy (Faculty Member)
6. Mr.T. Dinesh Kumar, II B.Sc. (CS) (Student Member)
7. Ms.A. Aishwarya, II B.Com (Student Member)
8. Mr.M.Naveen Raj, IV ECE (Student Member)
9. Ms.R.Varsha,IIB.Tech (Biotechnology) (Student Member)
10. Mr. Ahmed Yassin, III B.Arch (Student Member)
11. Ms. J. Stephy Raiyon, III B.Arch (Student Member)
12. Mr. A. Azharuthean, II B.Pharm (Student Member)
13. Ms. K. Athira, II B.Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Student Committee in Karpagam Academy of Higher Education

[Handwritten Signature]
3/1/17

Agenda:

1. To consider redressal of grievances recorded in the last meeting
2. To consider welfare measures for students to be implemented.
3. To consider extending of Library Working hours on Sundays.
4. To consider current grievances if any.

Points Discussed:

1. It was discussed about the non-functioning of fans in room no.UM –103.
2. The power failure complaint was registered in the E block II floor.
3. The committee discussed about the low performance of air conditioner in B Block Lab I.
4. It was suggested to solve the non-functioning of tube lights in F block corridor.
5. The committee decided to fix the leakage of water pipes in girlshostel rest room.

After detailed deliberation the following resolutions were passed:

Resolution

1. The committee resolved the non-functioning of fans in room no.UM – 103.
2. Resolved the complaint about the power failure in the E block II floor.
3. Resolved the low performance of air conditioner in B Block Lab I.
4. The non-functioning of tube lights in F block corridor was resolved.
5. The committee resolved the leakage of water pipes in girls hostel rest room.

The Chairperson thanked all the members for their active participation in the meeting

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3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC



03.01.2017

**Minutes of Meeting of Internal Complaints Committee for Prevention of Sexual Harassment
held on 03.01.2017 at 3.45 pm at IQAC Chamber**

Members Present:

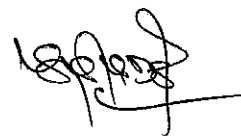
1. Dr. P. Thamilarasi, Head, Dept. of Tamil (Chairperson)
2. Dr. A. Amudha, Head, Dept. of EEE (Faculty Member)
3. Dr. K. Kumudhadevi, Head, Dept. of Commerce (Faculty Member)
4. Ms. M. Femil, Faculty of Architecture (Faculty Member)
5. Ms. K.N. Arathi, Faculty of Pharmacy (Faculty Member)
6. Ms. B. Pavithra, I M. Com (CA) (Student Member)
7. Ms. S. Priyadarshini, II ECE (Student Member)
8. Ms. Adaline Maria Peter, II B.Arch (Student Member)
9. Ms. Sumana Valiyattil, II B.Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action that is to be carried out by the Internal Complaints Committee for Prevention of Sexual Harassment in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda:

1. To consider distribution of handbook on sexual harassment of women at workplace.
2. To consider organisation of counselling classes for the girl students to develop their courage to face the critical situation.
3. To consider the complaints regarding sexual harassment.
4. To organize campus rally regarding sexual harassment.



Points Discussed:

1. The committee decided to distribute handbook on sexual harassment of women at workplace.
2. The team also took steps to consider complaints and decided to take steps for no more complaints regarding sexual harassment.
3. The committee decided to organize the counselling for the girl students.
4. The committee decided to organize campus rally regarding sexual harassment.

Resolutions:

1. Resolved to distribute the handbook on sexual harassment of women at workplace among the female faculty members.
2. No complaints regarding sexual harassment were registered.
3. Resolved by organising campus rally for awareness among the students.

The meeting ended with the vote of thanks to the chairperson and other members.



Dr. P. Thamilarasi, M.A., M.Phil., Ph.D.,
Professor & Head,
Department of Tamil,
Karpagam Academy of Higher Education,
Coimbatore - 641 021.

Copy To

1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC

17.10.2016

Minutes of Meeting of Anti-Ragging Committee held on 17.10.2016 at 4.15pm at Vice Chancellors Chamber

Members Present:

1. Vice Chancellor (Chairperson)
2. Dr. M. Palaniswamy, Dean, FASH (Faculty Member)
3. Dr.R. Sundararajan, Dean, FoE (Faculty Member)
4. Ar. P. Kathiravan, Dean, FoA (Faculty Member)
5. Dr. R. Sundara Ganapathy, Dean, FoP (Faculty Member)
6. Mr. K. Subbaiyan (Representative from parents)
7. Mr. R. Logesh, III B.Sc. (IT) (Student Member)
8. Mr. R. Aswath Thimmya, I B.Sc. (Microbiology) (Student Member)
9. Mr. Mohammed Danish, III B.E. (Mechanical Engineering) (Student Member)
10. Mr. V. Jebin Vincent Raj, I B.E. (Mechanical Engineering) (Student Member)

Leave of absence is granted to Tahsildar, Madukkarai and Sub-Inspector, Madukkarai. The Chairperson welcomed the members and briefed the list of action is to be carried out by the anti-ragging committee in Karpagam Academy of Higher Education

Z. Kallant
12/10/16

After detailed deliberation the following resolutions were passed:

Agenda

1. To consider and review the roles and responsibilities to be carried out by anti-ragging committee members
2. To consider installing anti-ragging poster in the campus to create awareness and propose a statutory warning among the students to stress that ragging is a punishable offence.
3. To consider granting permission to create clubs among students to develop healthy relations between seniors and juniors.
4. To organise a programme for anti-ragging slogan writing competition for the students.
5. To organise counselling classes for all the freshers.
6. To consider the yoga and meditation classes for the students with the support of the Department of Physical Education.
7. To consider the various measures taken by the Anti-ragging committee to eradicate the menace of ragging.
8. To consider the creation of Anti-Ragging Squad in campus with the team of students and Faculty members. The team should be representative in nature consisting of students from all backgrounds, grades and genders.

Points Discussed

1. Anti-ragging committee suggested valuable measures, the significant ones were considered for effective implication
2. It was decided to display the posters against ragging in the department notice board, that would remind students that ragging is a social crime.
3. The committee discussed to organize competition on anti-ragging among students to create awareness on ragging.
4. It was decided to arrange counselling classes for freshers to educate them about their rights regarding ragging.
5. The committee agreed to involve the Physical Education Department to introduce yoga and meditation classes to support students in balancing mental health.
6. The committee discussed on various measures to wipe out ragging in and around the campus.
7. It was announced that due to the primitive measures no ragging was recorded.

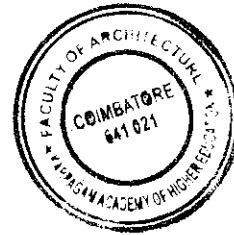
Z. K. Kulkarni
15/10/16

Resolutions

1. Resolved and approved the roles and responsibilities to be carried out by the anti-ragging committee members whenever the first-year students approach them.
2. Resolved to approve the installation of anti-ragging postures within the campus to exhort students not to involve in ragging.
3. Resolved to organise programme for the students to exhibit their talents and understand the ill effects of ragging.
4. Resolved to conduct counselling classes for all the fresher students by the Counselling Department of KAHE at regular intervals.
5. Resolved to encourage and boost up the young minds to practice yoga and meditation.
6. Resolved that Anti-ragging committee members reported that no incident of ragging was reported to the anti-ragging committee during the year.

The meeting ended with the vote of thanks to the chairperson and other members

Z. Kulkarni
13/01/16



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1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC

14.10.2016

**Minutes of Meeting of Internal Complaints Committee for Prevention of Sexual Harassment
held on 14.10.2016 at 3.00 pm at IQAC Chamber**

Members Present:

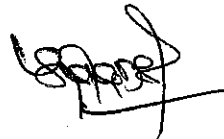
1. Dr. P. Thamilarasi, Head, Dept. of Tamil (Chairperson)
2. Dr. A. Amudha, Head, Dept. of EEE (Faculty Member)
3. Dr. K. Kumudhadevi, Head, Dept. of Commerce (Faculty Member)
4. Ms. M. Femil, Faculty of Architecture (Faculty Member)
5. Ms. K.N. Arathi, Faculty of Pharmacy (Faculty Member)
6. Ms. B. Pavithra, I M. Com (CA) (Student Member)
7. Ms. S. Priyadharshini, II ECE (Student Member)
8. Ms. Adaline Maria Peter, II B.Arch (Student Member)
9. Ms. Sumana Valiyattil, II B.Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action that is to be carried out by the Internal Complaints Committee for Prevention of Sexual Harassment in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda:

1. To consider and approve the preventative measures to avoid harassment in any form in the campus.
2. To consider installing banners, posters and notices in the campus defining sexual harassment.
3. To consider the complaints regarding sexual harassment.
4. To consider organising workshop on overcoming sexual harassment.



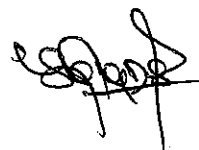
Points Discussed:

1. The committee considered and approved the preventative measures to avoid harassment in any form in the campus.
2. It suggested installing banners, posters and notices in the campus defining sexual harassment.
3. The team also took steps to consider complaints and decided to take necessary steps to stop registration of no more complaints regarding sexual harassment.
4. It was suggested to organize a workshop on overcoming sexual harassment.

Resolutions:

1. Resolved to approve and take preventative measures to avoid harassment in any form in the campus.
2. Resolved installation of banners, posters and notices in the campus defining sexual harassment.
3. No complaints regarding sexual harassment were registered.
4. Resolved by organising workshop on overcoming sexual harassment.

The meeting ended with the vote of thanks to the chairperson and other members.



Dr. P. Thamilarasi, M.A., M.Phil., Ph.D.,
Professor & Head,
Department of Tamil,
Karpagam Academy of Higher Education,
Coimbatore - 641 021.

Copy To

1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC

04.10.2016

**Minutes of Meeting of Student Grievance Redressal Committee held on 04.10.2016 at 3.45 pm
at IQAC Chamber**

Members Present:

1. Dr.M.Mohanapriya, Head, Dept. of CSE (Chairperson)
2. Dr. P. Thamilarasi, Head, Dept. of Tamil (Faculty Member)
3. Lt..K.P.Sridhar, Dept. of ECE (Faculty Member)
4. Ar. C. Vimal, Faculty of Architecture (Faculty Member)
- 5.Ms.G. Praveena, Pharmacy (Faculty Member)
6. Mr.T. Dinesh Kumar, II B.Sc. (CS) (Student Member)
7. Ms.A. Aishwarya, II B.Com (Student Member)
8. Mr.M.Naveen Raj, IV ECE (Student Member)
9. Ms.R.Varsha,IIB.Tech (Biotechnology) (Student Member)
10. Mr. Ahmed Yassin, III B.Arch (Student Member)
11. Ms. J. Stephy Raiyon, III B.Arch (Student Member)
12. Mr. A. Azharuthean, II B.Pharm (Student Member)
13. Ms. K. Athira, II B.Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Student Grievance Redressal Committee in Karpagam Academy of Higher Education



Agenda:

1. To consider redressal of grievances recorded in the last meeting.
2. To consider welfare measures for students to be implemented.
3. To consider allotting separate parking area for boys and girls.
4. To consider current grievances if any.

Points Discussed:

1. The committee discussed about the complaint of power fluctuation in MBA seminar hall.
2. It was decided to replace new switches in room no. N – 306.
3. It was suggested to fix a new tube lights in boys hostel corridor.
4. The committee decided to fix the non-functioning of tube lights in physics laboratory.
5. It was decided to give sperate parking area for boys and girls.
6. It was decided to assign special training classes as requested by the final year students to attend the drives.

After detailed deliberation the following resolutions were passed:

Resolution

1. Resolved the complaint of power fluctuation in MBA seminar hall.
2. The committee replaced new switches in room no. N – 306 and resolved the issue.
3. New tube lights in boys hostel corridor were placed and resolved.
4. The committee resolved the non-functioning of tube lights in physics laboratory.
5. Resolved to approve the permission for giving separate parking area for boys and girls.
6. The committee approved to assign special training classes as requested by the final year students to attend the drives.

The Chairperson thanked all the members for their active participation in the meeting

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1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC



11.07.2016

Minutes of Meeting of Anti-Ragging Committee held on 11.07.2016 at 4.00 pm at Vice Chancellors Chamber

Members Present:

1. Vice Chancellor (Chairperson)
2. Dr. M. Palaniswamy, Dean, FASH (Faculty Member)
3. Dr. R. Sundararajan, Dean, FoE (Faculty Member)
4. Ar. P. Kathiravan, Dean, FoA (Faculty Member)
5. Dr. R. Sundara Ganapathy, Dean, FoP (Faculty Member)
6. Mr. K. Subbaiyan (Representative from parents)
7. Mr. R. Logesh, III B.Sc. (IT) (Student Member)
8. Mr. R. Aswath Thimmya, I B.Sc. (Microbiology) (Student Member)
9. Mr. Mohammed Danish, III B.E. (Mechanical Engineering) (Student Member)
10. Mr. V. Jebin Vincent Raj, I B.E. (Mechanical Engineering) (Student Member)

Leave of absence is granted to Tahsildar, Madukkarai and Sub-Inspector, Madukkarai.

The Chairperson welcomed the members and briefed the list of action that is to be carried out by the Anti-Ragging Committee in Karpagam Academy of Higher Education

Z. Kathiravan
11/7/16

After detailed deliberation the following resolutions were passed:

Agenda

1. To consider the measures suggested by the anti-ragging committee members to curtail ragging.
2. To organise orientation programme for freshers and parents.
3. To consider display of anti-ragging poster in the Departments notice board and campus to create awareness and propose a statutory warning to the students to stress that ragging is a punishable offence.
4. To consider the getting of undertaking from the students and parents stating that the students during his/her study period will not indulge in ragging.
5. To consider the monitoring of CCTV footage daily.
6. To consider the permission for the fresher's day organised by the seniors.
7. To consider the promotion of healthy relation between seniors and juniors by enrolling students in various clubs.

Points Discussed

1. Anti-ragging committee suggested valuable measures and the significant ones were considered for effective implication.
2. It was decided to conduct orientation programme for freshers and parents to create awareness on the actions of ragging.
3. The members of the committee decided to display posters against ragging in the department notice board, that would remind students that ragging is a social crime.
4. The committee suggested to create awareness on anti-ragging even among parents to ensure that students will not involve in such activity.
5. It was decided to conduct yoga and meditation classes for the students.
6. It was announced that due to the primitive measures taken by the committee no ragging was recorded.

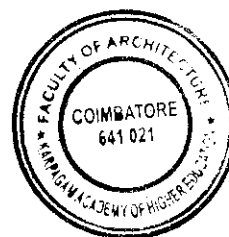
Z. Kattum
11/04/16

Resolutions

1. Resolved to approve the measures suggested by the anti-ragging committee members to curtail ragging.
2. Resolved to organise orientation programme for freshers and parents to inform about the measures taken by the anti-ragging committee to curtail ragging. Details of helpline phone number, email id and phone number of Heads of the departments, Mentor and members of anti-ragging are to be printed in a leaflet and distributed to the freshers and parents.
3. Resolved to approve the display of anti-ragging poster in the departments notice board and campus.
4. Resolved to approve the system for collecting undertaking duly signed by the students and parents.

The meeting ended with the vote of thanks to the chairperson and other members

P. Kallur
11/09/16



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2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC

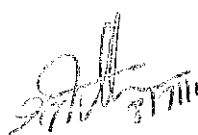
08.07.2016

Minutes of Meeting of Student Grievance Redressal Committee held on 08.07.2016 at 3.30pm at IQAC Chamber

Members Present:

1. Dr.M.Mohanapriya, Head, Dept. of CSE (Chairperson)
2. Dr. P. Thamilarasi, Head, Dept. of Tamil (Faculty Member)
3. Lt..K.P.Sridhar, Dept. of ECE (Faculty Member)
4. Ar. C. Vimal, Faculty of Architecture (Faculty Member)
5. Ms.G. Praveena, Pharmacy (Faculty Member)
6. Mr.T. Dinesh Kumar, II B.Sc. (CS) (Student Member)
7. Ms.A. Aishwarya, II B.Com (Student Member)
8. Mr.M.Naveen Raj, IV ECE (Student Member)
9. Ms.R.Varsha,IIB.Tech (Biotechnology) (Student Member)
10. Mr. Ahmed Yassin, III B.Arch (Student Member)
11. Ms. J. Stephy Raiyon, III B.Arch (Student Member)
12. Mr. A. Azharuthean, II B.Pharm (Student Member)
13. Ms. K. Athira, II B.Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Student Welfare Committee in Karpagam Academy of Higher Education



Agenda:

1. To consider redressal of grievances recorded in the last meeting.
2. To consider welfare measures for students to be implemented.
3. To consider current grievances if any.
4. To consider the maintaining of cleanliness in the rest rooms.

Minutes of Meeting:

1. The committee discussed about the need of fixing a new tube light in room no. B-207.
2. It was suggested to rectify the non-functioning of fans in room no. N-203.
3. It was decided to solve the low performance of air conditioner in N Block Lab I.
4. It was suggested to replace new switches in room no. B -403.
5. It was informed that estate manager was instructed to check the cleanliness in the rest rooms.
6. The committee decided to fix the leakage of water pipes in girls hostel I Floor rest room.

After detailed deliberation the following resolutions were passed:

Resolutions:

1. The committee placed a new tube light in room no. B-207 and resolved the issue.
2. Resolved the non-functioning of fans in room no. N-203.
3. Resolved the maintenance of low performance of air conditioner in N Block Lab I.
4. The committee replaced new switches in room no. B – 403 and resolved the issue.
5. Resolved the leakage of water pipes in girls hostel I Floor rest room.

The Chairperson thanked all the members for their active participation in the meeting

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1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC



07.07.2016

**Minutes of Meeting of Internal Complaints Committee for Prevention of Sexual Harassment
held on 07.07.2016 at 2.45pm at IQAC Chamber**

Members Present:

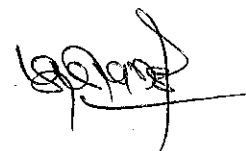
1. Dr. P. Thamilarasi, Head, Dept. of Tamil (Chairperson)
2. Dr. A. Amudha, Head, Dept. of EEE (Faculty Member)
3. Dr. K. Kumudhadevi, Head, Dept. of Commerce (Faculty Member)
4. Ms. M. Femil, Faculty of Architecture (Faculty Member)
5. Ms. K.N. Arathi, Faculty of Pharmacy (Faculty Member)
6. Ms. B. Pavithra, I M.Com (CA) (Student Member)
7. Ms. S. Priyadharshini, II ECE (Student Member)
8. Ms. Adaline Maria Peter, II B.Arch (Student Member)
9. Ms. Sumana Valiyattil, II B.Pharm (Student Member)

The Chairperson welcomed the members and briefed the list of action that is to be carried out by the Internal Complaints Committee for Prevention of Sexual Harassment in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda:

1. To consider and approve the roles and responsibilities to be performed by Internal Complaints Committee members within the campus.
2. To consider the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act and Rule 2013 and the detailed discussion of definition of sexual harassment, working procedure and responsibilities of ICC.
3. To consider the complaints regarding sexual harassment.



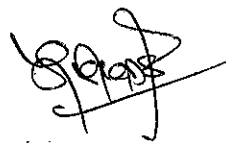
Points Discussed:

1. The committee considered to approve the roles and responsibilities to be performed by the Internal Complaints Committee members within the campus.
2. The committee considered the Sexual Harassment of Women at Workplace Act and Rule 2013.
3. The team also took steps to consider complaints and decided to take steps for no more complaints regarding sexual harassment.

Resolutions:

1. Resolved to approve the roles and responsibilities of Internal Complaints Committee members.
2. Resolved to emphasise the definition of sexual harassment, working procedure and responsibilities of ICC.
3. No complaints regarding sexual harassment were registered.

The meeting ended with the vote of thanks to the chairperson and other members



Dr. P. Thamilarasi, M.A., M.Phil., Ph.D.,
Professor & Head,
Department of Tamil,
Kannan Academy of Higher Education,
Kannanur, Tamil Nadu - 621 021.

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2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC

18.04.2016

ACTION TAKEN REPORT FOR THE YEAR 2015-2016

1. Power fluctuation problems were solved immediately
2. It is strictly instructed and followed to check all the boys and girls rest room in all the blocks were cleaned at regular intervals
3. Number of dust bins were increased in B block
4. Fans were serviced and they are working in good condition
5. Damaged switches were replaced by new switches
6. Administrative office is instructed to check and erect the water pipe leakage and leakage of pipe is corrected within one hour from the time of complaint received.

M. S. S. S.

18.04.2016

Minutes of Meeting of Anti-Ragging Committee held on 18.04.2016 at 3.00 pm at Vice Chancellors Chamber

Members Present:

1. Vice Chancellor (Chairperson)
2. Dr. M. Palaniswamy, Dean, FASH (Faculty Member)
3. Dr. R. Sundararajan, Dean, FoE (Faculty Member)
4. Ar. P. Kathiravan, Dean, FoA (Faculty Member)
5. Dr. R. Sundara Ganapathy, Dean, FoP (Faculty Member)
6. Dr. D. Sathya Srinivasan (Faculty Member – Department of Computer Science)
7. Dr. K. Kumuthadevi (Faculty Member – Department of Commerce)
8. Ms. S. Saira Banu (Faculty Member – Department of Electronics and Communication System)
9. Dr. M. Mohanapriya (Faculty Member – Department of CSE)
10. Dr. T. Hemamalani (Faculty Member – Department of S&H)
11. Dr. A. Amudha (Faculty Member – Department of EEE)
12. Dr. N. Balasundaram (Faculty Member – Department of Civil Engineering)
13. Dr. K. Appadurai (Faculty Member – Department of IT)
14. Lt. K. P. Sridhar (Faculty Member – Department of ECE)
15. Lt. S. Saranya (Faculty Member – Department of Management (UG))
16. Mr. G. Karthick (Student Member)
17. Mr. Paul J. Ebinezer (Student Member)

Leave of absence is granted to Tahsildar, Madukkarai and Sub-Inspector, Madukkarai.

The Chairperson welcomed the members and briefed the list of action that is to be carried out by the anti-ragging committee in Karpagam Academy of Higher Education

[Signature]
18/04/16

After detailed deliberation the following resolutions were passed:

Agenda

1. To consider the roles and responsibilities carried out by the Anti-ragging members to curb the ragging within the campus.
2. To consider the commencement of counselling classes for all the students.
3. To organise essay writing competition on ragging and its effects on the students and the society.
4. To consider the yoga classes for the students with the support of the Department of physical education

Points Discussed

1. The Committee decided to conduct special lectures on moral and ethical values to educate importance of humanity to students
2. It was decided to conduct counselling classes for all students.
3. It was agreed to create awareness on the impact of ragging.
4. The Members of the Committee decided to display posters against ragging in the campus that would remind students that ragging is a social crime.
5. The members decided to engage student volunteers to monitor ragging among students.
6. The committee agreed to involve Physical Education Department to provide meditation to support students in balancing mental health.

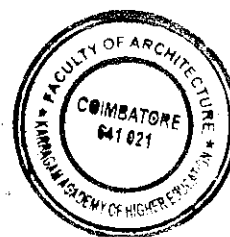
Z. Kattun
12/09/16

Resolutions

1. Resolved that Anti-ragging committee members reported that no incident of ragging was reported to the anti-ragging committee during the year.
2. Resolved to continue counselling classes for all the students by the Counselling Department of KAHE at regular intervals.
3. Resolved to organise an essay writing competition for the students.
4. Resolved to encourage and motivate the students to practice yoga.

The meeting ended with the vote of thanks to the chairperson and other members.

J. Kulkarni
18/09/16



Copy To

1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
- ✓ 5. The Director - IQAC

08.04.2016

**Minutes of Meeting of Internal Complaints Committee for Prevention of Sexual Harassment
held on 08.04.2016 at 3.30 pm at IQAC Chamber**

Members Present:

1. Dr. P. Thamilarasi, Head, Dept. of Tamil (Chairperson)
2. Dr. A. Amudha, Head, Dept. of EEE (Faculty Member)
3. Dr. K. Kumudhadevi, Head, Dept. of Commerce (Faculty Member)
4. Ms. M. Femil, Faculty of Architecture (Faculty Member)
5. Ms. K.N. Arathi, Faculty of Pharmacy (Faculty Member)
6. Ms. B. Pavithra, (Student Member)
7. Ms. S. Priyadharshini, (Student Member)
8. Ms. Adaline Maria Peter (Student Member)
9. Ms. Sumana Valiyattil, (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Internal Complaints Committee for Prevention of Sexual Harassment in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda:

1. To organise slogan designing competition for students with the theme prevention of sexual harassment.
2. To consider the complaints regarding sexual harassment.

Points Discussed:

1. The committee suggested to organize slogan designing competition for students with the theme of prevention of sexual harassment.
2. The team also took steps to consider complaints and decided to take steps for no more complaints regarding sexual harassment.



Resolutions

1. Resolved and approved to organise slogan designing competition for students with the theme of prevention of sexual harassment.
2. No complaints regarding sexual harassment were registered.

The meeting ended with the vote of thanks to the chairperson and other members



Dr. P. Thamilarasi, M.A., M.Phil., Ph.D.,
Professor & Head,
Department of Tamil,
Karpagam Academy of Higher Education,
Coimbatore - 641 021.

Copy To

1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC

04.04.2016

**Minutes of Meeting of Student Grievance Redressal Committee held on 04.04.2016 at 4.00 pm
at IQAC Chamber**

Members Present:

1. Dr.M.Mohanapriya, Head, Dept. of CSE (Chairperson)
2. Dr. P. Thamilarasi, Head, Dept. of Tamil (Faculty Member)
3. Lt..K.P.Sridhar, Dept. of ECE (Faculty Member)
4. Ar. C. Vimal, Faculty of Architecture (Faculty Member)
5. Ms.G. Praveena, Pharmacy (Faculty Member)
6. Mr.T. Dinesh Kumar, (Student Member)
7. Ms.A. Aishwarya , (Student Member)
8. Mr.M.Naveen Raj, (Student Member)
9. Ms.R.Varsha, (Biotechnology) (Student Member)
10. Mr. Ahmed Yassin, (Student Member)
11. Ms. J. Stephy Raiyon (Student Member)
12. Mr. A. Azharuthean, (Student Member)
13. Ms. K. Athira, (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Student Committee in Karpagam Academy of Higher Education.



Agenda:

1. To consider redressal of grievances recorded in the last meeting.
2. To consider welfare measures for students to be implemented.
3. To consider current grievances if any.
4. To consider the revoking of the students' suspension.

Points Discussed:


1. It was discussed to increase the number of dust bins in the B Block is not sufficient.
2. The committee registered the low performance of air conditioner in N Block Lab III.
3. It was decided to rectify the power fluctuation in A block II floor.
4. It was discussed that the rest rooms situated in Fblock are not cleaned at regular intervals.
5. The committee enquired the reasons for their unruly behaviour and suggested valuable methods to fix the issue.

After detailed deliberation the following resolutions were passed:

Resolutions:

1. The committee placed new dust bins in B Block as requested and the issue was resolved.
2. Resolved the poor air conditioner in N Block Lab III.
3. Resolved the power fluctuation in A block II.
4. The committee made sure that the rest rooms were cleaned at regular intervals for better hygiene and healthy environment and thus resolved the issue.

The Chairperson thanked all the members for their active participation in the meeting

**Copy To**

1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC

06.01.2016

**Minutes of Meeting of Student Grievance Redressal Committee held on 06.01.2016 at 3.30 pm
at IQAC Chamber**

Members Present:

1. Dr.M.Mohanapriya, Head, Dept. of CSE (Chairperson)
2. Dr. P. Thamilarasi, Head, Dept. of Tamil (Faculty Member)
3. Lt..K.P.Sridhar, Dept. of ECE (Faculty Member)
4. Ar. C. Vimal, Faculty of Architecture (Faculty Member)
5. Ms.G. Praveena, Pharmacy (Faculty Member)
6. Mr.T. Dinesh Kumar, (Student Member)
7. Ms.A. Aishwarya , (Student Member)
8. Mr.M.Naveen Raj, (Student Member)
9. Ms.R.Varsha, (Biotechnology) (Student Member)
10. Mr. Ahmed Yassin, (Student Member)
11. Ms. J. Stephy Raiyon (Student Member)
12. Mr. A. Azharuthean, (Student Member)
13. Ms. K. Athira, (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Student Committee in Karpagam Academy of Higher Education



Agenda.

1. To consider redressal of grievances recorded in the last meeting.
2. To consider the welfare measures for students to be implemented.
3. To consider current grievances if any.

Points Discussed:

1. The committee discussed about the non-functioning of tube lights in T block corridor.
2. It was assured that the non-functioning of fans in room no. F - 209 would be replaced.
3. It was decided to rectify the complaint about the power failure in the F block I.
4. The committee decided to solve the low performance of air conditioner in E Block Lab I.

After detailed deliberation the following resolutions were passed:

Resolutions:

1. The committee replaced the tube lights in T block corridor and solved the issue.
2. New fans were placed in room no. F – 209 and the problem was solved.
3. Resolved the complaint about the power failure in the F block I floor.
4. Resolved the poor air conditioner in E Block Lab I.

The Chairperson thanked all the members for their active participation in the meeting

Copy To

1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC



06.01.2016

Minutes of Meeting of Anti-Ragging Committee held on 06.01.2016 at 4.00 pm at Vice Chancellors Chamber

Members Present:

1. Vice Chancellor (Chairperson)
2. Dr. M. Palaniswamy, Dean, FASH (Faculty Member)
3. Dr. R. Sundararajan, Dean, FoE (Faculty Member)
4. Ar. P. Kathiravan, Dean, FoA (Faculty Member)
5. Dr. R. Sundara Ganapathy, Dean, FoP (Faculty Member)
6. Dr. D. Sathya Srinivasan (Faculty Member – Department of Computer Science)
7. Dr. K. Kumuthadevi (Faculty Member – Department of Commerce)
8. Ms. S. Saira Banu (Faculty Member – Department of Electronics and Communication System)
9. Dr. M. Mohanapriya (Faculty Member – Department of CSE)
10. Dr. T. Hemamalani (Faculty Member – Department of S&H)
11. Dr. A. Amudha (Faculty Member – Department of EEE)
12. Dr. N. Balasundaram (Faculty Member – Department of Civil Engineering)
13. Dr. K. Appadurai (Faculty Member – Department of IT)
14. Lt. K. P. Sridhar (Faculty Member – Department of ECE)
15. Lt. S. Saranya (Faculty Member – Department of Management (UG))
16. Mr. G. Karthick (Student Member)
17. Mr. Paul J. Ebinezer (Student Member)

Leave of absence is granted to Tahsildar, Madukkarai and Sub-Inspector, Madukkarai.

The Chairperson welcomed the members and briefed the list of action that is to be carried out by the anti-ragging committee in Karpagam Academy of Higher Education

[Signature]
06/01/16

After detailed deliberation the following resolutions were passed:

Agenda

1. To educate the students to know the importance of ethical values and enrich their knowledge in the moral values.
2. To recommend the Board of Management to introduce courses which have importance to moral values.
3. To consider the review of counseling classes offered for all the students.
4. To consider display of anti-ragging poster in the campus to create awareness and propose a statutory warning among the students to stress that ragging is a punishable offence
5. To conduct yoga and meditation classes for the students to make them to control their mind.

Points Discussed

1. The Committee decided to conduct special lectures on moral and ethical values to inculcate importance of humanity to students
2. It was decided to conduct counselling classes for all students.
3. The Committee suggested to create awareness on punishment for ragging.
4. The Members of the Committee decided to display pictures against ragging in the campus that would remind students that ragging is a social crime.
5. The members decided to engage student volunteers to monitor ragging among students.
6. The committee agreed to involve Physical Education Department to provide meditation to support students in balancing mental health.

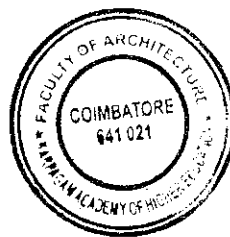
J. K. Kulkarni
06/07/16

Resolutions

1. Resolved to organise programmes for students to inculcate the importance of ethical values.
2. Resolved to continue the counselling classes for all the students by the counselling department of KAHE at regular intervals.
3. Resolved to approve of displaying of anti-ragging poster within the campus to exhort students not to involve in ragging.
4. Resolved to encourage and motivate the students to do meditation.
5. Resolved that Anti-ragging committee members reported that no incident of ragging was reported to the anti-ragging committee during the year.

The meeting ended with the vote of thanks by the chairperson.

Z. Kallur
66/07/12



Copy To

1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director – IQAC

05.01.2016

**Minutes of Meeting of Internal Complaints Committee for Prevention of Sexual Harassment
held on 05.01.2016 at 3.00 pm at IQAC Chamber**

Members Present:

1. Dr. P. Thamilarasi, Head, Dept. of Tamil (Chairperson)
2. Dr. A. Amudha, Head, Dept. of EEE (Faculty Member)
3. Dr. K. Kumudhadevi, Head, Dept. of Commerce (Faculty Member)
4. Ms. M. Femil, Faculty of Architecture (Faculty Member)
5. Ms. K.N. Arathi, Faculty of Pharmacy (Faculty Member)
6. Ms. B. Pavithra, (Student Member)
7. Ms. S. Priyadharshini, (Student Member)
8. Ms. Adaline Maria Peter (Student Member)
9. Ms. Sumana Valiyattil, (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Internal Complaints Committee for Prevention of Sexual Harassment in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda:

1. To consider distribution of handbook on sexual harassment of women at workplace.
2. To consider the complaints regarding sexual harassment.
3. To consider organise an awareness rally in the campus.



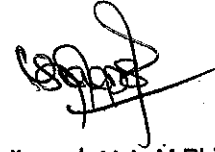
Points Discussed:

1. The committee decided to distribute handbook on sexual harassment of women at workplace.
2. It was decided to take steps to consider complaints and resolved to monitor for no more complaints regarding sexual harassment.
3. The committee decided to organize a rally in the campus to bring out awareness among students.

Resolutions

1. Resolved to distribute the handbooks on sexual harassment of women at workplace among the female faculty members and students.
2. No complaints regarding sexual harassment were registered.
3. Resolved to organise rally for creating awareness among students on harassment.

The meeting ended with the vote of thanks to the chairperson and other members



Dr. P. Thamilarasi, M.A., M.Phil., Ph.D.,
Professor & Head,
Department of Tamil,
Karpagam Academy of Higher Education,
Coimbatore - 641 021.

Copy To

1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC

22.10.2015

**Minutes of Meeting of Student Grievance Redressal Committee held on 22.10.2015 at 4.15 pm
at IQAC Chamber**

Members Present:

1. Dr.M.Mohanapriya, Head, Dept. of CSE (Chairperson)
2. Dr. P. Thamilarasi, Head, Dept. of Tamil (Faculty Member)
3. Lt..K.P.Sridhar, Dept. of ECE (Faculty Member)
4. Ar. C. Vimal, Faculty of Architecture (Faculty Member)
5. Ms.G. Praveena, Pharmacy (Faculty Member)
6. Mr.T. Dinesh Kumar, (Student Member)
7. Ms.A. Aishwarya , (Student Member)
8. Mr.M.Naveen Raj, (Student Member)
9. Ms.R.Varsha, (Biotechnology) (Student Member)
10. Mr. Ahmed Yassin, (Student Member)
11. Ms. J. Stephy Raiyon (Student Member)
12. Mr. A. Azharuthean, (Student Member)
13. Ms. K. Athira, (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Student Committee in Karpagam Academy of Higher Education

[Handwritten signature]
22/10/15

Agenda:

1. To consider redressing of grievances recorded in the last meeting.
2. To consider implementing the welfare measures for students.
3. To consider current grievances if any.
4. To consider the repairing of the window latches.
5. To consider issues between the students.
6. To consider the revoking of the students' suspension.

Points Discussed:

1. It was suggested to rectify the non-functioning of tube lights in microbiology laboratory.
2. The committee decided to consider the registered complaint of power fluctuation in Bharathi seminar hall.
3. It was assured to replace switches in room no. UM – 209.
4. It was suggested that there is a need of fixing a new tube lights in UM block corridor.
5. The committee decided to enlarge the seating capacity in the canteen.
6. The committee enquired the reasons for quarrelling and concluded it is purely personal.

After detailed deliberation the following resolutions were passed:

Resolutions:

1. The committee solved the non-functioning of tube lights in microbiology laboratory.
2. The committee took steps for power fluctuation in Bharathi seminar hall and solved the issue.
3. The committee placed new switches in room no. UM-209.
4. The committee fixed new tube lights in UM block corridor.
5. Canteen seating capacity was enlarged.
6. Resolved to revoke the suspension and permission was granted to the students to attend the classes.

The Chairperson thanked all the members for their active participation in the meeting

Copy To

1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC



05.10.2015

**Minutes of Meeting of Internal Complaints Committee for Prevention of Sexual Harassment
held on 05.10.2015 at 3.45 pm at IQAC Chamber**

Members Present:

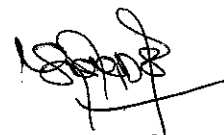
1. Dr. P. Thamilarasi, Head, Dept. of Tamil (Chairperson)
2. Dr. A. Amudha, Head, Dept. of EEE (Faculty Member)
3. Dr. K. Kumudhadevi, Head, Dept. of Commerce (Faculty Member)
4. Ms. M. Femil, Faculty of Architecture (Faculty Member)
5. Ms. K.N. Arathi, Faculty of Pharmacy (Faculty Member)
6. Ms. B. Pavithra, (Student Member)
7. Ms. S. Priyadharshini, (Student Member)
8. Ms. Adaline Maria Peter (Student Member)
9. Ms. Sumana Valiyattil, (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Internal Complaints Committee for Prevention of Sexual Harassment in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda:

1. To consider and approve the preventative measures to avoid harassment in any form in the campus.
2. To consider installing banners, posters and notices in the campus defining sexual harassment.
3. To consider the complaints regarding sexual harassment.



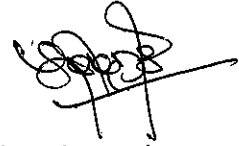
Points Discussed:

1. The committee considered to approve the preventative measures to avoid harassment in any form in the campus.
2. It was decided to install banners, posters and notices in the campus defining sexual harassment.
3. The team also took steps to consider complaints and decided to take steps for no more complaints regarding sexual harassment.

Resolutions:

1. Resolved to approve and take preventative measures to avoid harassment in any form in the campus.
2. Resolved installation of banners, posters and notices in the campus defining sexual harassment.
3. No complaints regarding sexual harassment were registered.

The meeting ended with the vote of thanks to the chairperson and other members



Dr. P. Thamilarasi, M.A., M.Phil., Ph.D.,
Professor & Head,
Department of Tamil,
Karpagam Academy of Higher Education,
Coimbatore - 641 021.

Copy To

1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC

17.07.2015

**Minutes of Meeting of Internal Complaints Committee for Prevention of Sexual Harassment
held on 17.07.2015 at 4.00pm at IQAC Chamber**

Members Present:

1. Dr. P. Thamilarasi, Head, Dept. of Tamil (Chairperson)
2. Dr. A. Amudha, Head, Dept. of EEE (Faculty Member)
3. Dr. K. Kumudhadevi, Head, Dept. of Commerce (Faculty Member)
4. Ms. M. Femil, Faculty of Architecture (Faculty Member)
5. Ms. K.N. Arathi, Faculty of Pharmacy (Faculty Member)
6. Ms. B. Pavithra, (Student Member)
7. Ms. S. Priyadharshini, (Student Member)
8. Ms. Adaline Maria Peter (Student Member)
9. Ms. Sumana Valiyattil, (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Internal Complaints Committee for Prevention of Sexual Harassment in Karpagam Academy of Higher Education

After detailed deliberation the following resolutions were passed:

Agenda:

1. To consider and approve the roles and responsibilities to be performed by Internal Complaints Committee members within the campus.
2. To consider the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act and Rule 2013 and the detailed discussion of definition of sexual harassment, working procedure and responsibilities of ICC.
3. To consider the complaints regarding sexual harassment.



Points Discussed:

1. The committee considered to approve the roles and responsibilities to be performed by the Internal Complaints Committee members within the campus.
2. The committee considered the Sexual Harassment of Women at Workplace Act and Rule 2013.
3. The team also took steps to consider complaints and decided to take steps for no more complaints regarding sexual harassment.

Resolutions:

1. Resolved to approve the roles and responsibilities of Internal Complaints Committee members.
2. Resolved to emphasise the definition of sexual harassment, working procedure and responsibilities of ICC.
3. No complaints regarding sexual harassment were registered.

The meeting ended with the vote of thanks to the chairperson and other members.



Dr. P. Thamilarasi, M.A., M.Phil., Ph.D.,
Professor & Head,
Department of Tamil,
Karpagam Academy of Higher Education,
Coimbatore - 641 021.

Copy To

1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC

19.07.2015

Minutes of Meeting of Anti-Ragging Committee held on 19.07.2015 at 4.00 pm at Vice Chancellors Chamber

Members Present:

1. Vice Chancellor (Chairperson)
2. Dr. M. Palaniswamy, Dean, FASH (Faculty Member)
3. Dr.R. Sundararajan, Dean, FoE (Faculty Member)
4. Ar. P. Kathiravan, Dean, FoA (Faculty Member)
5. Dr. R. Sundara Ganapathy, Dean, FoP (Faculty Member)
6. Dr.D.Sathya Srinivasan (Faculty Member – Department of Computer Science)
7. Dr.K.Kumuthadevi(Faculty Member – Department of Commerce)
8. Ms. S.Saira Banu (Faculty Member – Department of Electronics and Communication System)
9. Dr.M.Mohanapriya(Faculty Member – Department of CSE)
10. Dr.T.Hemamalani(Faculty Member – Department of S&H)
11. Dr.A.Amudha(Faculty Member – Department of EEE)
- 12.Dr.N.Balasundaram(Faculty Member – Department of Civil Engineering)
- 13.Dr.K.Appadurai(Faculty Member – Department of IT)
- 14.Lt.K.P. Sridhar (Faculty Member – Department of ECE)
- 15.Lt.S.Saranya(Faculty Member – Department of Management (UG))
16. Mr.G.Karthick (Student Member)
17. Mr.Paul J. Ebinezer (Student Member)

Leave of absence is granted to Tahsildar, Madukkarai and Sub-Inspector, Madukkarai.

The Chairperson welcomed the members and briefed the list of action that is to be carried out by the anti-ragging committee in Karpagam Academy of Higher Education.

[Signature]
19/07/15

After detailed deliberation the following resolutions were passed:

Agenda

1. To consider the review of the roles and responsibilities to be carried out by students as an Indian citizen.
2. To organise interaction programme for freshers and senior students.
3. To organise competition on anti-ragging slogan and poster designing for the freshers to bring out their talents
4. To organise counselling classes for all the freshers.
5. To consider the organisation of yoga and meditation classes with the support of the Physical Education Department.
6. To consider the various measures taken by the Anti-ragging committee to eradicate the menace of ragging.

Points Discussed

1. The Committee decided to reframe the roles, responsibilities and duties to be performed as an Indian Citizen.
2. It was decided to organise an interaction programme for freshers with seniors so that the seniors will educate the freshers to know about their rights on ragging.
3. The Committee agreed to conduct anti-ragging slogan and poster designing competitions for all the freshers to bring out their talents.
4. It was decided to give cash prizes for winners.
5. The committee suggested to appoint faculty and student monitors to avoid unwanted actions among the students.
6. The Committee suggested various measures taken by the Anti-ragging committee to destroy the threat of ragging.

P. Kallur
19/07/15

Resolutions

1. Resolved to educate the roles and responsibilities to be carried out by the students as a good Indian citizen whenever the first-year students approach them.
2. Resolved to organise interaction programme for freshers and senior students to develop a cordial relationship among them.
3. Resolved to organise programme for the students to exhibit their talents.
4. Resolved to conduct counselling classes for the freshers by the Counselling Department of KAHE at regular intervals.
5. Resolved to encourage and boost up the students to practice yoga and meditation.
6. Resolved that Anti-ragging committee members reported that no incident of ragging was reported to the anti-ragging committee during the year.

The meeting ended with the vote of thanks to the chairperson and other members

Z. Kathan
19/05/15



Copy To

1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director - IQAC

14.07.2015

Minutes of Meeting of Anti-Ragging Committee held on 14.07.2015 at 3.30 pm at Vice Chancellors Chamber

Members Present:

1. Vice Chancellor (Chairperson)
2. Dr. M. Palaniswamy, Dean, FASH (Faculty Member)
3. Dr.R. Sundararajan, Dean, FoE (Faculty Member)
4. Ar. P. Kathiravan, Dean, FoA (Faculty Member)
5. Dr. R. Sundara Ganapathy, Dean, FoP (Faculty Member)
6. Dr.D.Sathya Srinivasan (Faculty Member – Department of Computer Science)
7. Dr.K.Kumuthadevi (Faculty Member – Department of Commerce)
8. Ms. S.Saira Banu (Faculty Member – Department of Electronics and Communication System)
9. Dr.M.Mohanapriya (Faculty Member – Department of CSE)
10. Dr.T.Hemamalani (Faculty Member – Department of S&H)
11. Dr.A.Amudha (Faculty Member – Department of EEE)
12. Dr.N.Balasundaram (Faculty Member – Department of Civil Engineering)
13. Dr.K.Appadurai (Faculty Member – Department of IT)
14. Lt.K.P. Sridhar (Faculty Member – Department of ECE)
15. Lt.S.Saranya (Faculty Member – Department of Management (UG))
16. Mr.G.Karthick (Student Member)
17. Mr.Paul J. Ebinezer (Student Member)

Leave of absence is granted to Tahsildar, Madukkarai and Sub-Inspector, Madukkarai.

The Chairperson welcomed the members and briefed the list of action that is to be carried out by the anti-ragging committee in KarpagamAcademy of Higher Education

Z. Kathiravan
14.07.15

After detailed deliberation the following resolutions were passed:

Agenda

1. To consider the important points suggested by the anti-ragging committee members for enhancing the effective measures taken to curtail ragging.
2. To consider and approve the distribution of phone numbers of the Heads of Departments, Faculty Members and Anti-Ragging Committee Members.
3. To consider the displaying of anti-ragging poster in the notable places of the campus to create awareness and propose a statutory warning to the students to stress that ragging is a punishable offence.
4. To consider the procedure in getting undertaking from the students and parents stating that the students during his/her study period will not indulge in ragging.
5. To consider installing bill board to display code of conduct to be followed by the students.

Points Discussed

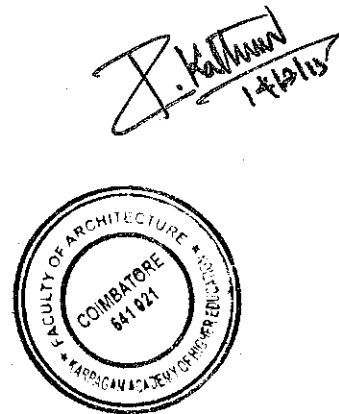
1. Anti-ragging committee suggested valuable measures, the significant ones were considered for effective implication.
2. It was decided to share the contact numbers of the Heads of the Departments, Faculty Members and anti-ragging committee members to the students to be used at the time of emergency.
3. It was decided to have special timing for the first year.
4. It was decided to conduct a special lecture for the senior classes to create awareness on anti-ragging.
5. To establish novel rules regarding anti-ragging through bill board.
6. It was agreed to form a team of student volunteers to monitor ragging among students.

Z. K. Kulkarni
14.07/16

Resolutions

1. Resolved to approve the measures suggested by the anti-ragging committee members to curtail ragging.
2. Resolved to approve the distribution of phone numbers of the Heads of Departments, Faculty Members and anti-ragging committee members to the freshers in the printed leaflet.
3. Resolved to approve the display of anti-ragging poster in the department notice board.
4. Resolved to approve the system of collecting undertaking duly signed by the students and parents.
5. Resolved to approve the installation of bill board to display the code of conduct to be followed by the students.
6. Resolved to approve to form student volunteers' team.
7. Resolved that Anti-ragging committee members reported that no incident of ragging was reported to the anti-ragging committee during the year.

The meeting ended with the vote of thanks to the chairperson and other members



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1. The Chancellor's Table
2. The Vice-Chancellor's Table
3. The Registrar's Table
4. The Chairperson / The Convenor of the Committee
5. The Director – IQAC

08.07.2015

Minutes of Meeting of Student Grievance Redressal Committee held on 08.07.2015 at 4.00pm at IQAC Chamber

Members Present:

1. Dr.M.Mohanapriya, Head, Dept. of CSE (Chairperson)
2. Dr. P. Thamilarasi, Head, Dept. of Tamil (Faculty Member)
3. Lt..K.P.Sridhar, Dept. of ECE (Faculty Member)
4. Ar. C. Vimal, Faculty of Architecture (Faculty Member)
5. Ms.G. Praveena, Pharmacy (Faculty Member)
6. Mr.T. Dinesh Kumar, (Student Member)
7. Ms.A. Aishwarya , (Student Member)
8. Mr.M.Naveen Raj, (Student Member)
9. Ms.R.Varsha, (Biotechnology) (Student Member)
10. Mr. Ahmed Yassin, (Student Member)
11. Ms. J. Stephy Raiyon (Student Member)
12. Mr. A. Azharuthean, (Student Member)
13. Ms. K. Athira, (Student Member)

The Chairperson welcomed the members and briefed the list of action is to be carried out by the Student Committee in Karpagam Academy of Higher Education



Agenda:

1. To consider the redressal of grievances recorded in the last meeting.
2. To consider the welfare measures for the students to be implemented.
3. To consider the cleanliness in the rest rooms.
4. To consider the maintenance of dust bins inside the classrooms.
5. To consider the present grievances if any.

Points Discussed:

1. It was discussed to rectify the low performance of air conditioner in B Block Lab III.
2. It was decided to repair the switches in room no. UM – 307.
3. It was assured that the leakage of water in water pipes of A block boys rest room in I Floor will be rectified.
4. The committee assured that new tube lights in E block corridor will be fixed before this week.
5. The committee decided to maintain a register note to record the electric repair in the campus.

After detailed deliberation the following resolutions were passed:

Resolutions:

1. The committee resolved the poor air conditioner in B Block Lab III.
2. Resolved to replace the switches in room no. UM – 307.
3. Resolved to fix the Leakage of water in water pipes in A block boys rest room in I Floor.
4. Resolved to order New tube lights and to replace in E Block corridor.
5. The non-functioning of fans in room no. F – 205 were resolved.
6. Resolved to take steps to solve the grievances registered in the meeting and it is also informed that students, faculty members and non-teaching staff members were covered under TATA AIG Insurance scheme.

The Chairperson thanked all the members for their active participation in the meeting

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1. The Chancellor's Table
2. The Vice-Chancellor's Table
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5. The Director - IQAC

